

# FINALIZED

## **BOROUGH OF LITCHFIELD HISTORIC DISTRICT COMMISSION 2187** **Litchfield, Connecticut 06759**

The Borough of Litchfield Historic District Commission held **Public Hearings** on **Thursday, March 17, 2022** at the Borough Office, 28 Russell Street, Litchfield, Connecticut. The hearings were called to order by Commissioner Wendy Simoncelli at 7:00pm.

Present were Commissioners Wendy Simoncelli, Glenn Hillman, David Bernard and Alternate Commissioner Norman Ambrose-Sauer.

Also present were Cassie Simoncelli, John Martin, Thomas Bertolone, Mark Robertson, and David MacDonald.

Mr. Hillman read the legal advertisement of each hearing as published. The Chair explained the procedure for conduct of the hearings and described each application.

1. The public hearing, published March 11, 2022 in the Republican American. Application #2282, Mitchell and Katherine Alibozak, 475 South St., for re-building a stone wall, resurfacing the driveway, and relocating AC units convened at 7:02pm. The Commission reviewed the application. This application will be held over to the next meeting pending clarification of small wall location.

There being no further members of the public present to speak in regard to the application, the public hearing was adjourned at 7:07pm.

2. The public hearing, published March 11, 2022 in the Republican American, Application #2286, Kenneth Merz, 62 North St., to add custom-made windows to second-floor porch on west and south sides to partially enclose porch area convened at 7:07pm. The Commission reviewed the application with John Martin, Architect.

There being no further members of the public present to speak in regard to the application, the public hearing was adjourned at 7:10pm.

3. The public hearing, published March 11, 2022 in the Republican American, Application #2287, Thomas Bertolone, 212 Old South Rd., to install a spilt rail fence in the backyard convened at 7:10pm The Commission reviewed the application with the applicant.

There being no further members of the public present to speak in regard to the application, the public hearing was adjourned at 7:12pm.

# FINALIZED

Respectfully submitted,  
Glenn Hillman, Clerk

## **BOROUGH OF LITCHFIELD HISTORIC DISTRICT COMMISSION 2187 Litchfield, Connecticut 06759**

The **Regular Meeting** of the Borough of Litchfield Historic District Commission was held at the Borough Office, 28 Russell Street, Litchfield, Connecticut on March 17, **2022**.

### I. Call To Order

Commissioner Simoncelli called the meeting to order at 7:13pm.

### II. Recording of Attendance

Present were Commissioners Wendy Simoncelli, Glenn Hillman, Norman Ambrose-Sauer, David Bernard. Also present were Cassie Simoncelli, John Martin, Thomas Bertolone, Mark Roberston, and David MacDonald.

Mr. Hillman moved to add Mr. Ambrose-Sauer as a full commissioner. Mr. Bernard seconded. Motion was unanimously carried.

### III. Business Pertaining To Certificates of Appropriateness

1. Application #2282, Mitchell and Katherine Alibozak, 475 South St., for rebuilding a stone wall, resurfacing the driveway, and relocating AC units. Held over to next meeting.

2. Application #2286, Kenneth Merz, 62 North St., to add custom-made windows to second-floor porch on west and south sides to partially enclose porch area. Mr. Hillman moved to approve as submitted. Mr. Bernard seconded. The motion carried

The roll call vote was: Simoncelli – yea, Hillman – yea, Bernard – yea, Ambrose-Sauer – yea. The Certificate of Appropriateness is hereby issued for work described in said application as stipulated and is valid for one year from approval.

3. Application #2287, Thomas Bertolone, 212 Old South Rd, to install a split rail fence in the backyard. Mr. Bernard moved to approve, Mr. Hillman seconded. The motion carried.

The roll call vote was: Simoncelli – yea, Hillman – yea, Bernard – yea, Ambrose-Sauer – yea. The Certificate of Appropriateness is hereby issued

# FINALIZED

for work described in said application as stipulated and is valid for one year from approval.

## IV. Other Business

### Public Participation.

1. Application #2288, Mark Roberston, 179 Old South Rd, for addition of split rail fence in backyard. The Commission reviewed the application with the applicant.
2. Application #2289, MacDonald LLC, 3 West St., installation of three new windows in entrance and two picture windows. The Commission reviewed the application with the applicant.
3. Application #2290, 28 Russell St., to change the proposed picket fence to have a section of chain link fence for generator exhaust reasons. The Commission reviewed the application.
4. Lighting on Center Green with head-fixtures to be changed to LED with EverSource grant. Commission reviewed the application and the options proposed. The Commission recommended the light head proposed.
5. Modification made to Application #2255, 59 East St., to amend the location of generator due to abandon town sewer pipes found at site of original planned spot for generator while digging. New location is on west side of house.

Mr. Hillman moved to approve the amended application #2255 with the stipulation that evergreen shrubbery be planted to shield the generator from view. Mr. Ambrose-Sauer seconded. Motion carried.

The roll call vote was: Simoncelli – yea, Hillman – yea, Bernard – yea, Ambrose-Sauer – yea.

## V. Correspondence

Letter written by Steven Byrne, HDC Attorney, sent to Mr. Rosenberg addressing the FOI complaint and the missing recording of the May 6, 2021 Zoom meeting. The letter stated that the recording was posted to the HDC website.

Letter written by Steven Byrne, HDC Attorney, regarding usage of Cell phones during HDC meetings was read to the Commission. Cell phones are not to be used during meetings.

# FINALIZED

## VI. Approval of Minutes

Ms. Simoncelli moved to approve the March 3, 2022 minutes. Mr. Hillman seconded. Motion carried unanimously. The final version will be posted on the website alongside the posted draft minutes.

## VII. Other Business

1. Mr. Ambrose-Sauer provided an update regarding the QR codes for the postcards. The code does not have to be changed should the website be updated. Web address and email address will also be added to the postcard as well.

## VIII. Adjournment

There being no further business, the meeting was adjourned at 7:44pm on a motion by Mr. Bernard, seconded by Mr. Hillman and unanimously carried.

Respectfully submitted,  
Glenn Hillman, Clerk