

FINALIZED

Borough of Litchfield
Board of Warden & Burgesses
Regular Meeting Minutes
Tuesday, October 11, 2022

Present: Gayle Carr, Senior Burgess and Acting Warden; Lara Hillman, Burgess; Burgess; Stephan Krucker, Burgess; Cassandra Simoncelli, Borough Clerk

Also Present: Nancy Southard, Treasurer

I. Call to order: The meeting was called to order at 6:03 p.m. by G. Carr.

II. Approval of Minutes:

Motion made by Lara Hillman to approve the meeting minutes from of 9/13/2022 and seconded by Stephan Krucker. Motion passed to approve the minutes subject to noted changes. All in favor motion carried.

III. Communications

IV. Public Participation:

- a. Applicants: Gina Devaux- Susan B. Anthony Project: Walk A Mile in Her Shoes Event. Motion to approve the event as proposed made by Gayle Carr. All in favor. Motion unanimously carried.
- b. American Legion: Veterans Day honor 3-4 inductees. November 11, 2022. Motion to approve the proposed event made by Lara Hillman and seconded by Stephan Krucker. All in favor. Motion unanimously passed.
- b. Public Comment
Ed Fabri- Mentioned all the traffic issues that he has noticed in recent days.

V. New Business:

Nothing to report

VI. Old Business:

- a. ARPA- Second tranche has been received. Lara will follow up.
- b. Heritage Plan- Follow-up correspondence sent regarding costs. Nothing provided yet.
- c. Amended Ordinance re: Marijuana- mirrored what we have regarding alcohol consumption sent to attorney to review.
- d. Preservation Aging records – held over to next meeting

VII. Committee Updates:

- a. Budget- nothing to report at this time
- b. Sidewalks and Monument- Update provided regarding what roads are left, and an issue that happened during one of the remodels. Hedges have mostly been cut back. Stephan provided an update regarding grants.
- c. Trees- Email from arborist regarding trees on Green. Still waiting for estimate for trees on West Green. Tree trimming has been done by Eversource.
- d. Beautification- Nothing to report at this time. Lara will follow-up again. Question regarding who could take the lights off the tree that is no longer used as a Christmas Tree.
- e. Website- Nothing to report at this time. Will follow-Up regarding email issue at next meeting.

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f. Use of Green/Business Survey (Vendor's applications)- Meeting will be set up with vendors soon.

VIII. Acting Warden's Report and Requests- FOIA hearing Oct 7. Hearing went well, conceded the posting violation, and pointed out the board had new members and were still figuring things out. Comment was asked how the board could better reply to the residents. Suggestion made to email the clerk on FOI issues instead of board members.

Pending Litigation regarding a slip and fall and a bill in the amount of \$44 dollars.

IX. Tax Collector's refund requests/recommendations: if any.

X. Treasurer's Report:

A Monthly Financial Statements, Payments of Bills, and Treasurer's request, if any.

Motion to correct the September minutes to change the amount of bills paid in the month of September from \$45,979.06 to \$45,342.43. Seconded by Stephan Krucker.

Motion to correct the August minutes to change the amount of bills paid in the month of August to \$15,6398.10. Seconded by Stephan Krucker. All in favor. Motion carried.

Gayle Carr motioned to approve payment of the monthly bills in the amount of \$15,917.69. Stephan Krucker seconded. All in favor. Motion carries.

XI. Executive Session Re: Pending Litigation

XII. Adjournment.

Ms. Carr motioned to move out of executive session at 7:17pm and move to adjourn. Lara Hillman seconded. Motion unanimously carried.

Cassandra Simoncelli, Clerk