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## **BOROUGH OF LITCHFIELD HISTORIC DISTRICT COMMISSION 2187 Litchfield, Connecticut 06759**

The Borough of Litchfield Historic District Commission held **Public Hearings** on **Thursday, July 6, 2017** at the Borough Office, 28 Russell Street. The hearings were called to order by Acting Chairman Metcalf at 7pm.

Present were Vice Chairman Metcalf and Commissioners Ms. Acerbi, Mr. Bernard (7:10pm) and Ms. Simoncelli.

Also present were Russell Barton, Susie Stone, Harriett Salzman, Robert Meyers, Martin Bothroyd, Jim Preston, Cathy Fields, and Robert Ebner.

Ms. Acerbi read the legal advertisement of each hearing as published in the Register Citizen. Adjacent property owners were sent letters of notification. The Chair explained the procedure for conduct of the hearings and described each application.

1. The public hearing, published June 30, 2017 in the Litchfield County Times, Application #1896, Borough of Litchfield, for new recycling cans convened at 7pm.

The public hearing is being held open until the July 20, 2017 meeting when the applicant can be present to review the file.

2. The public hearing, published June 30, 2017 in the Litchfield County Times, Application #1899, Jeffrey and Denise Dresner, 122 Meadow Street, for fence replacement convened at 7pm. Martin Bothroyd reviewed fence plans, a survey and photos. There is little grade change on the site and the fence will not be stepped. Two new sections of fence will be installed and a third section will be repaired.

There being no members of the public present to speak in regard to the application, the public hearing was adjourned at 7:04pm.

3. The public hearing, published June 30, 2017 in the Litchfield County Times, Application #1900, Jim Preston 228 Meadow Street, for fencing convened at 7:05pm. Mr. Preston reviewed the application with the Commission. Fencing will be Azek, with two coats of paint.

There being no members of the public present to speak in regard to the application, the public hearing was adjourned at 7:06pm.

4. The public hearing, published June 30, 2017 in the Litchfield County Times, Application #1901, Litchfield Historical Society, 7 South Street, for new drainage, drive and walks convened at 7:07pm. Cathy Fields reviewed the application with the Commission. Plans and photos were submitted. Existing concrete steps will be replaced with granite. Existing concrete ramp will be resurfaced with Armorcoat. Sidewalks around the building will be redone. The existing sidewalk is part asphalt, part Armorcoat. The driveway will be redone with grey gravel. Railings will be replaced to match existing.

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Pitch of drainage will be corrected. Gravel will replace existing mulch around shrubbery.

There being no members of the public present to speak in regard to the application, the public hearing was adjourned at 7:11pm.

5. The public hearing, published June 30, 2017 in the Litchfield County Times, Application #1902, Jeff Russak, 14 Cobble Court, for signs convened at 7:12pm.

There being no members of the public present to speak in regard to the application, the public hearing was adjourned at 7:13pm.

Respectfully submitted,  
Judith Acerbi, Clerk

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## BOROUGH OF LITCHFIELD HISTORIC DISTRICT COMMISSION 2187 Litchfield, Connecticut 06759

The **Regular Meeting** of the Borough of Litchfield Historic District Commission was held at the Borough Office, 28 Russell Street on **July 6, 2017**.

### I. Call To Order

Vice Chairman Metcalf called the meeting to order at 7:13pm. Ms. Metcalf appointed Ms. Simoncelli to act as Commissioner in Mr. D'Andrea's excused absence.

### II. Recording of Attendance

Present were Vice Chairman Metcalf and Commissioners Ms. Acerbi, Mr. Bernard (7:10pm) and Ms. Simoncelli.

Also present were Russell Barton, Susie Stone, Harriett Salzman, Robert Meyers, Martin Bothroyd, Jim Preston, Cathy Fields, and Robert Ebner.

### III. Business Pertaining To Certificates of Appropriateness

1. Application #1896, Borough of Litchfield, for new recycling cans. The public hearing is being held open until the July 20, 2017 meeting. The applicant will be contacted.
2. Application #1899, Jeffrey and Denise Dresner, 122 Meadow Street, for fence replacement. Ms. Simoncelli made a motion to approve the application as submitted. Ms. Acerbi seconded the motion which was approved. The roll call vote was: Acerbi – yea, Bernard – yea, Simoncelli – yea. The Certificate of Appropriateness is hereby issued for work described in said application as stipulated and is valid for one year from the approval.
3. Application #1900, Jim Preston 228 Meadow Street, for fencing. Ms. Acerbi made a motion to approve the application as submitted. Ms. Simoncelli seconded the motion which was approved. The roll call vote was: Acerbi – yea, Bernard – yea, Simoncelli – yea. The Certificate of Appropriateness is hereby issued for work described in said application as stipulated and is valid for one year from the approval.
4. Application #1901, Litchfield Historical Society, 7 South Street, for new drainage, drive and walks. Ms. Simoncelli made a motion to approve the application as submitted. Mr. Bernard seconded the motion which was approved. The roll call vote was: Acerbi – yea, Bernard – yea, Simoncelli – yea. The Certificate of Appropriateness is hereby issued for work described in said application as stipulated and is valid for one year from the approval.
5. Application #1902, Jeff Russak, 14 Cobble Court, for signs. Mr. Bernard made a motion to approve the application as submitted. Ms. Simoncelli seconded the motion which was approved. The roll call vote was: Acerbi – yea, Bernard – yea, Simoncelli – yea. The Certificate of Appropriateness is hereby issued for work described in said application as stipulated and is valid for one year from the approval.

A motion was made and seconded to change the order of business to accommodate those present.

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6. Old Litchfield Jail, 7 North Street: Mr. Barton discussed addition of canvas awnings over retail doors and windows, and gas lanterns along West Street. The discussion was for informational and planning purposes. Photos were reviewed.
7. Robert Ebner, 133 West Street, for vinyl siding. The Commission explained that vinyl siding is not considered to be historically appropriate.
8. Pre-hearing for Application #1903, White Memorial Foundation, Litchfield Country Club, 256 Old South Road, to repave driveway. Ms. Metcalf recused herself from the meeting and reviewed the application with the Commission. A letter of agency, plans and photos were submitted. New asphalt curbing will be installed where there is currently no curbing. Existing lines will be followed. The public hearing has been set for July 20, 2017. Ms. Metcalf reinstated herself in the meeting at 7:30pm.
9. Pre-hearing for Application #1904, Scott Doty, 137 Torrington Road, for new roofing. Existing 3-tab roofing will be replaced with architectural. The Commission is requesting photos and information about roof color. The public hearing has been set for July 20, 2017.
10. Borough welcome signs: tabled to the next meeting.

#### IV. Approval of Minutes

Ms. Simoncelli made a motion to approve the minutes of the June 15, 2017 regular meeting. Mr. Bernard seconded the motion which was unanimously approved.

Ms. Acerbi made a motion to approve the minutes of the June 28, 2017 special meeting. Ms. Simoncelli seconded the motion which was approved. Ms. Metcalf and Mr. Bernard abstained from the vote.

#### V. Correspondence

There was no correspondence.

#### VI. Other Business

There was no other business.

#### VIII. Adjournment

There being no further business, the meeting was adjourned at 7:37pm on a motion by Mr. Bernard, seconded by Ms. Simoncelli and unanimously carried.

Respectfully submitted,  
Judith Acerbi, Clerk