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## **BOROUGH OF LITCHFIELD HISTORIC DISTRICT COMMISSION 2187 Litchfield, Connecticut 06759**

The Borough of Litchfield Historic District Commission held **Public Hearings** on **Thursday, September 21, 2017** at the Borough Office, 28 Russell Street. The hearings were called to order by Chairman Hillman at 7pm.

Present were Chairman Hillman and Commissioners Ms. Acerbi and Ms. Metcalf. Also present were Russell Barton, Harriett Saltzman, Susie Stone, Michael Smith, Douglas Terrell, Jonathan Meter, Cindy Birkins, Reverend Bergfalk, Wendy Boles, and Jennifer Campagna.

Ms. Acerbi read the legal advertisement of each hearing as published in the Litchfield County Times. Adjacent property owners were sent letters of notification. The Chair explained the procedure for conduct of the hearings and described each application.

1. The public hearing, published September 15, 2017 in the Litchfield County Times, Application #1910, 7 North Street LLC, 7 North Street, for signage convened at 7pm. Mr. Barton reviewed the application with the Commission. Samples were provided. The sign will be 2x7', aluminum painted black, with 1" raised lettering. Signs on the retail portion of the building will match.

There being no members of the public present to speak in regard to the application, the public hearing was adjourned at 7:03 pm.

2. The public hearing, published September 15, 2017 in the Litchfield County Times, Application #1911, Douglas Terrell, 39 Beecher Lane, for garbage shed convened at 7:04pm. Mr. Terrell reviewed the application with the Commission. Construction has been completed. The shed is painted green.

There being no members of the public present to speak in regard to the application, the public hearing was adjourned at 7:05 pm.

3. The public hearing, published September 15, 2017 in the Litchfield County Times, Application #1912, Charles and Barbara White, 29 Westwood Lane, for roofing convened at 7:05pm. New roofing will be architectural, charcoal.

There being no members of the public present to speak in regard to the application, the public hearing was adjourned at 7:06pm.

4. The public hearing, published September 15, 2017 in the Litchfield County Times, Application #1913, 7 West LLC, Jeff Russak, 7 West St, for new window opening and arch brickwork convened at 7:06pm. Michael Smith reviewed the application with the Commission. The new window will be approximately 3x5'. Size, brick, mortar and configuration of new construction will match existing.

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There being no members of the public present to speak in regard to the application, the public hearing was adjourned at 7:10pm.

5. The public hearing, published September 15, 2017 in the Litchfield County Times, Application #1914, Jim Stedronsky, 54 Wolcott Street, for patio, fence, wall, drainage and driveway convened at 7:10pm. Jonathan Meter reviewed the application with the Commission. Photos, plans, and a brick sample were provided. Red brick will be installed on the driveway and patio interior. Steps will be faced with bluestone.

There being no members of the public present to speak in regard to the application, the public hearing was adjourned at 7:13pm.

6. The public hearing, published September 15, 2017 in the Litchfield County Times, Application #1915, 7 North Street LLC, 7 North Street, for signs convened at 7:14pm. The sign and lettering will match the specifications of the sign in Application #1910. The sign will be 2x7'.

There being no members of the public present to speak in regard to the application, the public hearing was adjourned at 7:16pm.

7. The public hearing, published September 15, 2017 in the Litchfield County Times, Application #1916, Jim Lamond, 33 West Street, Derwin Clothiers, to move existing sign to new store location convened at 7:20pm. The existing sign will be moved to the new store location.

There being no members of the public present to speak in regard to the application, the public hearing was adjourned at 7:21pm.

8. The public hearing, published September 15, 2017 in the Litchfield County Times, Application #1917, Sara Conklin, 327 South Street, for fieldstone walkway convened at 7:22pm.

The public hearing is being held open until the October 5, 2017 meeting.

9. The public hearing, published September 15, 2017 in the Litchfield County Times, Application #1918, John Lagatutta, 115 Old South Road, for roofing convened at 7:22pm. New roofing will be architectural, color to match existing.

There being no members of the public present to speak in regard to the application, the public hearing was adjourned at 7:23pm.

Respectfully submitted,  
Judith Acerbi, Clerk

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## BOROUGH OF LITCHFIELD HISTORIC DISTRICT COMMISSION 2187 Litchfield, Connecticut 06759

The **Regular Meeting** of the Borough of Litchfield Historic District Commission was held at the Borough Office, 28 Russell Street on **September 21, 2017**.

### I. Call To Order

Chairman Hillman called the meeting to order at 7:23pm.

### II. Recording of Attendance

Present were Chairman Hillman and Commissioners Ms. Acerbi and Ms. Metcalf. Also present were Russell Barton, Harriett Saltzman, Susie Stone, Michael Smith, Douglas Terrell, Jonathan Meter, Cindy Birkins, Reverend Bergfalk, Wendy Boles, and Jennifer Campagna.

### III. Business Pertaining To Certificates of Appropriateness

1. Application #1910, 7 North Street LLC, 7 North Street, for signage. Ms. Metcalf made a motion to approve the application as submitted. Ms. Acerbi seconded the motion which was approved. The roll call vote was: Acerbi – yea, Hillman – yea, Metcalf – yea. The Certificate of Appropriateness is hereby issued for work described in said application as stipulated and is valid for one year from the approval.
2. Application #1911, Douglas Terrell, 39 Beecher Lane, for garbage shed. Ms. Metcalf made a motion to approve the application as submitted. Ms. Acerbi seconded the motion which was approved. The roll call vote was: Acerbi – yea, Hillman – yea, Metcalf – yea. The Certificate of Appropriateness is hereby issued for work described in said application as stipulated and is valid for one year from the approval.
3. Application #1912, Charles and Barbara White, 29 Westwood Lane, for roofing. Ms. Metcalf made a motion to approve the application as submitted. Ms. Acerbi seconded the motion which was approved. The roll call vote was: Acerbi – yea, Hillman – yea, Metcalf – yea. The Certificate of Appropriateness is hereby issued for work described in said application as stipulated and is valid for one year from the approval.
4. Application #1913, 7 West LLC, Jeff Russak, 7 West St, for new window opening and arch brickwork. Ms. Acerbi made a motion to approve the application as submitted. Ms. Metcalf seconded the motion which was approved. The roll call vote was: Acerbi – yea, Hillman – yea, Metcalf – yea. The Certificate of Appropriateness is hereby issued for work described in said application as stipulated and is valid for one year from the approval.
5. Application #1914, Jim Stedronsky, 54 Wolcott Street, for patio, fence, wall, drainage and driveway. Ms. Acerbi made a motion to approve the application as submitted. Ms. Metcalf seconded the motion which was approved. The roll call vote was: Acerbi – yea, Hillman – yea, Metcalf – yea. The Certificate of Appropriateness is hereby issued for work described in said application as stipulated and is valid for one year from the approval.
6. Application #1915, 7 North Street LLC, 7 North Street, for signs. The Commission is requesting a copy of the applicant's photo of the sign and location. Ms. Metcalf made

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a motion to approve the application as re-submitted. Ms. Acerbi seconded the motion which was approved. The roll call vote was: Acerbi – yea, Hillman – yea, Metcalf – yea. The Certificate of Appropriateness is hereby issued for work described in said application as stipulated and is valid for one year from the approval.

7. The Commission requested an updated drawing of 7 North Street plans.
8. Application #1916, Jim Lamond, 33 West Street, Derwin Clothiers, to move existing sign to new store location. Ms. Acerbi made a motion to approve the application as submitted. Ms. Metcalf seconded the motion which was approved. The roll call vote was: Acerbi – yea, Hillman – yea, Metcalf – yea. The Certificate of Appropriateness is hereby issued for work described in said application as stipulated and is valid for one year from the approval.
9. Application #1917, Sara Conklin, 327 South Street, for fieldstone walkway. The public hearing is being held open until the October 5, 2017 meeting.
10. Application #1918, John Lagatutta, 115 Old South Road, for roofing. Ms. Acerbi made a motion to approve the application as submitted. Ms. Metcalf seconded the motion which was approved. The roll call vote was: Acerbi – yea, Hillman – yea, Metcalf – yea. The Certificate of Appropriateness is hereby issued for work described in said application as stipulated and is valid for one year from the approval.
11. First Congregational Church, for 3 signs. Cindy Birkins and Reverend Bergfalk reviewed the application with the Commission. There are currently 3 signs. The Commission is requesting complete dimensions of proposed and existing signs and a plot plan marked with locations.
12. Pre-hearing for Application #1919, Jennifer Campagna, 222 Old South Road, for windows and soffitt in breezeway. Ms. Campagna reviewed the application with the Commission. The new windows will be Anderson, simulated divided light. The house was built in 1898. The public hearing has been set for October 5, 2017.
13. Pre-hearing for Application #1920, Jeff Russak, 7 West Street LLC, 7 West Street, Blueprint Home, for sign. Wendy Boles reviewed the application with the Commission. The public hearing has been set for October 5, 2017.
14. 7 North Street LLC, 7 North Street, Old Litchfield Jail: Application #1905A was amended to change proposed light fixtures from black, propane, to electric fixtures with copper top, black base and frosted hurricane.

#### IV. Approval of Minutes

Mr. Hillman made a motion to approve the minutes of the September 7, 2017 regular meeting. Ms. Acerbi seconded the motion which was approved. The following correction was noted: page 3, item 14, line 8 should read “The Commission is *requesting* sample of the bricks”.

#### V. Correspondence

There was no correspondence.

#### VI. Other Business

1. Congregational Church banner: the banner is temporary and not within the purview of the Commission.

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2. 105 and 108 Torrington Road, driveway signage: an application has not been received.
3. 159 West Street, Cecchinato, deck and siding work: Mr. Hillman spoke with the owner, who will comply.
4. Alison Castor, 56 Torrington Road, fence: Ms. Castor plans to be present at the October 19, 2017 meeting.
5. Center School windows: To be discussed further at a future meeting.

### VIII. Adjournment

There being no further business, the meeting was adjourned at 8:26pm on a motion by Ms. Acerbi, seconded by Ms. Metcalf and unanimously carried.

Respectfully submitted,  
Judith Acerbi, Clerk