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BOROUGH OF LITCHFIELD HISTORIC DISTRICT COMMISSION 2187 Litchfield, Connecticut 06759

The Borough of Litchfield Historic District Commission held **Public Hearings** on **Thursday, April 6, 2017** at the Borough Office, 28 Russell Street. The hearings were called to order by Vice Chairman Metcalf at 7pm.

Present were Vice Chairman Metcalf and Commissioners Ms. Acerbi, Mr. Bernard (7:04), Mr. D'Andrea (7:03), and Ms. Simoncelli.

Also present were Len Fasano, Peter and Mary Tavino, and John Gould.

Ms. Acerbi read the legal advertisement of each hearing as published in the Litchfield County Times. Adjacent property owners were sent letters of notification. The Chair explained the procedure for conduct of the hearings and described each application.

1. The public hearing, published March 31, 2017, Application #1876, Peter & Mary Tavino, 68 South Street, for fence removal and installation convened at 7pm.

There being no members of the public present to speak in regard to the application, the public hearing was adjourned at 7:01pm.

2. The public hearing, published March 31, 2017, Application #1877, John Gould, 57 Meadow Street, for fence removal and installation convened at 7:01pm.

There being no members of the public present to speak in regard to the application, the public hearing was adjourned at 7:02pm.

3. The public hearing, published March 31, 2017, Application #1878, Jennifer Sabella, 29 Woodruff Street, for roof convened at 7:02pm.

The Commission is requesting images and samples. The public hearing is being kept open until the April 20, 2017 meeting.

4. The public hearing, published March 31, 2017, Application #1879, Len Fasano, Public Works, 101 Russell Street, for generator convened at 7:03pm. Photos and technical sheets were submitted. The generator will be 80 kW and approximately 15' long, 6' wide, 5' high. Three-foot high bollards will enclose the generator.

There being no members of the public present to speak in regard to the application, the public hearing was adjourned at 7:04pm.

Respectfully submitted,
Judith Acerbi, Clerk

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The **Regular Meeting** of the Borough of Litchfield Historic District Commission was held at the Borough Office, 28 Russell Street on **April 6, 2017**.

I. Call To Order

Vice Chairman Metcalf called the meeting to order at 7:08pm.

II. Recording of Attendance

Present were Vice Chairman Metcalf and Commissioners Ms. Acerbi, Mr. Bernard (7:04), Mr. D'Andrea (7:03), and Ms. Simoncelli.

Also present were Len Fasano, Peter and Mary Tavino, and John Gould.
Ms. Metcalf appointed Ms. Simoncelli to act as Commissioner.

III. Business Pertaining To Certificates of Appropriateness

1. Application #1876, Peter & Mary Tavino, 68 South Street, for fence removal and installation. Ms. Acerbi made a motion to approve the application as submitted. Ms. Simoncelli seconded the motion which was approved. The roll call vote was: Acerbi – yea, Bernard – yea, D'Andrea – yea, Simoncelli – yea. The Certificate of Appropriateness is hereby issued for work described in said application as stipulated and is valid for one year from the approval.
2. Application #1877, John Gould, 57 Meadow Street, for fence removal and installation. Ms. Simoncelli made a motion to approve the application as submitted. Mr. Bernard seconded the motion which was approved. The roll call vote was: Acerbi – yea, Bernard – yea, D'Andrea – yea, Simoncelli – yea. The Certificate of Appropriateness is hereby issued for work described in said application as stipulated and is valid for one year from the approval.
3. Application #1878, Jennifer Sabella, 29 Woodruff Street, for roof. The hearing is being held open until the April 20, 2017 meeting. The Commission is requesting images and samples.
4. Application #1879, Len Fasano, Public Works, 101 Russell Street, for generator. Ms. Simoncelli made a motion to approve the application as submitted. Mr. Bernard seconded the motion which was approved. The roll call vote was: Acerbi – yea, Bernard – yea, D'Andrea – yea, Simoncelli – yea. The Certificate of Appropriateness is hereby issued for work described in said application as stipulated and is valid for one year from the approval.
5. Mr. D'Andrea made a motion to change the order of business to accommodate those present. Ms. Simoncelli seconded the motion which was unanimously approved.

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6. John Martin, 82 Meadow Street, to repave parking lot. Photos and a site plan were submitted. A waiver was issued as this is a replacement in kind.
7. Mr. Hillman will contact the Congregational Church regarding lighting.

IV. Approval of Minutes

Mr. Bernard made a motion to approve the minutes of the March 16, 2017 regular meeting. Ms. Simoncelli seconded the motion which was unanimously approved.

V. Correspondence

There was no correspondence.

VI. Other Business

There was no other business.

VIII. Adjournment

There being no further business, the meeting was adjourned at 7:27pm on a motion by Ms. Acerbi, seconded by Ms. Simoncelli and unanimously carried.

Respectfully submitted,
Judith Acerbi, Clerk