

DRAFT

**Borough of Litchfield
BOARD OF WARDEN & BURGESSES
Regular Meeting
February 14, 2017**

A Special Meeting of The Board of Warden and Burgesses was held at the Borough Office, 28 Russell Street, Litchfield, Connecticut on **Tuesday, March 21, 2017.**

Present: Warden; Mr. Lee Losee, Senior Burgess; Mr. Gerard Perusse, Next Senior Burgess; Mr. Dirk Patterson, Burgess; Ms. Lisa Bauer, Burgess; Mr. Peter Gay, Burgess; Mr. Jonathan Wilson, Clerk; Ms. Kimberly Murphy, Treasurer; Ms. Nancy Southard

Mr. Losee called the meeting to order at 5:45 p.m.

Public Requests/Comments

No public present.

Approval of Minutes

Ms. Lisa Bauer made a motion to approve the February 14, 2017 meeting minutes. Mr. Wilson seconded the motion which passed unanimously.

Committee Reports

Mr. Perusse asked about street lights being out on West Street.

Center School sent in a request for their Flag Day Ceremony to take place on the Green on June 14, 2017 from 9:30 am to 11:30 am. A certificate of insurance will be required.

Warden's Report

The Warden updated the Board on the Ovitz lawsuit.

Ms. Carol Lunt of 37 Torrington Road sent in a Freedom of Information request. The requested information will be gathered.

A resident on Woodruff Street inquired about having chickens. There are no regulations regarding this.

The Warden had received a request from a pizza truck vendor to attend local events. The request was withdrawn.

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The Warden informed the Board that a vehicle had driven over Center Green.

New Business

Mr. Wilson made a motion to approve a tax refund for overpayment to Mr. Frank Jewett in the amount of \$20.87, and to Ms. Allison O'Leary in the amount of \$6.81. Mr. Perusse seconded the motion which passed unanimously.

Mr. Perusse made a motion to approve a handicap parking space in the parking lot in front of the Professional Office Building at 63 West Street. Ms. Bauer seconded the motion which passed unanimously.

The Borough's audit services will no longer be performed by Deleo and Co. Recommendations for new audit services will be requested.

Mr. Michael LaMere of Woodruff Street spoke to the Board regarding possible appointment to the Board. He expressed his interest in participating in his community. A formal letter with his qualifications was requested.

Old Business

Ms. Gina Devaux spoke to the Board regarding the Susan B. Anthony Walk-A-Mile event. She informed the Board the event will be postponed to an undecided date.

Mr. Brent Hawkins discussed the Block Party and Summer Concert Series with the Board. Police presence and the rules of the Green were discussed. A certificate of insurance was requested for each event.

Monthly Financial Statements and Payment of Bills

Mr. Perusse made a motion to approve the monthly expenditures in the amount of \$13,164.38. Mr. Wilson seconded the motion which passed unanimously.

Adjournment

At 6:55 p.m. Mr. Gay made a motion to adjourn the meeting. Mr. Patterson seconded the motion which carried unanimously.

Kimberly Murphy, Clerk