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## **BOROUGH OF LITCHFIELD HISTORIC DISTRICT COMMISSION 2187 Litchfield, Connecticut 06759**

The Borough of Litchfield Historic District Commission held **Public Hearings** on **Thursday, January 18, 2018** at the Borough Office, 28 Russell Street. The hearings were called to order by Chairman Hillman at 6:55pm.

Present were Chairman Hillman and Commissioners Ms. Acerbi, Ms. Metcalf and Ms. Simoncelli.

Also present were Lee Losee, Chris Alvey, Frank Berg and Peter Aziz.

Ms. Acerbi read the legal advertisement of each hearing as published in the Republican-American. Adjacent property owners were sent letters of notification. The Chair explained the procedure for conduct of the hearings and described each application.

1. The public hearing, published January 12, 2018 in the Republican-American, Application #1939, Richard and Wendy Story, 184 Meadow Street, for four skylights convened at 6:55pm. Chris Alvey reviewed the application with the Commission. A revised application was submitted. Two dormers and no skylights will be installed on the south side only. Vinyl clad windows will match existing details.

The public hearing is being held open until the February 1, 2018 meeting.

2. The public hearing, published January 12, 2018 in the Republican-American, Application #1940, Borough of Litchfield, for street lamp ladder brackets convened at 7pm. Mr. Losee reviewed the application with the Commission. A sample bracket was discussed. The Commission would like to see the bracket installed.

The public hearing is being held open until the February 1, 2018 meeting.

Respectfully submitted,  
Judith Acerbi, Clerk

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## **BOROUGH OF LITCHFIELD HISTORIC DISTRICT COMMISSION 2187 Litchfield, Connecticut 06759**

The **Regular Meeting** of the Borough of Litchfield Historic District Commission was held at the Borough Office, 28 Russell Street on **January 18, 2018**.

### I. Call To Order

Chairman Hillman called the meeting to order at 7:03pm.

### II. Recording of Attendance

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Present were Chairman Hillman and Commissioners Ms. Acerbi, Ms. Metcalf and Ms. Simoncelli.

Also present were Lee Losee, Chris Alvey, Frank Berg and Peter Aziz.

### III. Business Pertaining To Certificates of Appropriateness

1. Application #1939, Richard and Wendy Story, 184 Meadow Street, for two dormers. The public hearing is being held open until the February 1, 2018 meeting.
2. Application #1940, Borough of Litchfield, for street lamp ladder brackets. The public hearing is being held open until the February 1, 2018 meeting. A photo of the installed bracket will be submitted.
3. Pre-hearing for Application #1941, 28 Russell Street, BSCI Inc, for two signs. Frank Berg reviewed the application with the Commission. The signs will be 24x24" and 4x4', PVC. The Commission is requesting a diagram of the brackets. The public hearing has been set for February 1, 2018.
4. Pre-hearing for Application #1942, 25 South Street, St. Michael's Parish, for exterior lighting. Peter Aziz reviewed the application with the Commission. A diagram and photos of existing lighting were submitted. Proposed lighting would be LED, with adjustable intensity. The public hearing has been set for February 1, 2018.
5. Pre-hearing for Application #1943, 13 North Street, Union Savings Bank, for windows. Fifteen second-floor windows would be replaced. The Commission is requesting a window spec sheet and letter of agency. The public hearing has been set for February 1, 2018.
6. Pre-hearing for Application #1944, 7 North Street, 7 North Street LLC, for sign. The sign would be PVC and at the northeastern entrance. The public hearing has been set for February 1, 2018.
7. Gerkel LLC, 311 South Street, for poolhouse, deck and fence: no one was present to review the application.

### IV. Approval of Minutes

Ms. Metcalf made a motion to approve the minutes of the December 21, 2017 regular meeting. Ms. Simoncelli seconded the motion which was approved.

The January 4, 2018 meeting was cancelled due to snow.

### V. Correspondence

There was no correspondence.

### VI. Other Business

HDC pamphlet: The Commission is reviewing.

### VIII. Adjournment

There being no further business, the meeting was adjourned at 7:25pm on a motion by Ms. Acerbi, seconded by Ms. Metcalf and unanimously carried.

Respectfully submitted,  
Judith Acerbi, Clerk