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BOROUGH OF LITCHFIELD HISTORIC DISTRICT COMMISSION 2187 Litchfield, Connecticut 06759

The Borough of Litchfield Historic District Commission held **Public Hearings** on **Thursday, March 2, 2017** at the Borough Office, 28 Russell Street. The hearings were called to order by Chairman Glenn Hillman.

Present: Chairman: Mr. Glenn Hillman, Commissioners: Ms. Julia Metcalf, Ms. Judith Acerbi, Mr. David Bernard

Absent: Commissioner: Mr. Robert D'Andrea, Ms. Wendy Simoncelli

Also present Clerk, Ms. Kimberly Murphy, Mr. Ted Bent, Ms. Barbara Putnam, Ms. Carol Andrulis, Mr. Paul Hinkle, Mr. Michael LaHart, and Ms. Teuta Culani

Ms. Acerbi read the legal advertisement of each hearing as published in the Litchfield County Times. Adjacent property owners were sent letters of notification. The Chair explained the procedure for conduct of the hearings and described each application.

1. The public hearing, published February 24, 2017, Application #1869, Staub Family Trust, 19 Wolcott Street, for A/C system and fencing convened at 7:00 p.m. The Commission reviewed the application and photos. There being no members of the public to speak in regard to this application the public hearing adjourned at 7:02 p.m.
2. The public hearing, published February 24, 2017, Application #1870, Dzevor Adili, 15 Meadow Street, for mailbox convened at 7:03 p.m. The Commission reviewed the application and photos submitted. There being no members of the public to speak in regard to this application the public hearing adjourned at 7:04 p.m.
3. The public hearing, published February 24, 2017, Application #1871, Michael LaHart, 74 North Street, for chimney removal. New photos were submitted of the front, South and North sides of the house. A faux chimney was discussed, which the applicant did not want to install. Precedents were discussed. A chimney is considered an architectural feature of a house. The visibility of the chimney from the street was discussed. There being no members of the public present to speak in regard to this application the public hearing adjourned at 7:09 p.m.

Respectfully submitted,
Judith Acerbi, Clerk

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The **Regular Meeting** of the Borough of Litchfield Historic District Commission was held at the Borough Office, 28 Russell Street on **March 2, 2017**

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I. Call to Order

Chairman, Mr. Glenn Hillman called the meeting to order at 7:10 p.m.

II. Recording of Attendance

Present: Chairman; Mr. Glenn Hillman, Commissioners: Ms. Julia Metcalf, Ms. Judith Acerbi, And Mr. David Bernard

Absent: Commissioner, Mr. Robert D'Andrea, Ms. Wendy Simoncelli

III. Business Pertaining To Certificates of Appropriateness

1. Application #1869, Staub Family Trust, 19 Wolcott Street, for A/C unit and fencing. The application was reviewed and photos were inspected. Shrubbery was discussed. Ms. Metcalf made a motion to approve the application, Ms. Acerbi seconded the motion which passed unanimously. The Certificate of Appropriateness is hereby issued for work described in said application as stipulated and is valid for one (1) year from the approval.
2. Application #1870, Dzevor Adilli, 15 Meadow Street, for mailbox. The application was reviewed, the style of mailbox was discussed. Photos were reviewed. Mr. Bernard made a motion to approve the application, Ms. Metcalf seconded the motion which passed unanimously. The Certificate of Appropriateness is hereby issued for work described in said application as stipulated and is valid for one (1) year from the approval.
3. Application #1871, Michael LaHart, 74 North Street, for chimney removal. New photos were submitted of the front, South and North sides of the house. A faux chimney was discussed, which the applicant did not want to install. Precedents were discussed. A chimney is considered an architectural feature of a house. The visibility of the chimney from the street was discussed. This discussion was tabled to the next meeting, March 16, 2017.
4. Pre-hearing for Application #1872, Greenwoods Counseling, St. Michael's Parish, for signage. Mr. Ted Bent was present to represent Greenwoods Counseling, Ms. Barbara Putnam was present to represent St. Michael's Parish. The number of signs were discussed, the number of signs within the purview of the Historic District Commission was discussed. Sign #1 will hang under the church sign on a post. This sign will be scaled down and the trees will be removed. A sign on the side of the driveway will direct people to the entrance in the back of the building. The other signs requested are not within the purview of the Commission. The public hearing will be held March 16, 2017.
5. Pre-hearing for Application #1873, Carol Andrulis, 159 Old South Road, for addition. A chimney will be moved to the South side of the house. Site plans were submitted. Photos were submitted. A porch will be removed. A metal roof will be installed on covered entrance, charcoal gray in color. The covered

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entrance will be made of wood with Simulated Divided Light windows. Demolition plans were requested. More information on the windows was requested. The public hearing will be held March 16, 2017.

6. Pre-hearing for Application #1874, Jay and Sarah Bolton, 37 Woodruff Street, for fencing. Chairman Hillman did a site visit and spoke with the applicant. He inspected the work done to the fence. Photos were requested. The public hearing will be held March 16, 2017.
7. Pre-hearing for Application #1875, Taymill MC Portfolio, LLC, 23 Holly House Court for window replacement. The number of windows within the purview of the Historic District Commission was discussed. Eighteen (18) windows and five (5) bay windows fall within the purview of the Commission. Chairman Hillman met with the builder and local representative for the applicant to discuss the work done without an approved Certificate of Appropriateness. He was informed the applicant will comply with the rules of the Historic District Commission and will add "snap-in's" to the windows. The public hearing will be held March 16, 2017.
8. Update on Application #1795, Oliver Wolcott Library, 160 South Street, for driveway repaving. Photos of the pavers before the repaving of the driveway were viewed. A quote to replace the pavers was submitted. The size of the area for the pavers was discussed. It was suggested the size be the same length and width as before they were removed. A site visit regarding the placement of pavers will take place, and new quotes for installing new pavers will be requested.

IV. Approval of Minutes

Ms. Julia Metcalf made a motion to approve the February 16, 2017 meeting minutes. Ms. Acerbi seconded the motion which passed with one (1) abstention, Mr. Bernard.

V. Correspondence

No correspondence.

VI. Other Business

No other business.

VIII. Adjournment

There being no further business, the meeting was adjourned at 8:01 p.m. on a motion by Ms. Metcalf, seconded by Mr. Bernard and unanimously carried.

Respectfully submitted,
Judith Acerbi, Clerk