

# DRAFT

## **BOROUGH OF LITCHFIELD HISTORIC DISTRICT COMMISSION 2187 Litchfield, Connecticut 06759**

The Borough of Litchfield Historic District Commission held **Public Hearings** on **Thursday, August 17, 2017** at the Borough Office, 28 Russell Street. The hearings were called to order by Chairman Hillman at 7:08pm.

Present were Chairman Hillman and Commissioners Ms. Acerbi, Mr. Bernard and Ms. Metcalf.

Also present were Russell Barton, Joan Tekula, Harriett Salzman, Jonathan Vonoy, Kenneth Tingley, Michael Stevens, Michael Lahart, Ralph Dabrowski and Ray Furse.

Ms. Acerbi read the legal advertisement of each hearing as published in the Register Citizen. Adjacent property owners were sent letters of notification. The Chair explained the procedure for conduct of the hearings and described each application.

1. The public hearing, published August 11, 2017 in the Litchfield County Times, Application #1905B, 7 North St LLC, 7 North Street, Old Litchfield Jail, for low-level lighting convened at 7pm. Ms. Salzman reviewed the application, drawings and photos with the Commission. In-ground lighting will have adjustable beam width and brightness. Six fixtures will be installed. Locations were marked on drawings.

There being no members of the public present to speak in regard to the application, the public hearing was adjourned at 7:04pm.

2. The public hearing, published August 11, 2017 in the Litchfield County Times, Application #1906, Joan Tekula, 117 East Street, for roofing, chimney work and siding work convened at 7:05pm. Ms. Tekula reviewed the application with the Commission. The rubber membrane manufacturer is Seal Eco.

There being no members of the public present to speak in regard to the application, the public hearing was adjourned at 7:06pm.

3. The public hearing, published August 11, 2017 in the Litchfield County Times, Application #1907, Union Savings Bank, 13 North Street, for wall with concrete cap on handicap-accessible ramp convened at 7:07pm. Mr. Vonoy reviewed the application with the Commission. The work has been completed. The wall previously had a solid stone cap. Photos were submitted.

There being no members of the public present to speak in regard to the application, the public hearing was adjourned at 7:08pm.

Respectfully submitted,  
Judith Acerbi, Clerk

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## **BOROUGH OF LITCHFIELD HISTORIC DISTRICT COMMISSION 2187 Litchfield, Connecticut 06759**

The **Regular Meeting** of the Borough of Litchfield Historic District Commission was held at the Borough Office, 28 Russell Street on **August 17, 2017**.

### I. Call To Order

Chairman Hillman called the meeting to order at 7pm. Mr. Hillman appointed Ms. Simoncelli to act as Commissioner.

### II. Recording of Attendance

Present were Chairman Hillman and Commissioners Ms. Acerbi, Mr. Bernard and Ms. Metcalf.

Also present were Russell Barton, Joan Tekula, Harriett Salzman, Jonathan Vonoy, Kenneth Tingley, Michael Stevens, Michael Lahart, Ralph Dabrowski and Ray Furse.

### III. Business Pertaining To Certificates of Appropriateness

1. Application #1905B, 7 North St LLC, 7 North Street, Old Litchfield Jail, for low-level lighting. Ms. Metcalf made a motion to approve the application as submitted. Ms. Acerbi seconded the motion which was approved. The roll call vote was: Acerbi – yea, Bernard – yea, Metcalf – yea. The Certificate of Appropriateness is hereby issued for work described in said application as stipulated and is valid for one year from the approval.
2. Application #1906, Joan Tekula, 117 East Street, for roofing, chimney work and siding work. Ms. Metcalf made a motion to approve the application as submitted. Mr. Bernard seconded the motion which was approved. The roll call vote was: Acerbi – yea, Bernard – yea, Metcalf – yea. The Certificate of Appropriateness is hereby issued for work described in said application as stipulated and is valid for one year from the approval.
3. Application #1907, Union Savings Bank, 13 North Street, for wall with concrete cap on handicap-accessible ramp. Mr. Bernard made a motion to approve the application as submitted. Ms. Metcalf seconded the motion which was approved. The roll call vote was: Acerbi – yea, Bernard – yea, Metcalf – yea. The Certificate of Appropriateness is hereby issued for work described in said application as stipulated and is valid for one year from the approval.
4. Rose Haven Realty LLC, 31 North Street, for roofing. Ralph Dabrowski reviewed the application with the Commission. Architectural roofing will be replaced to match existing. The color is Waterbury Gray. A waiver was issued as this is a replacement in kind.
5. Application #1845, Tom Hines and Mary Ann Poinelli, 122 Torrington Road, was amended to include an additional panel in the previously approved solar array.
6. Pre-hearing for Application #1908, Kenneth Tingley and Michael Stevens, 94 East Street, for roofing. Three-tab roofing will be replaced with architectural shingles. The Commission is requesting photos of the house and additional details about the shingles. The public hearing has been set for September 7, 2017.

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7. Pre-hearing for Application #1909, Michael Lahart, 74 North Street, for lights by front door. Mr. Lahart reviewed the application with the Commission. Fixtures will be solid copper and brass. The public hearing has been set for September 7, 2017.
8. John Lagatutta, 115 Old South Road, for roofing. The existing roofing is 3-tab. The Commission is requesting photos, manufacturer details and the specific color and type of roofing.

## IV. Approval of Minutes

Ms. Metcalf made a motion to approve the minutes of the August 3, 2017 regular meeting. Ms. Acerbi seconded the motion which was approved.

## V. Correspondence

There was no correspondence.

## VI. Other Business

1. Litchfield HDC pamphlet discussion: tabled to the next meeting.
2. HDC Annual Meeting:
  - a. Ms. Metcalf made a motion to appoint Ms. Acerbi Historic District Commission Clerk. Mr. Bernard seconded the motion which was unanimously approved. Ms. Acerbi abstained from the vote.
  - b. Ms. Acerbi made a motion to appoint Ms. Metcalf Vice-Chair of the Historic District Commission. Mr. Bernard seconded the motion which was unanimously approved. Ms. Metcalf abstained from the vote.
  - c. Ms. Metcalf made a motion to appoint Mr. Hillman Chair of the Historic District Commission. Ms. Acerbi seconded the motion which was unanimously approved.
3. Ms. Metcalf made a motion to go into executive session at 7:26pm to discuss pending litigation. Ms. Acerbi seconded the motion which was unanimously approved. Ms. Metcalf made a motion to come out of executive session at 7:40pm. Mr. Bernard seconded the motion which was unanimously approved. No action was taken.

## VIII. Adjournment

There being no further business, the meeting was adjourned at 7:42pm on a motion by Ms. Acerbi, seconded by Ms. Metcalf and unanimously carried.

Respectfully submitted,  
Judith Acerbi, Clerk