

FINALIZED

BOROUGH OF LITCHFIELD HISTORIC DISTRICT COMMISSION 2187
Litchfield, Connecticut 06759

The Borough of Litchfield Historic District Commission held **Public Hearings** on **Thursday, February 2, 2023** at the Borough Office, 28 Russell Street, Litchfield, Connecticut. The hearings were called to order by Commissioner Julia Metcalf at 7:00pm.

Present were Commissioners Julia Metcalf, Wendy Simoncelli, and Alternate Commissioner Norman Ambrose-Sauer.

Also present were Cassie Simoncelli, Berta Andrulis-Mette, John Bongiorno, and Bill Buckland, Jeff Russak, and Christopher Daly.

Motion made by Ms. Simoncelli to have Mr. Ambrose-Sauer be seated as a regular Commissioner for this meeting and act as Clerk. Motion carried unanimously.

Mr. Ambrose-Sauer read the legal advertisement of each hearing as published. The Chair explained the procedure for conduct of the hearings and described each application.

1. The public hearing, published January 27, 2023 in the Republican American, Application #2371, Vanessa Brennan, 93 East St., to remove existing damaged chimney and replace with a faux chimney above the roof line, convened at 7:01pm. The Commission reviewed the application and will hold over the public hearing until the next meeting on February 16, 2023, pending receiving additional information.

There being no further members of the public present to speak in regard to the application, the public hearing was adjourned at 7:03pm.

2. The public hearing, published January 27, 2023 in the Republican American, Application #2372, Litchfield Land Trust, 28 Russell St., for signs on the building and a hanging sign at end of street, convened at 7:03pm. The Commission reviewed the application with Land Trust member Berta Andrulis-Mette.

John Bongiorno and Bill Buckland both spoke in favor of the Land Trust renovation project.

There being no further members of the public present to speak in regard to the application, the public hearing was adjourned at 7:08pm.

FINALIZED

3. The public hearing, published January 27, 2023 in the Republican American, Application #2373, St. Paul's Masonic Lodge, 17 Meadow St., for sign for United Methodist Church, convened at 7:09pm. The Commission reviewed the application with Bill Buckland.

There being no further members of the public present to speak in regard to the application, the public hearing was adjourned at 7:10pm.

Respectfully submitted,
Norman Ambrose-Sauer, Clerk

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The **Regular Meeting** of the Borough of Litchfield Historic District Commission was held at the Borough Office, 28 Russell Street, Litchfield, Connecticut on **Thursday, February 2, 2023.**

I. Call To Order

Chair Metcalf called the meeting to order at 7:10pm.

II. Recording of Attendance

Present were Commissioners Julia Metcalf, Wendy Simoncelli, and Norman Ambrose-Sauer.

Also present were Cassie Simoncelli, Berta Andrulis-Mette, John Bongiorno, Bill Buckland, Jeff Russak, and Christopher Daly.

III. Business Pertaining To Certificates of Appropriateness

1. Application #2371, Vanessa Brennan, 93 East St., to remove existing damaged chimney and replace with a faux chimney above the roof line. Held over until more specifications are provided.
2. Application #2372, Litchfield Land Trust, 28 Russell St., for signs on the building and hanging sign at end of street. Motion made by Ms. Simoncelli to approve the application as submitted and seconded by Mr. Ambrose-Sauer. Motion carried.

The roll call vote was: Metcalf – yea, Simoncelli- yea, Ambrose-Sauer - yea. The Certificate of Appropriateness is hereby issued for work described in said application as stipulated and is valid for one year from approval.

3. Application #2373, St. Paul's Masonic Lodge, 17 Meadow St., for sign for United Methodist Church. Motion made by Mr. Ambrose-Sauer to approve the application as submitted with the stipulation that the sign be a matte finish. Seconded by Ms. Simoncelli. Motion carried.

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The roll call vote was: Metcalf – yea, Simoncelli- yea, Ambrose-Sauer-yea. The Certificate of Appropriateness is hereby issued for work described in said application as stipulated and is valid for one year from approval.

IV. Other Business Public Participation.

A. Applications

1. Application #2374, Jeff Russak, 7 West St., for signs and awning for J. McLaughlin store. The Commission reviewed the application with the applicant and Chris Daly from contractor, Taylor Made.
2. Application #2375, Town of Litchfield, 74 West St., for installation of WIFI access points on exterior walls. The Commission reviewed the application with John Bongiorno.
3. Application #2376, Don Light, 22 Woodruff St., to install new windows. The Commission reviewed the application.
4. Application #2377, St. Michaels' Parish, 74 South St., to install new doorbell. The Commission reviewed the application.
5. Application #2378, Alison Caster, 56 Torrington Road, to replace picket fence. The Commission reviewed the application.

B. Other business

1. Public objection voiced by Jeff Russak regarding 1ft x 1ft signage that continues to pop-up along West St and is non-compliant.

V. Correspondence

None

VI. Approval of Minutes

Minutes from January 19, 2023 meeting held over until the next meeting.

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VII. Adjournment

There being no further business, the meeting was adjourned at 7:55pm on a motion by Ms. Simoncelli, seconded by Mr. Ambrose-Sauer and unanimously carried.

Respectfully submitted,
Norman Ambrose-Sauer, Clerk