

FINALIZED

Borough of Litchfield
Board of Warden & Burgesses
Special Meeting Minutes
Wednesday, August 10, 2022

Present: Gayle Carr, Senior Burgess and Acting Warden; Peter Vermilyea, Burgess; Stephan Krucker, Burgess; Barbara Ellis, Burgess; Roberta Witty, Burgess; Lara Hillman, Burgess; Cassandra Simoncelli, Borough Clerk.

Also Present: Nancy Southard, Treasurer, Dirk Patterson, Michele Murelli,

I. Call to order: The meeting was called to order at 6:05 p.m. by G. Carr.

II. Approval of Minutes:

Minutes of Regular Meeting of July 18, 2022 motion made by Peter Vermilyea to approve the minutes of the Regular meeting of July 18, 2022 subject to mentioned changes. Seconded by Stephan Krucker,

1 abstention, 5 ayes. Motion carried.

III. Communications

A. General Update:

- a. Litchfield Green Conservancy, Inc.: Diane Stoner, Vice President; Cleveland Fuessenich, Secretary; Stephan Krucker, Treasurer; Michael Reardon, President.
- b. Estimate for Sidewalks
- c. Email from Ed Fabbri
- d. Letter from Michele Murelli- Makers Market- Tetreault expressing concerns and withdrawing application for next year.

B. Makers Market

- i. Michele Murelli: Request to use the Green for the Makers Market next year during Road Race weekend. Was instructed to fill out the application on the website.

C. Other Applications for Use of Green

IV. New Business:

- a. Code Revision Re: Marijuana Statute
 - i. Motion made to allow G. Carr to write a draft of a marijuana statute with Stephen Burns approval amending our Code to pertain to Marijuana as well as alcohol by P. Vermilyea, seconded by B. Ellis. All in favor. Motion carried.
- b. Town Beautification Committee- nothing to report
- c. Burgess Role
 - i. B. Ellis announced her resignation effective after adjournment of meeting. Motion made by B. Ellis to nominate R. Witty as next Senior Burgess, L. Hillman seconded. All in favor. Motion carried.

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V. Old Business:

- a. Signs in Borough- Discussion regarding how to proceed with enforcement of sandwich signage/open flags going forward and setting president for future businesses.
- b. Business Survey Results- Review of findings from merchant survey. Discussion regarding how to move forward with events and differentiating between community events and non-community events with suggestion made in regard to charge an event fee vs. not. R. Witty and S. Krucker appointed to spearhead a committee along with 3 other members from the business community for their input.
- c. Past Practices and transition items including Litchfield Green Revitalization Plan- former Warden- D. Patterson: Decisions need to be made regarding the plan. Special Meeting set for August 30, 2022 at 6:30pm. Location TBD.

VI. ARPA- Update provided regarding Notice and applying for second tranche. Application is pending. Would like to allocate some of the ARPA funds for dirt pertaining to the Heritage Funds suggestion.

VII. Capital Improvement Plan- Updated provided.

VIII. Committee Updates

- a. Budget- nothing to report at this time.
- b. Sidewalks and Monument- Application given to HDC for their approval to remove plaque. Sidewalk work has stalled due to emergency job for schools. Work will resume after school project is complete. Additional locations added. Proposal received for repair to brick sidewalks for time and materials.
- c. Trees- Suggestions made to purchase additional trees for various locations around the Green. Discussion regarding issue with EverSource pertaining to two trees that need to be removed. Permission granted to allow EverSource to remove the two trees in question. Update provided regarding the newer trees that have been planted on the Green.
- d. Beautification- nothing to report at this time.
- e. Website (History, Heritage Plan)- P. Vermiliyea will provide an update pertaining to the history of the Borough. S. Krucker will take over website communication. Heritage Plan will be added to the website as well.

X. Acting Warden's Report & Requests (Dirt, DOT)

Heritage plan suggests adding soil to part of Green where Monument will be moved to. Requested put into the Environmental Department of the DOT for stone curbing be placed.

Info Booth would like a brochure with information regarding the Borough and the Historic District Commission to provide to people. L Hillman will obtain a copy to review at the next meeting.

XI. Tax Collector's refund requests/recommendations: if any.- none to report at this time.

XII. Treasurer's Report:

- a. Monthly Financial Statements, Payment of Bills, and Treasurer's requests, if any. Motion made by P. Vermiliyea to approve the monthly bills in the amount of \$154,567.73 which include the annual payment in accordance with the Forbearance agreement with the Chabad. Seconded by S. Krucker. All in favor. Motion approved.

XIII. Executive Session Re: Pending Litigation- motion to go into executive session made by PE at 9:45pm seconded by L. Hillman. All in favor. Motion carried. Motion to end executive session at 9:55pm made by P. Vermiliyea and seconded by B. Ellis. All in Favor

XIV. Adjournment.

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Motion to adjourn at 9:56pm made by P.Vermilyea seconded by B. Ellis. All in favor.
Motion approved.

Cassandra Simoncelli, Clerk