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## **BOROUGH OF LITCHFIELD HISTORIC DISTRICT COMMISSION 2187 Litchfield, Connecticut 06759**

The Borough of Litchfield Historic District Commission held **Public Hearings** on **Thursday, November 16, 2017** at the Borough Office, 28 Russell Street. The hearings were called to order by Chairman Hillman at 7pm.

Present were Chairman Hillman and Commissioners Ms. Acerbi, Ms. Metcalf and Ms. Simoncelli.

Also present were April Mathews, Lee Losee, Michael Lahart, Michael Smith, James Smith, John Gould and Sal Calabrese.

Ms. Acerbi read the legal advertisement of each hearing as published in the Register Citizen. Adjacent property owners were sent letters of notification. The Chair explained the procedure for conduct of the hearings and described each application.

Ms. Metcalf made a motion to change the order of business to accommodate those present. Ms. Acerbi seconded the motion which was unanimously approved.

1. The public hearing, published November 10, 2017 in the Register Citizen, Application #1931, 7 North Street Litchfield LLC, 7 North Street, April's Hair Salon, for sign convened at 7pm. The color of the sign will be lavender. A photo was reviewed on the applicant's phone. The Commission is requesting that a printed photo be submitted.

There being no members of the public present to speak in regard to the application, the public hearing was adjourned at 7:02pm.

2. The public hearing, published November 10, 2017 in the Register Citizen, Application #1926, Taymil Woodruff Court LLC, 33 Woodruff Lane, for windows convened at 7:03pm.

The public hearing is being held open until the December 7, 2017 meeting. The Commission would like an updated brochure, the exact number of windows being replaced, and a letter of agency.

3. The public hearing, published November 10, 2017 in the Register Citizen, Application #1930, Michael and Alexandra Napier, 205 South Street, for 3 light fixtures & motion sensor convened at 7:5pm. Sal Calabrese reviewed the application with the Commission. Photos of the proposed motion sensor were submitted.

There being no members of the public present to speak in regard to the application, the public hearing was adjourned at 7:07pm.

4. The public hearing, published November 10, 2017 in the Register Citizen, Application #1932, Ji Hyun Kim, 3 West Street, for Litchfield Family Dental signage convened at 7:08pm.

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The public hearing is being held open until the December 7, 2017 meeting. The Commission is requesting either a letter of agency or an application signed by the property owner.

Respectfully submitted,  
Judith Acerbi, Clerk

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## **BOROUGH OF LITCHFIELD HISTORIC DISTRICT COMMISSION 2187 Litchfield, Connecticut 06759**

The **Regular Meeting** of the Borough of Litchfield Historic District Commission was held at the Borough Office, 28 Russell Street on **November 16, 2017**.

### I. Call To Order

Chairman Hillman called the meeting to order at 7:09pm.

### II. Recording of Attendance

Present were Chairman Hillman and Commissioners Ms. Acerbi, Ms. Metcalf and Ms. Simoncelli.

Also present were April Mathews, Lee Losee, Jim Stedronsky, Scott Schwefel, Michael Lahart, Michael Smith, James Smith, John Gould and Sal Calabrese.

### III. Business Pertaining To Certificates of Appropriateness

1. Application #1931, 7 North Street Litchfield LLC, 7 North Street, April's Hair Salon, for sign. Ms. Metcalf made a motion to approve the application as submitted. Ms. Acerbi seconded the motion which was approved. The roll call vote was: Acerbi – yea, Simoncelli – yea, Metcalf – yea. The Certificate of Appropriateness is hereby issued for work described in said application as stipulated and is valid for one year from the approval.  
Ms. Simoncelli excused herself from the meeting at 7:12pm.
2. Application #1926, Taymil Woodruff Court LLC, 33 Woodruff Lane, for windows. The public hearing is being held open until the December 7, 2017 meeting. The Commission would like an updated brochure, the exact number of windows being replaced, and a letter of agency.
3. Application #1930, Michael and Alexandra Napier, 205 South Street, for 3 light fixtures & motion sensor. Ms. Metcalf made a motion to approve the application as submitted. Ms. Acerbi seconded the motion which was approved. The roll call vote was: Acerbi – yea, Hillman – yea, Metcalf – yea. The Certificate of Appropriateness is hereby issued for work described in said application as stipulated and is valid for one year from the approval.

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4. Application #1932, Ji Hyun Kim, 3 West Street, for Litchfield Family Dental signage. The public hearing is being held open until the December 7, 2017 meeting. The Commission is requesting either a letter of agency or an application signed by the property owner.
5. A modification was made to Application #1877, John Gould, 57 Meadow Street, for a sweep section to be installed in fencing.
6. Tim and Jenn White, 21 Russell Street to replace stairs, railings, shutters, decking, storm windows, gutters, siding and roof mouldings damaged in a storm. Michael Smith and Tim White reviewed the application with the Commission. A waiver was issued as this is a replacement in kind.
7. Pre-hearing for Application #1933, Tim and Jenn White, 21 Russell Street, for roofing. Mr. White and Michael Smith reviewed the application with the Commission. New roofing will be 3 tab, charcoal, Timberline. The public hearing has been set for December 7, 2017.
8. Pre-hearing for Application #1934, United Methodist Church, 54 West Street, for shed. James Smith reviewed the application with the Commission. Plans and photos were submitted. Windows will be true divided light and custom made by the applicant. The door will be custom built to match the existing door. The foundation will be 6x6" pressure treated posts on a gravel pad. The public hearing has been set for December 7, 2017.
9. Pre-hearing for Application #1935, Michael Lahart, 74 North Street, for bluestone walkway. Mr. Lahart reviewed the application with the Commission. The walkway will be L-shaped, made of two 6' sections, and 3' wide. The public hearing has been set for December 7, 2017.
10. Pre-hearing for Application #1936, Elizabeth Garber Daniels, 239 North Street, for trellis. A letter of agency was received. The public hearing has been set for December 7, 2017.
11. Pre-hearing for Application #1937, Michael Lahart, 74 North Street, for barn roofing. This is for work previously approved in an expired application. The public hearing has been set for December 7, 2017.
12. Pre-hearing for Application #1938, Robert Maggi, 144 Meadow Street, for roofing. The work was previously approved but not completed. The applicant would like to use oyster gray roofing instead of charcoal.

#### IV. Approval of Minutes

Ms. Metcalf made a motion to approve the minutes of the November 2, 2017 regular meeting. Ms. Acerbi seconded the motion which was approved.

#### V. Correspondence

There was no correspondence.

#### VI. Other Business

1. Ms. Acerbi made a motion to add "2018 HDC Meeting Schedule" to the agenda. Ms. Metcalf seconded the motion which was unanimously approved. Ms. Acerbi made a motion to accept the 2018 meeting schedule as submitted. Ms. Metcalf seconded the motion which was unanimously approved.

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2. Ms. Acerbi made a motion to go into executive session at 7:40pm to discuss pending litigation. Ms. Metcalf seconded the motion which was unanimously approved. Ms. Metcalf made a motion to come out of executive session at 8:04pm. Ms. Acerbi seconded the motion which was unanimously approved.
3. Commission consideration and/or action regarding the Chabad's Garrick Plan: No motion was made.
4. HDC pamphlet: tabled to the next meeting.

### VIII. Adjournment

There being no further business, the meeting was adjourned at 8:15pm on a motion by Ms. Acerbi, seconded by Ms. Metcalf and unanimously carried.

Respectfully submitted,  
Judith Acerbi, Clerk