

# FINALIZED

BOROUGH OF LITCHFIELD HISTORIC DISTRICT COMMISSION 2187  
Litchfield, Connecticut 06759

The Borough of Litchfield Historic District Commission held **Public Hearings** on **Thursday, February 16, 2023** at the Borough Office, 28 Russell Street, Litchfield, Connecticut. The hearings were called to order by Commissioner Julia Metcalf at 7:00pm.

Present were Commissioners, Julia Metcalf, Wendy Simoncelli, Glenn Hillman and Alternate Commissioners Tony Cecchinatto and Norman Ambrose-Sauer.

Also present were Cassie Simoncelli, John Morisani, Alison Castor, Ted Murphy, Patricia McTague, and Siri Hoffman.

Motion made by Mr. Hillman to seat Mr. Ambrose-Sauer and Mr. Cecchinatto as regular Commissioners for this meeting. Seconded by Ms. Simoncelli. Motion carried unanimously.

Mr. Hillman read the legal advertisement of each hearing as published. The Chair explained the procedure for conduct of the hearings and described each application.

1. The public hearing, published February 10, 2023 in the Republican American, Application #2371, Vanessa Brennan, 93 East St., to remove existing damaged chimney and replace with a faux chimney above the roof line, convened at 7:01pm. The Commission reviewed the application. This public hearing will be held over to the next meeting, pending receipt of additional info about the specs/detail of the faux chimney.

There being no further members of the public present to speak in regard to the application, the public hearing was adjourned at 7:02pm.

2. The public hearing, published February 10, 2023 in the Republican American, Application #2374, Jeff Russak, 7 West St., for signs and awning, convened at 7:02pm. The Commission reviewed the application.

There being no further members of the public present to speak in regard to the application, the public hearing was adjourned at 7:04pm.

3. The public hearing, published February 10, 2023 in the Republican American, Application #2375, Town of Litchfield, 74 West St., to install WIFI access points, convened at 7:04pm. The Commission reviewed the application with John Morisani.

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There being no further members of the public present to speak in regard to the application, the public hearing was adjourned at 7:07pm.

4. The public hearing, published February 10, 2023 in the Republican American, Application #2376, Don Light, 22 Woodruff St., to install new windows, convened at 7:07pm. The Commission reviewed the application.

There being no further members of the public present to speak in regard to the application, the public hearing was adjourned at 7:08pm.

5. The public hearing, published February 10, 2023 in the Republican American, Application #2377, St. Michael's Parish, 74 South St., to install new door bell, convened at 7:09pm. The Commission reviewed the application.

There being no further members of the public present to speak in regard to the application, the public hearing was adjourned at 7:10pm.

6. The public hearing, published February 10, 2023 in the Republican American, Application #2378, Alison Castor, 56 Torrington Rd., to replace picket fence, convened at 7:10pm. The Commission reviewed the application with the homeowner, Alison Castor. Adjustments to the picket fence design were discussed and agreed to, namely, changing the look of the fence from a deck-rail-like-fence to a more traditional picket fence.

There being no further members of the public present to speak in regard to the application, the public hearing was adjourned at 7:23pm.

Respectfully submitted,  
Glenn Hillman, Clerk

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## **BOROUGH OF LITCHFIELD HISTORIC DISTRICT COMMISSION 2187 Litchfield, Connecticut 06759**

The **Regular Meeting** of the Borough of Litchfield Historic District Commission was held at the Borough Office, 28 Russell Street, Litchfield, Connecticut on **Thursday, February 16, 2023.**

### I. Call To Order

Chair Metcalf called the meeting to order at 7:23pm.

### II. Recording of Attendance

Present were Commissioners, Julia Metcalf, Wendy Simoncelli, Glenn Hillman, Tony Cecchinato, and Norman Ambrose-Sauer.

Also present were Cassie Simoncelli, John Morisani, Alison Castor, Ted Murphy, Patricia McTague, and Siri Hoffman.

### III. Business Pertaining To Certificates of Appropriateness

1. Application #2371, Vanessa Brennan, 93 East St., to remove existing damaged chimney and replace with a faux chimney above the roof line. Held over until additional information is provided.
2. Application #2374, Jeff Russak, 7 West St., for signs and awning. Motion made by Mr. Ambrose-Sauer to approve the application as submitted and seconded by Mr. Cecchinato. Motion modified by Ms. Simoncelli to include the stipulation that the awning, with its store name lettering, counts as one of the two signs allowed for a store front. Seconded by Mr. Ambrose-Sauer. Motion carried.

The roll call vote was: Metcalf – yea, Simoncelli- yea, Hillman- yea, Ambrose-Sauer – yea, Cecchinato – yea. The Certificate of Appropriateness is hereby issued for work described in said application as stipulated and is valid for one year from approval.

3. Application #2375, Town of Litchfield, 74 West St., to install WIFI access points. Motion made by Ms. Simoncelli to approve the application as submitted and seconded by Mr. Ambrose-Sauer. Motion carried.

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The roll call vote was: Metcalf – yea, Simoncelli- yea, Hillman – yea, Ambrose-Sauer- yea, Cecchinato - yea. The Certificate of Appropriateness is hereby issued for work described in said application as stipulated and is valid for one year from approval.

4. Application #2376, Don Light, 22 Woodruff St., to install new windows. Motion made by Ms. Simoncelli to approve the application as submitted and seconded by Mr. Cecchinato. Motion carried.

The roll call vote was: Metcalf – yea, Simoncelli- yea, Hillman – yea, Ambrose-Sauer- yea, Cecchinato - yea. The Certificate of Appropriateness is hereby issued for work described in said application as stipulated and is valid for one year from approval.

5. Application #2377, St. Michael's Parish, 74 South St., to install new door bell. Motion made by Mr. Cecchinato to approve the application as submitted and seconded by Mr. Hillman. Motion carried.

The roll call vote was: Metcalf – yea, Simoncelli- yea, Hillman – yea, Ambrose-Sauer- yea, Cecchinato - yea. The Certificate of Appropriateness is hereby issued for work described in said application as stipulated and is valid for one year from approval.

6. Application #2378, Alison Castor, 56 Torrington Rd., to replace picket fence. Motion made by Ms. Simoncelli to approve the application as submitted with the agreed-to modifications and seconded by Mr. Hillman. Motion carried.

The roll call vote was: Metcalf – yea, Simoncelli- yea, Hillman – yea, Ambrose-Sauer- yea, Cecchinato - yea. The Certificate of Appropriateness is hereby issued for work described in said application as stipulated and is valid for one year from approval.

## IV. Other Business Public Participation

### A. Applications

1. Waiver issued to Patricia McTague, 23 Spencer St., to replace the roof and repair soffits in kind.
2. Application #2379, MacDonald Family LLC, 3 West St., for installation of new signs for the business, Kula Collective. The Commission reviewed with the tenant, Siri Hoffman.
3. Conversation with Alison Castor regarding the non-compliant privacy fence on her property. Ms. Castor to correct the issue and to provide pictures to the HDC of the completed work.

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4. Application #2380, Ted Murphy, 82 West St., for new sign for tenant, The Key. The Commission reviewed the application.
5. The Commission reviewed a letter from Mr. Oren Boynton regarding repair work needing to be done to his property due to recent damage from weather. The repairs are not visible from the public way. An application will be sent to the homeowner requesting he complete the application for a waiver due to the repairs not being visible from the public way.

## B. Other business

## V. Correspondence

None

## VI. Approval of Minutes

Motion to approve the Minutes from January 19, 2023 made by Ms. Simoncelli with no changes and seconded by Mr. Hillman. Motion carried.

Motion to approve the Minutes from February 2, 2023 made by Ms. Simoncelli with minor changes and seconded by Mr. Hillman. Motion carried.

## VII. Adjournment

There being no further business, the meeting was adjourned at 8:02pm on a motion by Mr. Hillman, seconded by Mr. Ambrose-Sauer and unanimously carried.

Respectfully submitted,  
Glenn Hillman, Clerk