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BOROUGH OF LITCHFIELD HISTORIC DISTRICT COMMISSION 2187 Litchfield, Connecticut 06759

Site Visit on Thursday, December 7, 2017, beginning at 4:30pm at 56 Torrington Road, to review fencing: A quorum was not present.

The Borough of Litchfield Historic District Commission held **Public Hearings** on **Thursday, December 7, 2017** at the Borough Office, 28 Russell Street. The hearings were called to order by Chairman Hillman at 7pm.

Present were Chairman Hillman and Commissioners Ms. Acerbi and Ms. Simoncelli. Also present were Lee Losee, Jonathan Wilson, Michael Lahart, Jim Pescatore, Robert Maggi, James Smith, Tracy Coolbeth, Paul Casadei and Chris Alvey.

Ms. Acerbi read the legal advertisement of each hearing as published in the Waterbury Republican. Adjacent property owners were sent letters of notification. The Chair explained the procedure for conduct of the hearings and described each application.

1. The public hearing, published December 1, 2017 in the Waterbury Republican, Application #1926, Taymil Woodruff Court LLC, 33 Woodruff Lane, for windows convened at 7pm. Jim Pescatore reviewed the application with the Commission. A brochure, window sample and letter of agency were submitted. Approximately 40 out of 100 existing windows will be replaced with simulated divided light windows with exterior grids.

There being no members of the public present to speak in regard to the application, the public hearing was adjourned at 7:04pm.

2. The public hearing, published December 1, 2017 in the Waterbury Republican, Application #1932, Ji Hyun Kim, 3 West Street, for Litchfield Family Dental signage convened at 7:05pm. Photos and an application with the owner's signature (replacing the application signed by the applicant) were submitted via email. The sign will be approximately 30x15", black background with white letters, and will use the existing bracket.

There being no members of the public present to speak in regard to the application, the public hearing was adjourned at 7:07pm.

3. The public hearing, published December 1, 2017 in the Waterbury Republican, Application #1933, Tim and Jenn White, 21 Russell Street, for roofing convened at 7:07pm. Existing roofing is 3-tab, black. New roofing will be charcoal, architectural.

There being no members of the public present to speak in regard to the application, the public hearing was adjourned at 7:08pm.

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4. The public hearing, published December 1, 2017 in the Waterbury Republican, Application #1934, United Methodist Church, 54 West Street, for shed convened at 7:08pm. James Smith reviewed the application with the Commission. A letter of agency was submitted. The building will be 8x10' with black architectural shingles, foundation of 6x6" posts, with a true divided light custom window and custom door. Plans and photos were submitted.

There being no members of the public present to speak in regard to the application, the public hearing was adjourned at 7:10pm.

5. The public hearing, published December 1, 2017 in the Waterbury Republican, Application #1935, Michael Lahart, 74 North Street, for bluestone walkway convened at 7:11pm. Mr. Lahart reviewed the application with the Commission. The walkway will be 12' long, L-shaped, composed of two 6' sections, and 3' wide. The walkway will go to the driveway.

There being no members of the public present to speak in regard to the application, the public hearing was adjourned at 7:12pm.

6. Mr. Hillman recused himself from the meeting. The public hearing, published December 1, 2017 in the Waterbury Republican, Application #1936, Elizabeth Garber Daniels, 239 North Street, for trellis convened at 7:13pm.

The public hearing is being held open until a quorum is present.
Mr. Hillman reinstated himself in the meeting.

7. The public hearing, published December 1, 2017 in the Waterbury Republican, Application #1937, Michael Lahart, 74 North Street, for barn roofing convened at 7:14pm. Roofing will be grey architectural. The work was previously approved in an expired certificate of appropriateness.

There being no members of the public present to speak in regard to the application, the public hearing was adjourned at 7:15pm.

8. The public hearing, published December 1, 2017 in the Waterbury Republican, Application #1938, Robert Maggi, 144 Meadow Street, for roofing convened at 7:15pm. Mr. Maggi reviewed the application with the Commission. The work was previously approved 2 years ago, but with a change of color. Roofing will be architectural.

There being no members of the public present to speak in regard to the application, the public hearing was adjourned at 7:16pm.

Respectfully submitted,
Judith Acerbi, Clerk

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The **Regular Meeting** of the Borough of Litchfield Historic District Commission was held at the Borough Office, 28 Russell Street on **December 7, 2017**.

I. Call To Order

Chairman Hillman called the meeting to order at 7:16pm.

II. Recording of Attendance

Present were Chairman Hillman and Commissioners Ms. Acerbi and Ms. Simoncelli.

Also present were Lee Losee, Jonathan Wilson, Michael Lahart, Jim Pescatore, Robert Maggi, James Smith, Tracy Coolbeth, Paul Casadei and Chris Alvey.

III. Business Pertaining To Certificates of Appropriateness

1. Application #1926, Taymil Woodruff Court LLC, 33 Woodruff Lane, for windows. Ms. Acerbi made a motion to approve the application as submitted. Ms. Simoncelli seconded the motion which was approved. The roll call vote was: Acerbi – yea, Hillman – yea, Simoncelli – yea. The Certificate of Appropriateness is hereby issued for work described in said application as stipulated and is valid for one year from the approval.
2. Application #1932, Ji Hyun Kim, 3 West Street, for Litchfield Family Dental signage. Ms. Simoncelli made a motion to approve the application as submitted. Ms. Acerbi seconded the motion which was approved. The roll call vote was: Acerbi – yea, Hillman – yea, Simoncelli – yea. The Certificate of Appropriateness is hereby issued for work described in said application as stipulated and is valid for one year from the approval.
3. Application #1933, Tim and Jenn White, 21 Russell Street, for roofing. Ms. Simoncelli made a motion to approve the application as submitted. Ms. Acerbi seconded the motion which was approved. The roll call vote was: Acerbi – yea, Hillman – yea, Simoncelli – yea. The Certificate of Appropriateness is hereby issued for work described in said application as stipulated and is valid for one year from the approval.
4. Application #1934, United Methodist Church, 54 West Street, for shed. Ms. Simoncelli made a motion to approve the application as submitted. Ms. Acerbi seconded the motion which was approved. The roll call vote was: Acerbi – yea, Hillman – yea, Simoncelli – yea. The Certificate of Appropriateness is hereby issued for work described in said application as stipulated and is valid for one year from the approval.
5. Application #1935, Michael Lahart, 74 North Street, for bluestone walkway. Ms. Acerbi made a motion to approve the application as submitted. Ms. Simoncelli seconded the motion which was approved. The roll call vote was: Acerbi – yea,

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Hillman – yea, Simoncelli – yea. The Certificate of Appropriateness is hereby issued for work described in said application as stipulated and is valid for one year from the approval.

6. Mr. Hillman recused himself from the meeting. Application #1936, Elizabeth Garber Daniels, 239 North Street, for trellis. There was not a quorum and the public hearing is being held open until the December 21, 2017 meeting. Mr. Hillman reinstated himself in the meeting.
7. Application #1937, Michael Lahart, 74 North Street, for barn roofing. Ms. Simoncelli made a motion to approve the application as submitted. Ms. Acerbi seconded the motion which was approved. The roll call vote was: Acerbi – yea, Hillman – yea, Simoncelli – yea. The Certificate of Appropriateness is hereby issued for work described in said application as stipulated and is valid for one year from the approval.
8. Application #1938, Robert Maggi, 144 Meadow Street, for roofing. Ms. Acerbi made a motion to approve the application as submitted. Ms. Simoncelli seconded the motion which was approved. The roll call vote was: Acerbi – yea, Hillman – yea, Simoncelli – yea. The Certificate of Appropriateness is hereby issued for work described in said application as stipulated and is valid for one year from the approval.
9. Gerkel LLC, 311 South Street, for poolhouse, deck and fence. Tracy Coolbeth reviewed the application with the Commission. Plans and photos were submitted. The poolhouse would be 15' wide x 20' deep, with 8' walls, 7' pitch and 12'6" total height. The building would be built over the generator and would have French doors, 6 over 6 windows, 8x8" post foundation in sonatubes, gable roof, and 4" clapboards on the corners, with siding and details to match the house. The Commission is requesting a plot plan, window and door specs, and details about the roofing material before accepting the application. A letter of agency was submitted.
10. Pre-hearing for Application #1939, Richard and Wendy Story, 184 Meadow Street, for four skylights. Chris Alvey reviewed the application with the Commission. The skylights would be 44.25x45.25", with architectural shingles around them. Photos were submitted. The Commission will review existing skylights in the Borough. The public hearing has been set for December 21, 2017.
11. Paul Casadei, Casadei Tree Service, Woodruff Street, for vinyl shed for bucket truck. The shed would be constructed of a pipe structure with vinyl covering, 30' deep x 40' long x 16' tall. The structure would be located alongside an existing building and would be in place year-round. The Commission is requesting additional photos of the location and a plot plan, and advised that this type of structure is not generally considered to be historically appropriate. The applicant will consider other options.

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12. Pre-hearing for Application #1940, Borough of Litchfield, for street lamp ladder brackets for hanging flower baskets. Lee Losee and Jonathan Wilson reviewed the application and a bracket sample with the Commission. The brackets would be custom made by a local ironsmith; put up in the spring and taken down in the winter; and would be installed on every other lamp pole, on a total of 10 poles. Brackets would be installed parallel to the street. The applicants will consider additional sizes. The public hearing has been set for December 21, 2017.

13. St. Michael's Parish, 25 South Street, for exterior lighting. Lighting would be LED. The Commission is asking that the applicant be present at the next meeting to discuss the proposed number of lights, intensity, etc.

IV. Approval of Minutes

Mr. Hillman made a motion to approve the minutes of the November 16, 2017 regular meeting. Ms. Acerbi seconded the motion which was approved. Ms. Simoncelli abstained from the vote.

V. Correspondence

There was no correspondence.

VI. Other Business

1. HDC pamphlet: The Commission discussed the design and contents of the pamphlet.
2. Ms. Simoncelli is researching historic district guidelines of other towns and boroughs.
3. A TV antenna has been installed on the lawn at 170 East Street, David Nguyen. Mr. Hillman will contact the owner.

VIII. Adjournment

There being no further business, the meeting was adjourned at 8:25pm on a motion by Ms. Simoncelli, seconded by Ms. Acerbi and unanimously carried.

Respectfully submitted,
Judith Acerbi, Clerk