

DRAFT

BOROUGH OF LITCHFIELD HISTORIC DISTRICT COMMISSION 2187 Litchfield, Connecticut 06759

The Borough of Litchfield Historic District Commission held a **site visit** at 7 North Street, old Litchfield Jail, on **Thursday, May 18, 2017**, beginning at 6:30 pm, to review work relating to Application #1729. Present were Chairman Hillman and Commissioners Ms. Acerbi, Mr. D'Andrea, Mr. Bernard and Ms. Simoncelli. Also present were Lee Losee, John McKenna, Milton Gregory Grew, Russell Barton, Susie Stone, Harriett Salzman, Robert Meyers and Jeffrey Zullo.

Mock-ups of proposed doorways at the ground level of the building were reviewed. The applicants would like to place the new doors between existing windows and preserve the windows. The site visit was concluded at 6:54pm.

Application #1886, Robert and Martha Bernstein, 167-169 Meadow Street, for addition was withdrawn by the applicant. Written notification was submitted by Clifford Cooper. The **public hearing** scheduled for May 18, 2017 was cancelled.

BOROUGH OF LITCHFIELD HISTORIC DISTRICT COMMISSION 2187 Litchfield, Connecticut 06759

The **Regular Meeting** of the Borough of Litchfield Historic District Commission was held at the Borough Office, 28 Russell Street on **May 18, 2017**.

I. Call To Order

Chairman Hillman called the meeting to order at 7:03pm.

II. Recording of Attendance

Present were Chairman Hillman and Commissioners Ms. Acerbi, Mr. D'Andrea, Mr. Bernard, Ms. Metcalf and Ms. Simoncelli.

Also present were Lee Losee, John McKenna, Jonathan Vonoy, Milton Gregory Grew, Russell Barton, Susie Stone, Harriett Salzman, Bob Meyers, Kenneth DosSantos, Kathleen O'Hara-Ferrari, Ann Robinson, Robert Smith, and Teuta Culani.

III. Business Pertaining To Certificates of Appropriateness

1. Application #1886, Robert and Martha Bernstein, 167-169 Meadow Street, for addition: withdrawn by the applicant.
2. Pre-hearing for Application #1887, Town of Litchfield, 58 North Lake Street, Girl Scout Troop 40026, for no-smoking signs at Community Field. Kathleen O'Hara-Ferrari, Ann Robinson and members of Girl Scout Troop 40026 reviewed the application with the Commission. Three 2-sided no-smoking signs would be installed around the playground fences at Community Field as a community service project. Photos and designs were reviewed. Two potential designs were

DRAFT

reviewed; a more family-friendly design was selected by the applicant. Signs will be attached to the fence with clear zip ties. The Commission is requesting a letter of agency. The public hearing has been set for June 1, 2017.

3. Kenneth and Alice DosSantos, 34 Torrington Road, for porch repairs. Mr. DosSantos reviewed the application with the Commission. Existing and new materials are wood. A waiver was issued as this is a replacement in kind.
4. Pre-hearing for Application #1888, Union Savings Bank, 13 North Street, to rebuild wheelchair access ramp. Jonathan Vonoy reviewed the application with the Commission. Existing railings will be reused. The granite façade will be replaced to match existing. Column repairs are ongoing. The applicant will mail a letter of agency to the Commission. The public hearing has been set for June 1, 2017.
5. Pre-hearing for Application #1889, Union Savings Bank, 13 North Street, for new windows. Jonathan Vonoy reviewed the application with the Commission. All first-floor windows will be replaced. Existing windows are true divided light. New windows will be Marvin clad Ultimate windows, to match existing in design but will be simulated divided light. Windows will have wood interiors with aluminum-wrapped exterior. The Commission is requesting additional photos and a letter of agency. The public hearing has been set for June 1, 2017, contingent upon receipt of letter of agency.
6. Pre-hearing for Application #1890, Alex Kreonidis, 19 West Street, for door and doorbell. Robert Smith reviewed the application with the Commission. Designs and photos were reviewed. The doorbell will be 7x3.5" and have a camera. The door will be fiberglass, Thermalite, 9-light, with two panels on the bottom. The existing door is fiberglass. The Commission is requesting printed photos and a letter of agency. The public hearing has been set for June 1, 2017.
7. Pre-hearing for Application #1891, Alex Kreonidis, 19 West Street, for railing. Robert Smith reviewed the application with the Commission. This is for previously approved Application #1783 which expired. The public hearing has been set for June 1, 2017.
8. Pre-hearing for Application #1892, Teuta Culani, Taylor Shop, 15 Meadow St, for signs. Ms. Culani reviewed the application with the Commission. Designs and photos were submitted. New signs will be PVC like existing, with flat lettering. The Commission is requesting additional photos. The public hearing has been set for June 1, 2017.
9. Pre-hearing for Application #1893, 7 North Street Litchfield LLC, 7 North Street, old Litchfield Jail, for doors. Architect Milton Gregory Grew reviewed the application with the Commission. Plans, a written proposal and a statement from Attorney Gail McTaggart were submitted. Entry doors for the lower level, south elevation of the building would be inserted between existing windows rather than replacing windows. Bars and inset stone sills on all windows will be preserved.

DRAFT

The Commission is requesting additional copies of drawings, and an alternate sketch showing brick lintels. The public hearing has been set for June 1, 2017.

Mr. D'Andrea recused himself from the meeting at 7:52pm.

10. Pre-hearing for Application #1894, Stillman House LLC, 63 Beecher Lane, for stone wall. Mr. D'Andrea reviewed the application with the Commission. Plans and photos were submitted. Property will be exchanged with the Town. Existing stone walls will be matched. New stone walls will be 4' tall, 2' deep, approximately 35' long. A gate is not included in this application. The public hearing has been set for June 1, 2017.

11. Pre-hearing for Application #1895, Stillman House LLC, 66 Beecher Lane, for stone wall. Mr. D'Andrea reviewed the application with the Commission. Plans and photos were submitted. Property will be exchanged with the Town. Existing stone walls will be matched. New stone walls will be 4' tall, 2' deep, approximately 35' long. A gate is not included in this application. The public hearing has been set for June 1, 2017.

Mr. D'Andrea re-instated himself in the meeting at 8pm.

12. Pre-hearing for Application #1896, Borough of Litchfield, for new recycling cans. Warden Lee Losee reviewed the application with the Commission. Photos and designs were reviewed. The public hearing has been set for June 1, 2017.

13. Justin Riehl, 8 Torrington Road, for terrace and stone steps installed without a Certificate of Appropriateness. Mr. Hillman will contact the owner.

14. House number signs installed on Torrington Road without a Certificate of Appropriateness: Mr. Hillman will contact the owners.

IV. Approval of Minutes

1. Mr. D'Andrea made a motion to approve the minutes of the May 4, 2017 regular meeting. Ms. Simoncelli seconded the motion which was approved. Ms. Metcalf abstained from the vote.

V. Correspondence

There was no correspondence.

VI. Other Business

There was no other business.

VIII. Adjournment

There being no further business, the meeting was adjourned at 8:12pm on a motion by Mr. D'Andrea, seconded by Ms. Acerbi and unanimously carried.

Respectfully submitted,
Judith Acerbi, Clerk