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## **BOROUGH OF LITCHFIELD HISTORIC DISTRICT COMMISSION 2187 Litchfield, Connecticut 06759**

The Borough of Litchfield Historic District Commission held **Public Hearings** on **Thursday, May 4, 2017** at the Borough Office, 28 Russell Street. The hearings were called to order by Chairman Hillman at 7pm.

Present were Chairman Hillman and Commissioners Ms. Acerbi, Mr. D'Andrea (7:08pm), Mr. Bernard and Ms. Simoncelli.

Also present were Paul Hinckel, Lee Losee, Bob Scodari, Paul Gibson, Gerard Perusse, Douglas Terrell, Michael Lahart, Jim Stedronsky, Scott Schwefel, John McKenna, Donald Boesch, John Wages, Ed Napier, and Cliff Cooper.

Ms. Acerbi read the legal advertisement of each hearing as published in the Register Citizen. Adjacent property owners were sent letters of notification. The Chair explained the procedure for conduct of the hearings and described each application.

1. The public hearing, published April 28, 2017 in the Torrington Register Citizen, Application #1880, 7 West LLC, Sandra and Jeff Russak, 7 West Street, for new mechanicals on roof convened at 7pm. Photos were submitted. Michael Smith reviewed the application with the Commission.

There being no members of the public present to speak in regard to the application, the public hearing was adjourned at 7:01pm.

2. The public hearing, published April 28, 2017 in the Torrington Register Citizen, Application #1881, 7 West LLC, Sandra and Jeff Russak, 7 West Street, for new signs convened at 7:02pm. Paul Gibson reviewed the application with the Commission. A letter of agency was submitted. Sign dimensions and location will not change; new brackets will be used.

There being no members of the public present to speak in regard to the application, the public hearing was adjourned at 7:04pm.

3. The public hearing, published April 28, 2017 in the Torrington Register Citizen, Application #1882, Borough of Litchfield, for new benches convened at 7:05pm. Gerard Perusse reviewed the application with the Commission. Four new benches will be installed on Center Green and by Center School.

There being no members of the public present to speak in regard to the application, the public hearing was adjourned at 7:06pm.

4. The public hearing, published April 28, 2017 in the Torrington Register Citizen, Application #1883, Forman School, 14 Forman Henderson Drive, to convert Carriage House to dormitory convened at 7:07pm. Paul Hinckel and Bob Scodari reviewed the application with the Commission. Plans and photos were submitted. There will be no

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change in building footprint. Installation of snap-on grids to existing windows for consistency was added to the application.

Douglas Terrell, 39 Beecher Lane, voiced concerns about use of the land adjacent to his property. Photos were reviewed. This is not within the purview of the Commission.

There being no other members of the public present to speak in regard to the application, the public hearing was adjourned at 7:16pm.

5. The public hearing, published April 28, 2017 in the Torrington Register Citizen, Application #1884, Michael Lahart, 74 North Street, for window and door relocation and new porch windows convened at 7:17pm. Michael Lahart and Paul Hinckel reviewed the application with the Commission. Plans were submitted. The porch at the north end of the house by the driveway will be enclosed with glass panes, true divided light. Two windows will be repositioned and two new windows will be added; these four windows will be wood, simulated divided light. The existing kitchen entry door will be moved to the opposite end of the porch. A new door will be installed on the buttery. Existing porch steps are wood.

There being no members of the public present to speak in regard to the application, the public hearing was adjourned at 7:22pm.

6. The public hearing, published April 28, 2017 in the Torrington Register Citizen, Application #1885, Stacie and Edward Kavle, 134 North Street, for roof convened at 7:23pm. No one was present to review the application. New roofing will be architectural with no change in color.

There being no members of the public present to speak in regard to the application, the public hearing was adjourned at 7:25pm.

Respectfully submitted,  
Judith Acerbi, Clerk

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## BOROUGH OF LITCHFIELD HISTORIC DISTRICT COMMISSION 2187 Litchfield, Connecticut 06759

The **Regular Meeting** of the Borough of Litchfield Historic District Commission was held at the Borough Office, 28 Russell Street on **May 4, 2017**.

### I. Call To Order

Chairman Hillman called the meeting to order at 7:25pm.

### II. Recording of Attendance

Present were Chairman Hillman and Commissioners Ms. Acerbi, Mr. D'Andrea (7:08pm), Mr. Bernard and Ms. Simoncelli.

Also present were Paul Hinckel, Lee Losee, Bob Scodari, Paul Gibson, Gerard Perusse, Douglas Terrell, Michael Lahart, Jim Stedronsky, Scott Schwefel, John McKenna, Donald Boesch, John Wages, Ed Napier, and Cliff Cooper.

Mr. Hillman appointed Ms. Simoncelli to act as Commissioner in Ms. Metcalf's excused absence.

### III. Business Pertaining To Certificates of Appropriateness

1. Application #1880, 7 West LLC, Sandra and Jeff Russak, 7 West Street, for new mechanicals on roof. Mr. Bernard made a motion to approve the application as submitted. Ms. Simoncelli seconded the motion which was approved. The roll call vote was: Acerbi – yea, Bernard – yea, Simoncelli – yea. The Certificate of Appropriateness is hereby issued for work described in said application as stipulated and is valid for one year from the approval. Mr. D'Andrea abstained from the vote.
2. Application #1881, 7 West LLC, Sandra and Jeff Russak, 7 West Street, for new signs. Ms. Simoncelli made a motion to approve the application as submitted. Ms. Acerbi seconded the motion which was approved. The roll call vote was: Acerbi – yea, Bernard – yea, Simoncelli – yea. The Certificate of Appropriateness is hereby issued for work described in said application as stipulated and is valid for one year from the approval. Mr. D'Andrea abstained from the vote.
3. Application #1882, Borough of Litchfield, for new benches. Ms. Simoncelli made a motion to approve the application as submitted. Mr. Bernard seconded the motion which was approved. The roll call vote was: Acerbi – yea, Bernard – yea, Simoncelli – yea. The Certificate of Appropriateness is hereby issued for work described in said application as stipulated and is valid for one year from the approval. Mr. D'Andrea abstained from the vote.
4. Application #1883, Forman School, 14 Forman Henderson Drive, to convert Carriage House to dormitory. Mr. Bernard made a motion to approve the application as submitted. Ms. Simoncelli seconded the motion which was approved. The roll call vote was: Acerbi – yea, Bernard – yea, Simoncelli – yea. The Certificate of Appropriateness

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is hereby issued for work described in said application as stipulated and is valid for one year from the approval. Mr. D'Andrea abstained from the vote.

5. Application #1884, Michael Lahart, 74 North Street, for window and door relocation and new porch windows. Ms. Acerbi made a motion to approve the application as submitted. Mr. Bernard seconded the motion which was approved. The roll call vote was: Acerbi – yea, Bernard – yea, D'Andrea – yea. The Certificate of Appropriateness is hereby issued for work described in said application as stipulated and is valid for one year from the approval. Ms. Simoncelli abstained from the vote.
6. Application #1885, Stacie and Edward Kavle, 134 North Street, for roof. Ms. Acerbi made a motion to approve the application as submitted. Mr. Bernard seconded the motion which was approved. The roll call vote was: Acerbi – yea, Bernard – yea, D'Andrea – yea, Simoncelli – yea. The Certificate of Appropriateness is hereby issued for work described in said application as stipulated and is valid for one year from the approval.
7. John Wages, 51 Meadow Street, for porch. John Wages and Donald Boesch reviewed the application with the Commission. Photos were submitted. Existing porch posts are turned. New side trim will be installed. Existing columns will be used. A waiver was issued as this is a replacement in kind.
8. Pre-hearing for Application #1886, Robert and Martha Bernstein, 167-169 Meadow Street, for addition. This application was submitted by Mr. and Mrs. Bernstein under contract with Carole Gibney. Cliff Cooper reviewed the application with the Commission. Photos, plans and elevations were submitted. The addition will be 12x20' with no change to street side elevation. The existing shed roof will be continued. An existing antique window will be relocated. Shingles, trim, and clapboards will match existing materials. The Commission is requesting a letter of agency. The public hearing has been set for May 18, 2017.
9. Lee Losee, as Historic District Commission Enforcement Officer: Mr. Losee reviewed photos of signs at Litchfield Taylor which were not constructed per the approved application. The signs have raised lettering. The owner will fill out a new application. The Commission is requesting that a phone number not be included on the sign over the shop door.
10. Mr. Losee stated that the Borough would like to install five new signs for the 200<sup>th</sup> anniversary of the Borough, on North Street, South Street, East Street, West Street, and Torrington Road. Designs and locations are being discussed.
11. Ed Napier, 205 South Street. The discussion was for informational purposes. Photos were submitted. Mr. Napier discussed porch painting, removal of a lantern, installation of motion sensor lighting and a new lantern, and fencing. The Commission stated that painting is not within the purview of the Commission.

Mr. D'Andrea recused himself from the meeting at 8pm.

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12. Stillman House LLC, 63-66 Beecher Lane, for stonewall. Mr. D'Andrea reviewed the application with the Commission. Photos were submitted. The wall would be approximately 3' tall. A grey gate would match the exterior of the house. The Commission would like more information about the wall materials and the exact wall dimensions.

Mr. D'Andrea reinstated himself in the meeting at 8:06pm.

13. Application #1729, 7 North St Litchfield LLC: Ms. Simoncelli made a motion to amend Application #1729 to move the columns on the easternmost portion of the proposed walkway by 12 inches, to accommodate sewer pipe location. Ms. Acerbi seconded the motion which was unanimously approved.

A site visit has been set for Thursday, May 18, 2017 at 6:30pm at 7 North Street.

14. Mr. D'Andrea made a motion at 8:20pm to go into executive session to discuss pending litigation concerning Chabad Lubavitch. Ms. Simoncelli seconded the motion which was unanimously approved. Mr. D'Andrea made a motion to come out of executive session at 8:54pm. Ms. Acerbi seconded the motion which was unanimously approved. No action was taken.

#### IV. Approval of Minutes

Mr. D'Andrea made a motion to approve the minutes of the April 20, 2017 regular meeting. Ms. Simoncelli seconded the motion which was unanimously approved. The following corrections were noted:

1. Page 3, Item 10 (159 South Street, for addition), line three: A waiver was issued as the work will not be visible from the public way.
2. Page 3, item 11 (7 North Street): "Terrace" should read "elevated walkway".

#### V. Correspondence

There was no correspondence.

#### VI. Other Business

There was no other business.

#### VIII. Adjournment

There being no further business, the meeting was adjourned at 8:55pm on a motion by Mr. D'Andrea, seconded by Ms. Acerbi and unanimously carried.

Respectfully submitted,  
Judith Acerbi, Clerk