

FINALIZED

BOROUGH OF LITCHFIELD HISTORIC DISTRICT COMMISSION 2187 **Litchfield, Connecticut 06759**

The Borough of Litchfield Historic District Commission held **Public Hearings** on **Thursday, March 3, 2022** at the Borough Office, 28 Russell Street, Litchfield, Connecticut. The hearings were called to order by Commissioner Wendy Simoncelli at 7:00pm.

Present were Commissioners Julia Metcalf, Wendy Simoncelli, Glenn Hillman, David Bernard and Alternate Commissioners Tony Cecchinato, and Norman Ambrose-Sauer.

Also present were Cassie Simoncelli, Giancarlo Valle, James Zack Miller-Murphy, Linda Tempkin, Bruce Tempkin.

Mr. Hillman read the legal advertisement of each hearing as published. The Chair explained the procedure for conduct of the hearings and described each application.

1. The public hearing, published February 25, 2022 in the Republican American. Application #2278, Giancarlo Valle and Jane Keltner De Valle, 153 North St., for restoration of entry door, replacement of shutters, and replacement of storm windows convened at 7:02pm. The Commission reviewed the application with the applicant. Discussion included changes made to the gravel driveway. Application was amended to include adding gravel to the gravel driveway.

There being no further members of the public present to speak in regard to the application, the public hearing was adjourned at 7:08pm.

2. The public hearing, published February 25, 2022 in the Republican American, Application #2279, Richard and James Zack Miller-Murphy, 79 East St., for installation of ductless heat pump and AC unit and a fence to shield it from view convened at 7:09pm. The Commission reviewed the application with the applicant.

There being no further members of the public present to speak in regard to the application, the public hearing was adjourned at 7:14pm.

7:12 pm Ms. Metcalf joined the meeting and continued as the Chair.

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3. The public hearing, published February 25, 2022 in the Republican American, Application #2280, Russell Barton, 7 North St., for removal of wall mounted sign, installation of a new wall mounted sign, replacement of existing bracket sign and installation of new bracket sign convened at 7:15pm The Commission reviewed the application with the business owner.

There being no further members of the public present to speak in regard to the application, the public hearing was adjourned at 7:19pm.

4. The public hearing, published February 25, 2022 in the Republican American Application #2281, David Peiffer, 8 Torrington Rd., for window replacement convened at 7:20pm The Commission reviewed the application.

There being no further members of the public present to speak in regard to the application, the public hearing was adjourned at 7:22pm.

5. The public hearing, published February 25, 2022 in the Republican American Application #2282, Mitchell and Katherine Alibozak, 475 South St., for re-building a stone wall, resurfacing the driveway, and relocating AC units convened at 7:23pm. The Commission reviewed the application. This public hearing is continued to the next meeting on March 17, 2022, pending receiving additional information from the applicant.

There being no further members of the public present to speak in regard to the application, the public hearing was adjourned at 7:24pm.

6. The public hearing, published February 25, 2022 in the Republican American Application #2283, Jared Look, 59 East St., for installation of a new cedar fence convened at 7:24pm. The Commission reviewed the application with the applicant.

There being no further members of the public present to speak in regard to the application, the public hearing was adjourned at 7:29pm.

7. The public hearing, published February 25, 2022 in the Republican American Application #2284, Jared Look, 59 East St., for installation of new attic windows convened at 7:30pm. The Commission reviewed the application.

There being no further members of the public present to speak in regard to the application, the public hearing was adjourned at 7:31pm.

7:31pm Ms. Simoncelli recused herself from the next public hearing.

8. The public hearing, published February 25, 2022 in the Republican American Application #2285, Litchfield Housing Authority, Wells Run, for replacement of sign at entrance to Wells Run convened at 7:32pm. The Commission reviewed the application.

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There being no further members of the public present to speak in regard to the application, the public hearing was adjourned at 7:33pm.

7:33pm Ms. Simoncelli reinstated.

Respectfully submitted,
Glenn Hillman, Clerk

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The **Regular Meeting** of the Borough of Litchfield Historic District Commission was held at the Borough Office, 28 Russell Street, Litchfield, Connecticut on March 3, **2022**.

I. Call To Order

Commissioner Metcalf called the meeting to order at 7:33pm.

II. Recording of Attendance

Present were Commissioners, Julia Metcalf, Wendy Simoncelli, Glenn Hillman, Norman Ambrose-Sauer, David Bernard, and Tony Cecchinato. Also present were Cassie Simoncelli, Giancarlo Valle, James Zack Miller-Murphy, Linda Tempkin, and Bruce Tempkin.

Ms. Simoncelli moved to add Mr. Cecchinato as a full commissioner. Mr. Hillman seconded. Motion was unanimously carried.

III. Business Pertaining To Certificates of Appropriateness

1. Application #2278, Giancarlo Valle and Jane Keltner De Valle, 153 North St, for restoration of entry door, replacement of shutters, and replacement of storm windows. Mr. Hillman moved to approve the application as amended with addition of gravel driveway. Ms. Simoncelli seconded. Motion carried.

The roll call vote was: Simoncelli – yea, Metcalf – yea, Hillman – yea, Bernard – yea, Cecchinato – yea. The Certificate of Appropriateness is hereby issued for work described in said application as stipulated and is valid for one year from approval.

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2. Application #2279, Richard and James Zack Miller-Murphy, 79 East St., for installation of ductless heat pump and AC unit and a fence to shield it from view. Ms. Simoncelli made a motion to approve as submitted with the stipulation of using fence style #1 as indicated in the application. Mr. Cecchinato seconded. Motion carried.

The roll call vote was: Simoncelli – yea, Metcalf – yea, Hillman – yea, Bernard – yea, Cecchinato – yea. The Certificate of Appropriateness is hereby issued for work described in said application as stipulated and is valid for one year from approval.

3. Application #2280, Russell Barton, 7 North St, for removal of wall mounted sign, installation of a new wall mounted sign, replacement of existing bracket sign and installation of new bracket sign. Ms. Simoncelli moved to approve as submitted. Mr. Hillman seconded. Motion carried.

The roll call vote was: Simoncelli – yea, Metcalf – yea, Hillman – yea, Bernard – yea, Cecchinato – yea. The Certificate of Appropriateness is hereby issued for work described in said application as stipulated and is valid for one year from approval.

4. Application #2281, David Peiffer, 8 Torrington Rd, for window replacement. Ms. Simoncelli moved to approve as submitted. Mr. Cecchinato seconded. Motion carried.

The roll call vote was: Simoncelli – yea, Metcalf – yea, Hillman – yea, Bernard – yea, Cecchinato – yea. The Certificate of Appropriateness is hereby issued for work described in said application as stipulated and is valid for one year from approval.

5. Application #2282, Mitchell and Katherine Alibozak, 475 South St, for re-building a stone wall, resurfacing the driveway, and relocating AC units. Application held over until next meeting.

6. Application #2283, Jared Look, 59 East St, for installation of a new cedar fence. Ms. Simoncelli moved to approve as submitted. Mr. Hillman seconded. Motion carried.

The roll call vote was: Simoncelli – yea, Metcalf – yea, Hillman – yea, Bernard – yea, Cecchinato – yea. The Certificate of Appropriateness is hereby issued for work described in said application as stipulated and is valid for one year from approval.

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7. Application #2284, Jared Look, 59 East St, for installation of new attic windows. Mr. Cecchinato moved to approve as submitted. Mr. Bernard seconded. Motion carried.

The roll call vote was: Simoncelli – yea, Metcalf – yea, Hillman – yea, Bernard – yea, Cecchinato – yea. The Certificate of Appropriateness is hereby issued for work described in said application as stipulated and is valid for one year from approval.

7:48pm Ms. Simoncelli recused herself from next application.

8. Application #2285, Litchfield Housing Authority, Wells Run, for replacement of sign at entrance to Wells Run. Mr. Cecchinato moved to approve as submitted. Mr. Bernard seconded. Motion carried.

The roll call vote was: Metcalf – yea, Hillman – yea, Bernard – yea, Cecchinato – yea. The Certificate of Appropriateness is hereby issued for work described in said application as stipulated and is valid for one year from approval.

7:49pm Ms. Simoncelli reinstated.

7:49pm Mr. Cecchinato moved to change the order of business to accommodate those present. Mr. Hillman seconded. Motion carried unanimously.

IV. Other Business

Public Participation.

1. Application #2286, Kenneth Merz, 62 North Street, for addition of custom made windows to second floor porch on west and south sides to partially enclose porch area. The Commission reviewed the application with the applicant.
2. Conversation with property owner Darius Montvila, 138 West St. about questions regarding replacement of shakes and painting house, adding/removal of gutters, replacement of outdoor lighting fixture.
3. A waiver was issued, Mustafa Elsamadisy, 339 South Street, for deck on back of the house as it is not visible from the public way. The Commission reviewed and approved the waiver.

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4. Application #2287, Thomas Bertolone, 212 Old South Road, to install a split rail fence in the backyard. The Commission reviewed the application.

V. Correspondence

Complaint received regarding the Freedom of Information Act and Paul Mordecai's request for access to the May 6, 2021 Meeting recording. The Commission is following up to post the recording.

VI. Approval of Minutes

Ms. Simoncelli moved to approve the February 3, 2022 minutes with minor changes. Mr. Hillman seconded. Motion carried unanimously. The final version will be posted on the website alongside the posted draft minutes.

Ms. Simoncelli moved to approve the February 17, 2022 minutes with minor changes. Mr. Cecchinato seconded. Motion carried unanimously. The final version will be posted on the website alongside the posted draft minutes.

VII. Other Business

1. Mr. Ambrose-Sauer presented the draft postcard and the potential image(s) for the front along with the cost of printing to the Commission. This postcard is being considered to notify adjacent homeowners of an up-coming public hearing.
2. Reminder of April 14 workshop regarding risk mitigation.
3. Discussed reorganizing the zoom meetings posted on the website to make the website more user friendly.

VIII. Adjournment

There being no further business, the meeting was adjourned at 8:26pm on a motion by Mr. Hillman, seconded by Ms. Simoncelli and unanimously carried.

Respectfully submitted,
Glenn Hillman, Clerk