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BOROUGH OF LITCHFIELD HISTORIC DISTRICT COMMISSION 2187 Litchfield, Connecticut 06759

The Borough of Litchfield Historic District Commission held **Public Hearings** on **Thursday, September 7, 2017** at the Borough Office, 28 Russell Street. The hearings were called to order by Chairman Hillman at 7:16pm once members were present to constitute a quorum.

Present were Chairman Hillman and Commissioners Ms. Acerbi, Mr. D'Andrea (7:13pm) and Ms. Simoncelli (7:17pm).

Also present were Russell Barton, Harriett Saltzman, Kenneth Tingley, Michael Stevens, Michael Lahart, Lee Losee, Susie Stone, Douglas Terrell, Michael Smith, Linda Temkin, Jim Stedronsky, and Jonathan Wilson.

Ms. Acerbi read the legal advertisement of each hearing as published in the Litchfield County Times. Adjacent property owners were sent letters of notification. The Chair explained the procedure for conduct of the hearings and described each application.

1. The public hearing, published September 1, 2017 in the Litchfield County Times, Application #1908, Kenneth Tingley and Michael Stevens, 94 East Street, for roofing convened at 7:15pm.

There being no members of the public present to speak in regard to the application, the public hearing was adjourned at 7:16pm.

2. The public hearing, published September 1, 2017 in the Litchfield County Times, Application #1909, Michael Lahart, 74 North Street, for lights by front door convened at 7:16pm.

There being no members of the public present to speak in regard to the application, the public hearing was adjourned at 7:17pm.

Respectfully submitted,
Judith Acerbi, Clerk

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The **Regular Meeting** of the Borough of Litchfield Historic District Commission was held at the Borough Office, 28 Russell Street on **September 7, 2017**.

I. Call To Order

Chairman Hillman called the meeting to order at 7pm, prior to holding public hearings, as a quorum was not yet present.

II. Recording of Attendance

Present were Chairman Hillman and Commissioners Ms. Acerbi, Mr. D'Andrea (7:13pm) and Ms. Simoncelli (7:17pm).

Also present were Russell Barton, Harriett Saltzman, Kenneth Tingley, Michael Stevens, Michael Lahart, Lee Losee, Susie Stone, Douglas Terrell, Michael Smith, Linda Temkin, Jim Stedronsky, and Jonathan Wilson.

III. Business Pertaining To Certificates of Appropriateness

1. Application #1908, Kenneth Tingley and Michael Stevens, 94 East Street, for roofing. Mr. Tingley and Mr. Stevens reviewed the application with the Commission. A shingle sample and photo of the garage were provided. Existing roofing is 3-tab.
2. Application #1909, Michael Lahart, 74 North Street, for lights by front door. Mr. Lahart reviewed the application with the Commission.
3. Pre-hearing for Application #1911, Douglas Terrell, 39 Beecher Lane, for garbage shed. Mr. Terrell reviewed the application with the Commission. Photos were submitted. The work was completed without a Certificate of Appropriateness. Siding is cedar, board and batten with green stain. The public hearing has been set for September 21, 2017.
4. Pre-hearing for Application #1913, 7 West LLC, Jeff Russak, for new window opening and arch brickwork in Jeweler's shop. Michael Smith reviewed the application with the Commission. The new window would match the two existing windows on the first level, and would be symmetrical with the middle window on the second floor. Existing windows are vinyl clad, 1 over 1. The Commission is requesting a photo of the entire side of the building. The public hearing has been set for September 21, 2017.
5. Anne Taylor Coolidge, 180 South Street, for porch replacement. Michael Smith reviewed the application with the Commission. A waiver was issued as this is a replacement in kind.
6. Litchfield Professional Building LLC, Randy Kinkade, 63 West Street, to repair existing vinyl siding. Michael Smith reviewed the application with the Commission. A waiver was issued as this is a replacement in kind.
7. Pre-hearing for Application #1910, 7 North Street LLC, 7 North Street, for signage. Russell Barton, Susie Stone, Harriet Saltzman and Linda Temkin reviewed the application with the Commission. Signs will be aluminum, 1" thick, with acyclic letters, black background, and the logo of the individual business. The public hearing has been set for September 21, 2017.

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8. Mr. D'Andrea was sworn in by the Borough Clerk as Historic District Commission Alternate Commissioner, term ending 2020, at 7:13pm. Mr. Hillman appointed Mr. D'Andrea to act as Commissioner in Ms. Simoncelli's absence.
9. Public hearings were held beginning at 7:15pm. The regular meeting re-convened at 7:17pm.
10. Ms. Simoncelli was sworn in by the Borough Clerk as Historic District Commission Commissioner, term ending 2022, at 7:17pm.
11. Application #1908, Kenneth Tingley and Michael Stevens, 94 East Street, for roofing. Mr. D'Andrea made a motion to approve the application as submitted. Ms. Simoncelli seconded the motion which was approved. The roll call vote was: Acerbi – yea, D'Andrea – yea, Simoncelli – yea. The Certificate of Appropriateness is hereby issued for work described in said application as stipulated and is valid for one year from the approval.
12. Application #1909, Michael Lahart, 74 North Street, for lights by front door. Ms. Acerbi made a motion to approve the application as submitted. Mr. D'Andrea seconded the motion which was approved. The roll call vote was: Acerbi – yea, D'Andrea – yea, Simoncelli – yea. The Certificate of Appropriateness is hereby issued for work described in said application as stipulated and is valid for one year from the approval.
13. Pre-hearing for Application #1912, Charles and Barbara White, 29 Westwood Lane, for roofing. Existing roofing is 3-tab. Color of new roofing will be charcoal. The public hearing has been set for September 21, 2017.
14. Pre-hearing for Application #1914, Jim Stedronsky, 54 Wolcott Street, for patio, fence, wall, drainage and driveway. This is a revision to work approved in a previous application. Mr. Stedronsky reviewed the application with the Commission. Photos were submitted. Patio steps will be standard red brick pavers topped with 1.5" bluestone. The retaining wall will be red brick with a 1.5" bluestone cap. The fence will be cedar, with semi-transparent stain and trimmed at the top and bottom. The driveway will be done with red brick pavers extending to approximately 3' from the road. The Commission is resisting a sample of the bricks. The public hearing has been set for September 21, 2017.
15. Pre-hearing for Application #1915, 7 North Street LLC, 7 North Street, for signs. Photos were submitted. The public hearing has been set for September 21, 2017.
16. Pre-hearing for Application #1916, Jim Lamond, 33 West Street, Derwin Clothiers, to move existing sign to new store location. Jonathan Wilson reviewed the application with the Commission. The Commission is requesting a letter of agency. The public hearing has been set for September 21, 2017.
17. Pre-hearing for Application #1917, Sara Conklin, 327 South Street, for fieldstone walkway. Mr. Hillman appointed Ms. Acerbi acting Chair and recused himself from the meeting. Mr. Hillman reviewed the application with the Commission. Photos were submitted. Brick on the existing walkway will be removed and replaced with fieldstone. The path is just over 3' wide, and will be extended to the driveway. The Commission is requesting a letter of agency. The public hearing has been set for September 21, 2017. Mr. Hillman re-instated himself in the meeting as Chair.
18. Pre-hearing for Application #1918, John Lagatutta, 115 Old South Road, for roofing. Existing roofing is 3-tab. New roofing will be architectural, Timberline HD, same

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slate grey color as the existing roofing. The public hearing has been set for September 21, 2017.

IV. Approval of Minutes

Ms. Simoncelli made a motion to approve the minutes of the August 17, 2017 regular meeting. Ms. Acerbi seconded the motion which was approved. Mr. D'Andrea abstained from the vote. Ms. Acerbi noted to following correction to the Minutes: "Harriett Salzman" should be spelled "Saltzman".

V. Correspondence

There was no correspondence.

VI. Other Business

1. Litchfield HDC pamphlet: The Commission reviewed the pamphlet designed by Ms. Simoncelli. Mr. Losee suggested including the pamphlet in Borough welcome baskets. The discussion will be continued at the October 5th HDC meeting.
2. Information booth: Mr. Losee reviewed drawings and ideas for information booth use. Different ideas and designs will be considered.
3. The Congregational Church has installed a "welcome" banner, tied between two front columns. The Commission will review signage regulations of other communities and Historic Districts.
4. Driveway signage at 105 and 108 Torrington Road, Skonieczny and Doyle, were reviewed.
5. Deck and siding work at 159 West Street, Cecchinato, was not completed as specified in the Certificate of Appropriateness.
6. Alison Castor, 56 Torrington Road: a fence was installed without a Certificate of Appropriateness.
7. Center School windows: discussion to be continued at a future meeting.

VIII. Adjournment

There being no further business, the meeting was adjourned at 8:31pm on a motion by Ms. Acerbi, seconded by Ms. Simoncelli and unanimously carried.

Mr. D'Andrea made a motion to go into executive session at 8:33pm to discuss pending litigation. Ms. Simoncelli seconded the motion which was unanimously approved. Mr. D'Andrea made a motion to come out of executive session at 8:37pm. Ms. Simoncelli seconded the motion which was unanimously approved. No action was taken.

Respectfully submitted,
Judith Acerbi, Clerk