

FINALIZED

BOROUGH OF LITCHFIELD HISTORIC DISTRICT COMMISSION 2187 **Litchfield, Connecticut 06759**

The Borough of Litchfield Historic District Commission held **Public Hearings** on **Thursday, December 16, 2021** at the Borough Office, 28 Russell Street, Litchfield, Connecticut. The hearings were called to order by Commissioner Julia Metcalf at 7:00pm.

Present were Commissioners Julia Metcalf, Wendy Simoncelli, Glenn Hillman, and Alternate Commissioners Norman Ambrose-Sauer, Tony Cecchinato.

Also present were Cassie Simoncelli, Kyra and Sean Roberston Hartnett, Megan Hope, Ernest Nepomuceno.

The Chair explained the procedure for the conduct of the Hearings and Regular Meeting. Mr. Hillman read the legal advertisement of each hearing as published. The chair described each application.

1. The public hearing, published December 10, 2021 in the Republican American. Application #2265, Kyra and Sean Robertson Hartnett, 108 Gallows Lane, for restoration of eaves, stone wall, patio deck, and gravel strips, and installation of sculpture, convened at 7:03pm. The Commission reviewed the application.

There being no further members of the public present to speak in regard to the application, the public hearing was adjourned at 7:03pm.

Respectfully submitted,
Glenn Hillman, Clerk

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The **Regular Meeting** of the Borough of Litchfield Historic District Commission was held at the Borough Office, 28 Russell Street, Litchfield, Connecticut on **December 16, 2021**.

I. Call To Order

Chair Metcalf called the meeting to order at 7:04pm.

II. Recording of Attendance

Present were Commissioners Julia Metcalf, Wendy Simoncelli, Tony Cecchinato, Glenn Hillman and Norman Ambrose-Sauer.

Also present were Cassie Simoncelli, Megan Hope, Ernest Nepomuceno, Kyra and Sean Robertson Hartnett, Susan Guletsky.

Mr. Hillman moved to make Mr. Cecchinato and Mr. Ambrose-Sauer regular commissioners for this meeting. Ms. Simoncelli seconded and the motion was unanimously approved.

III. Business Pertaining To Certificates of Appropriateness

1. Application #2265, Kyra and Sean Robertson Hartnett, 108 Gallows Lane, for restoration of eaves, patio deck, stone wall, and gravel strips, and installation of sculpture. Mr. Hillman moved to approve with the stipulation/note that the sculpture is site appropriate given the style and date of the home. The HDC will continue consider the appropriateness of each individual request for sculptures based on the style and date of the home and overall streetscape. Ms. Simoncelli seconded. Motion carried The roll call vote was: Simoncelli – yea, Metcalf– yea, Hillman– yea, Cecchinato- yea, Ambrose-Sauer- yea.

Ms. Simoncelli made a motion to change the order of the Agenda to accommodate those present. Mr. Hillman seconded. The roll call vote was: Simoncelli – yea, Metcalf– yea, Hillman– yea, Cecchinato- yea, Ambrose-Sauer- yea. The motion carried.

FINALIZED

IV. Other Business

A. Public Participation.

1. Application #2266- Russell Barton, 7 North St, Suite 1, for new sign for the business the Discerning Palate. The Commission reviewed the application with the applicant, Discerning Palate business owner, Susan Guletsky. Commission requested a letter of agency from the building owner.
2. Application #2267- Litchfield Courthouse, LLC, 15 West Street, for addition and other changes to convert property to a boutique hotel. The Commission reviewed and discussed the application with Megan Hope and Ernest Nepomuceno. Discussion included clarifying information about the addition height, exterior lighting, driveway, windows, rooftop railing and doors.
3. Waiver approved for Peter Cresswell, 44 Spencer Street, for roof repair in kind.

VII. Other Business

1. Audio File needs to be posted to the HDC website as requested by Paul Rosenberg for the May 6, 2021 meeting.

2. The requirement to post the HDC agenda and the legal notice at the Borough Hall will now be done by Mr. Cecchinato, since Borough Warden Patterson resigned/retired.

3. Ms. Simoncelli made a motion to reorder the Regular Meeting agenda as specified by Ms. Metcalf and indicated below. Motion was seconded by Mr. Hillman and unanimously approved. New order for the agenda: Call to Order, Record of Attendance, Business Pertaining to Applications for Certificate of Appropriateness, Other Business, Correspondence, Approval of the Minutes, Adjournment.

4. Discussion of notification of neighbors when an application is scheduled for a public hearing. This is not required by law, but has previously been done by the HDC as a courtesy. Suggestion is to have pre-made postcards with postage paid to send to neighbors. Mr. Ambrose-Sauer will draft a design for the postcards and bring to the HDC for review and approval. Ms. Metcalf to check with the Borough Board re budget.

5. Reminder to Commissioners: Saturday January 8, 2022, 10:00am-12:00pm to please come and help move files into the new file cabinets.

6. Discussed that there is much work being done on the last house on South St. before the Bantam River. Condensing units are exposed and it appears that a new retaining wall may be being built. Mr. Hillman will draft a letter to request the submission of HDC applications as needed.

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7. HDC has not heard back from Cliff Cooper re property on Meadow St. and letters sent re work requiring a CoA. Steve Byrne to draft a letter.

V. Approval of Minutes

Ms. Simoncelli moved to approve the December 2, 2021 minutes with a minor correction. Mr. Hillman seconded the motion. The motion was unanimously approved.

VIII. Adjournment

There being no further business, the meeting was adjourned at 8:23pm on a motion by Mr. Hillman seconded by Ms. Simoncelli and unanimously carried.

Respectfully submitted,
Glenn Hillman, Clerk