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BOROUGH OF LITCHFIELD HISTORIC DISTRICT COMMISSION 2187 Litchfield, Connecticut 06759

The Borough of Litchfield Historic District Commission held **Public Hearings** on **Thursday, December 21, 2017** at the Borough Office, 28 Russell Street. The hearings were called to order by Chairman Hillman at 7pm.

Present were Chairman Hillman and Commissioners Mr. Bernard, Mr. D'Andrea, Ms. Metcalf and Ms. Simoncelli.

Also present were Lee Losee and Chris Alvey.

Mr. Hillman appointed Ms. Simoncelli acting clerk and Mr. D'Andrea voting member.

Ms. Simoncelli read the legal advertisement of each hearing as published in the Waterbury Republican. Adjacent property owners were sent letters of notification. The Chair explained the procedure for conduct of the hearings and described each application.

1. Mr. Hillman appointed Ms. Metcalf acting Chair and recused himself from the meeting. The public hearing, published December 15, 2017 in the Waterbury Republican, Application #1936, Elizabeth Garber Daniels, 239 North Street, for trellis convened at 7pm. Mr. Hillman reviewed the application with the Commission. The work has already been completed. The trellis is paintable composite material, 6' tall and 9' wide.

There being no members of the public present to speak in regard to the application, the public hearing was adjourned at 7:02pm. Mr. Hillman reinstated himself in the meeting as Chair.

2. The public hearing, published December 15, 2017 in the Waterbury Republican, Application #1939, Richard and Wendy Story, 184 Meadow Street, for four skylights convened at 7:03pm. Chris Alvey reviewed the application with the Commission. The skylights would be approximately 4x4', two on the north side and two on the south side of the house. Photos were reviewed. The Commission reviewed existing skylights in the Borough. Mr. Alvey will discuss historically appropriate alternatives with the applicants.

The public hearing is being held open until the January 4, 2017 meeting.

3. The public hearing, published December 15, 2017 in the Waterbury Republican, Application #1940, Borough of Litchfield, for street lamp ladder brackets: the applicant requested that the public hearing be held open until the January 4, 2017 meeting.

Respectfully submitted,
Wendy Simoncelli, Acting Clerk

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The **Regular Meeting** of the Borough of Litchfield Historic District Commission was held at the Borough Office, 28 Russell Street on **December 21, 2017**.

I. Call To Order

Chairman Hillman called the meeting to order at 7:06pm and appointed Ms. Simoncelli acting clerk and Mr. D'Andrea voting member.

II. Recording of Attendance

Present were Chairman Hillman and Commissioners Mr. Bernard, Mr. D'Andrea, Ms. Metcalf and Ms. Simoncelli.

Also present were Lee Losee, Chris Alvey, Dirk Patterson (7:13pm) and Jim Stedronsky (7:22pm).

III. Business Pertaining To Certificates of Appropriateness

Mr. Hillman appointed Ms. Metcalf acting Chair and recused himself from the meeting.

1. Application #1936, Elizabeth Garber Daniels, 239 North Street, for trellis. Mr. Bernard made a motion to approve the application as submitted. Ms. Simoncelli seconded the motion which was approved. The roll call vote was: Bernard – yea, D'Andrea – yea, Simoncelli – yea. The Certificate of Appropriateness is hereby issued for work described in said application as stipulated and is valid for one year from the approval.

Mr. Hillman reinstated himself in the meeting as Chair.

2. Application #1939, Richard and Wendy Story, 184 Meadow Street, for four skylights. The public hearing is being held open until the January 4, 2017 meeting.
3. Application #1940, Borough of Litchfield, for street lamp ladder brackets. The public hearing is being held open until the January 4, 2017 meeting.
4. Gerkel LLC, 311 South Street, for poolhouse, deck and fence. Mr. Hillman spoke with the applicant. The applicant will revisit the file with the Commission in January.
5. St. Michael's Parish, 25 South Street, for exterior lighting. No one was present to review the application. The Commission is asking that the applicant be present at the next meeting to discuss the proposed number of lights, intensity, etc.

IV. Approval of Minutes

1. Ms. Simoncelli made a motion to approve the minutes of the December 7, 2017 regular meeting. Ms. Metcalf seconded the motion which was approved.
2. Ms. Metcalf made a motion to approve the minutes of the December 15, 2017 special meeting. Mr. Bernard seconded the motion which was unanimously approved. **The following corrections to the minutes were noted:**

Item 4 should read "Attorney James Stedronsky provided the Commissioners with Architectural drawings numbered S.D. 4, S.D. 5 and S.D. 6 dated 8/11/2016, which were emailed to him this afternoon, December 15, 2017, with no accompanying documentation."

DRAFT

V. Correspondence

There was no correspondence.

VI. Other Business

1. HDC pamphlet: a final copy was reviewed. The discussion will be continued at the January 4, 2018 meeting.
2. Mr. D'Andrea made a motion to go into executive session to discuss pending litigation at 7:27pm. Ms. Metcalf seconded the motion which was unanimously approved. Ms. Simoncelli made a motion to come out of executive session at 8:15pm. Ms. Metcalf seconded the motion which was unanimously approved. No action was taken.

VIII. Adjournment

There being no further business, the meeting was adjourned at 8:15pm on a motion by Ms. Metcalf, seconded by Mr. Bernard and unanimously carried.

Respectfully submitted,
Wendy Simoncelli, Acting Clerk