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BOROUGH OF LITCHFIELD HISTORIC DISTRICT COMMISSION 2187 Litchfield, Connecticut 06759

The Borough of Litchfield Historic District Commission held **Public Hearings** on **Thursday, March 16, 2017** at the Borough Office, 28 Russell Street. The hearings were called to order by Chairman Glenn Hillman.

Present: Chairman: Mr. Glenn Hillman, Commissioners: Ms. Julia Metcalf, Ms. Judith Acerbi, Mr. Robert D'Andrea, Mr. David Bernard (arrived 7:06 p.m.), Ms. Wendy Simoncelli (arrived 7:07 p.m.)

Also present Clerk, Ms. Kimberly Murphy, Ms. Barbara Putnam, Ms. Carol Andrulis, Mr. Paul Hinkle, Mr. Michael LaHart, Mr. Peter Tavino, Ms. Mary Tavino, Mr. John Gould, and Ms. Jennifer Sabella

Ms. Acerbi read the legal advertisement of each hearing as published in the Litchfield County Times. Adjacent property owners were sent letters of notification. The Chair explained the procedure for conduct of the hearings and described each application.

1. The public hearing, Application #1872, Greenwoods Counseling, St. Michael's Parish, 30 South Street, for signage convened at 7:00 p.m. The application was reviewed. There being no members of the public present to speak in regard to this application the public hearing adjourned at 7:02 p.m.
2. The public hearing, Application #1873, Carol Andrulis, 159 Old South Road, for addition convened at 7:03 p.m. Site plans were reviewed. A demolition plan was submitted. Photos were submitted. A chimney and porch will be removed from the South side. Windows and a portion of a wall will be removed from the North side and the chimney installed on the North side. The new windows will be Integrity windows, simulated divided light, vinyl clad. There being no members of the public present to speak in regard to this application the public hearing adjourned at 7:07 p.m.
3. The public hearing, Application #1874, Jay & Sarah Bolton, 37 Woodruff Street, for fencing, convened at 7:08 p.m. The application was reviewed. There being no members of the public present to speak in regard to this application the public hearing adjourned at 7:09 p.m.
4. The public hearing, Application #1875, Taymill MC Portfolio, LLC, 23 Holly House Court, for window replacement convened at 7:10 p.m. The application was reviewed. The number of windows was determined. Five (5) bay windows and eighteen (18) regular windows will have "snap-in" muntins installed. There being no members of the public present to speak in regard to this application the public hearing adjourned at 7:12 p.m.

Respectfully submitted,
Judith Acerbi, Clerk

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The **Regular Meeting** of the Borough of Litchfield Historic District Commission was held at the Borough Office, 28 Russell Street on **March 16, 2017**

I. Call to Order

Chairman, Mr. Glenn Hillman called the meeting to order at 7:13 p.m.

II. Recording of Attendance

Present: Chairman; Mr. Glenn Hillman, Commissioners: Ms. Julia Metcalf, Ms. Judith Acerbi, Mr. Robert D'Andrea, Mr. David Bernard, and Ms. Wendy Simoncelli

III. Business Pertaining To Certificates of Appropriateness

1. Application #1872, Greenwoods Counseling, St. Michael's Parish, 30 South Street, for signage. The number of signs was discussed; the number of signs within the purview of the Historic District Commission was discussed. Sign #1 will hang under the church sign on a post. This sign will be scaled down and the trees will be removed. A sign on the side of the driveway will direct people to the entrance in the back of the building. The other signs requested are not within the purview of the Commission. Mr. D'Andrea made a motion to approve the application. Ms. Metcalf seconded the motion which passed unanimously. The Certificate of Appropriateness is hereby issued for work described in said application as stipulated and is valid for one (1) year from the approval.
2. Application #1873, Carol Andrulis, 159 Old South Road, for addition convened at 7:03 p.m. Site plans were reviewed. A demolition plan was submitted. Photos were submitted. A chimney and porch will be removed from the South side. Windows and a portion of a wall will be removed from the North side and the chimney installed on the North side. The new windows will be Integrity windows, simulated divided light, vinyl clad. Mr. Bernard made a motion to approve the application. Mr. D'Andrea seconded the motion which passed unanimously. Stamped building plans will be brought to the Building Department by Chairman Hillman. The Certificate of Appropriateness is hereby issued for work described in said application as stipulated and is valid for one (1) year from the approval.
3. Application #1874, Jay & Sarah Bolton, 37 Woodruff Street, for fencing. No new information is needed. Mr. D'Andrea made a motion to approve the application. Ms. Metcalf seconded the motion which passed unanimously. The Certificate of Appropriateness is hereby issued for work described in said application as stipulated and is valid for one (1) year from the approval.
4. Application #1875, Taymill MC Portfolio, LLC., 23 Holly House Court, for window replacement. Five (5) bay windows and eighteen (18) regular windows will have

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“snap-in” muntins installed. Mr. D’Andrea made a motion to approve the application. Ms. Acerbi seconded the motion which passed unanimously. The Certificate of Appropriateness is hereby issued for work described in said application as stipulated and is valid for one (1) year from the approval.

5. Application #1871, Michael LaHart, 74 North Street, for chimney removal. Photos were reviewed of the front, South and North sides of the house. A faux chimney was discussed, which the applicant did not want to install. Precedents were discussed. A chimney is considered an architectural feature of a house. There are two (2) main chimneys on the main part of the house that will remain. The visibility of the chimney from the street was discussed. Historic preservation and voting consistency were discussed. Mr. Bernard made a motion to approve the application. Mr. D’Andrea seconded the motion which passed with two (2) opposed, Mr. Hillman and Ms. Acerbi. The Certificate of Appropriateness is hereby issued for work described in said application as stipulated and is valid for one (1) year from the approval.
6. Pre-hearing for Application #1876, Peter & Mary Tavino, 68 South Street, for fence. A cedar fence with latticework will be removed and replaced with a cedar fence without latticework to match the existing fence belonging to the neighbors. Photos and a site plan were submitted. The fence will be sloped and approximately 278 feet long. The public hearing will be held April 6, 2017.
7. Pre-hearing for Application #1877, John Gould, 57 Meadow Street, for fence. Mr. Gould will be removing the old fence and installing a new fence using pieces of the cedar fence from Mr. & Mrs. Tavino of 68 South Street (application # 1876). Photos were submitted. The length of the new fence was requested. The public hearing will be held April 6, 2017.
8. Pre-hearing for Application #1878, Jennifer Sabella, 29 Woodruff Street, for roof. The roof will be replaced with architectural shingles, dark gray. Photos were requested. The public hearing will be held April 6, 2017.

IV. Approval of Minutes

Mr. Bernard made a motion to approve the March 3, 2017 meeting minutes, amended to say Regular Meeting instead of Special Meeting. Ms. Metcalf seconded the motion which passed with one (1) abstention, Mr. D’Andrea.

V. Correspondence

No correspondence.

VI. Other Business

No other business.

VIII. Adjournment

There being no further business, the meeting was adjourned at 7:45 p.m. on a motion by Ms. Metcalf, seconded by Mr. D’Andrea and unanimously carried.

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Respectfully submitted,
Judith Acerbi, Clerk