

FINAL

BOROUGH OF LITCHFIELD HISTORIC DISTRICT COMMISSION 2187
Litchfield, Connecticut 06759

The Borough of Litchfield Historic District Commission held **Public Hearings** on **Thursday, December 4, 2025** at the Pilgrim House, First Congregational Church, 21 Torrington Road, Litchfield, Connecticut. The hearings were called to order by Chairman, Wendy Simoncelli, at 7:00 pm.

Present were Commissioners: Wendy Simoncelli, Glenn Hillman, Julia Metcalf, Bob Whelan (Alt) and Jarett Monterio (Alt).

Commissioners Absent: Norman Ambrose-Sauer, Tony Cecchinato

Also present were: Maria and Timothy Hill, Laura and Alfred Vondermuhll, Christopher Verrilli, Thomas Curran, Jocelyn Utrilla and Robyn Ryle.

At 7:01 pm Ms. Metcalf made a motion to seat Bob Whelan and Jarett Monterio as regular Commission members for this meeting. Mr. Hillman seconded. Motion carried.

The votes were: Metcalf-yea, Hillman-yea, Simoncelli-yea.

Mr. Hillman, Clerk, read the legal advertisement of each hearing as published. The Chair explained the procedure for conduct of the hearings and described each application.

1. The public hearing published November 28, 2025 in the Republican American, Application #2626, Belden House Holdings LP, 31 North St, to install new signs (stop, no turn, enter and exit signs) and replace building sign convened at 7:02 pm. The Commission reviewed the application. Application held over until the next meeting on December 18, 2025 to allow the applicant's Agent to attend.

There being no further members of the public present to speak in regard to the application, the public hearing was adjourned at 7:02 pm.

2. The public hearing published November 28, 2025 in the Republican American, Application #2630, Jeffrey Russak, 8 Cobble Court, for new signs for the business, Westerlind, convened at 7:02pm. The Commission reviewed the application and additional information that was provided.

There being no further members of the public present to speak in regard to the application, the public hearing was adjourned at 7:05 pm.

Respectfully submitted,
Glenn Hillman, Clerk

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The **Regular Meeting** of the Borough of Litchfield Historic District Commission was held at the Pilgrim House, First Congregational Church, 21 Torrington Rd, Litchfield, Connecticut on **Thursday, December 4, 2025**.

I. Call To Order

Chairman Wendy Simoncelli called the meeting to order at 7:06 pm.

II. Recording of Attendance:

Present were Commissioners: Wendy Simoncelli, Glenn Hillman, Julia Metcalf, Bob Whelan (Alt) and Jarett Monterio (Alt).

Commissioners Absent: Norman Ambrose-Sauer, Tony Cecchinato

Also present were: Maria and Timothy Hill, Laura and Alfred Vondermuhll, Christopher Verrilli, Thomas Curran, Jocelyn Utrilla and Robyn Ryle.

III. Business Pertaining To Certificates of Appropriateness.

1. Application #2626, Belden House Holdings LP, 31 North St, to install new signs (stop, no turn, enter and exit signs) and replace building sign. Application held over until the next meeting December 18, 2025 to allow the applicant's Agent to attend.
2. Application #2630, Jeffrey Russak, 8 Cobble Court, for new signs for the business, Westerlind. Ms. Metcalf made a motion to approve the application as submitted. Mr. Hillman seconded. All in favor. Motion carried.

The votes were: Hillman – yea, Whelan – yea, Metcalf – yea, Monterio - yea.

A Certificate of Appropriateness is hereby issued for work described in said application as stipulated and is valid for one year from approval.

IV. Other Business:

1. Public participation

a. Review and/or acceptance of new applications.

1. Application #2631, Timothy and Maria Hill, 40 Karl St., to replace existing asphalt walkway with pavers and edge with Belgian blocks and replace

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concrete stoop with granite. The Commission reviewed the application with Maria and Timothy Hill.

2. Christopher Verrilli, 132 Meadow St., requested guidance from the Commission for the process of applying to the Historic District Commission to rebuild his home which was significantly damaged by a catastrophic fire.
3. Waiver, Laura and Alfred Vondermuhll, 33 Prospect St., to replace roof with cedar wood shingles in kind. The Commission reviewed the application with Laura and Alfred Vondermuhll.
4. Application #2632, Tom Curran and Laura Lasker, 167 Meadow St, to replace roof on garage. The Commission reviewed the application with Tom Curran.
5. Adrian Utrilla, 103 Meadow St., to install stockade fence. The Commission discussed the proposed application with Jocelyn Utrilla and requested a letter of agency, picture of the front of house and a plot plan to be included with the application when submitted.
6. Application #2633, Christopher Verrilli, 132 Meadow St, to add 2nd floor above sun porch, remove sliding door and replace with windows, add 2 dormers to the front and add a gable roof above the existing front door. The Commission reviewed the application with Christopher Verrilli.

B. Other Business

IV. Correspondence:

None.

V. Approval of Minutes:

Ms. Metcalf made a motion to approve the minutes from November 20, 2025 with minor changes. Mr. Hillman seconded. All in favor. Motion carried.

VI. Adjournment:

There being no further business, Ms. Metcalf made a motion to adjourn at 8:03 pm, seconded by Mr. Monterio and the motion carried.

Respectfully submitted,
Glenn Hillman, Clerk