

# DRAFT

**Borough of Litchfield  
BOARD OF WARDEN & BURGESSES  
Regular Meeting  
December 12, 2017**

A Regular Meeting of The Board of Warden and Burgesses was held at the Borough Office and Meeting Center, 28 Russell Street, Litchfield, Connecticut on **Tuesday, December 12, 2017.**

Present were:	Lee Losee	Warden	Elisa Bauer	Burgess
	Michael LaMere	Burgess	Dirk Patterson	Burgess
	Nancy Southard	Treasurer (6:30pm)		

Also present was David Cappelletti, Clermont & Associates, LLC.

Mr. Losee called the meeting to order at 5:45pm.

### **Public Requests/Comment**

None.

### **Approval of Minutes**

Ms. Bauer made a motion to approve the minutes of the November 14, 2017 Regular Meeting.

Mr. Patterson seconded the motion which was unanimously approved.

Ms. Bauer made a motion to approve the minutes of the November 16, 2017 Special Meeting.

Mr. Patterson seconded the motion which was unanimously approved.

### **Auditor – 2016-2017 Report**

David Cappelletti of Clermont & Associates, LLC reviewed the 2016-2017 audit report with the Board.

### **Committee Reports and Requests**

1. Sidewalks: A complaint was received about 22 East Street for unshoveled sidewalks during last week's snow storm.
2. Mr. Patterson has been addressing temporary sign issues.

### **Warden's Report and Requests**

1. Mr. Patterson made a motion to authorize paying a \$72.74 tax refund to Paul Sadtler. Mr. LaMere seconded the motion which was unanimously approved.
2. A car drove into East Green on December 4<sup>th</sup> and left a bumper and nose.

### **New Business**

Main Street Initiative: tabled to the next meeting.

### **Old Business**

Insurance update: no motions were made.

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## **Treasurer's Report**

Mr. Patterson made a motion to approve the December expenditures of \$27,061.54. Ms. Bauer seconded the motion which was unanimously approved.

## **Executive Session to Discuss Pending Litigation**

An executive session was not held.

## **Adjournment**

The meeting was adjourned at 6:44pm on a motion by Ms. Bauer, seconded by Mr. Patterson and unanimously approved.

Alissa Bumstead, Clerk