

Borough of Litchfield
Board of Warden & Burgesses
Special Meeting Minutes
Wednesday, March 29, 2022

Present: Gayle Carr, Senior Burgess and Acting Warden; Roberta Witty, Burgess; Lara Hillman, Burgess; Peter Vermilyea, Burgess; Stephan Krucker, Burgess; Cassandra Simoncelli, Borough Clerk

Also Present:

I. Call to order: The meeting was called to order at 6:15 p.m. by G. Carr.

II. Appointment as Full HDC member: Anthony Cecchinato

Motion to approve Anthony Cecchinato as a full member of the HDC made by Lara Hillman seconded by Peter Vermilyea. All in favor.

III. Discussion and Possible Action Re: Sidewalk-Invited: Representative of Cardinal

Engineering. Members from Cardinal Engineering gave an update on the current status of the proposed sidewalk project. As it stands, everything will be surveyed and designed by the end of April. Multiple questions presented regarding some sections of grey area and where certain sections of sidewalk should be located. Suggestions made as to proposed locations of sidewalk extensions. Would like to create the design on the entire district and prioritize sections to be completed as needed. Suggestion made for proposed layouts be presented to DOT for their suggestions and changes. Another area in question at the bottom of the hill near the paint store there is no sidewalk/crosswalk at all. Members voiced that they would like to see an extension to the sidewalk/crosswalk in that area. The issue is that a crosswalk may be allowed but not a sidewalk. Extension of area to edge of borough. Suggestion made to extend the sidewalk on Meadow Street sidewalks and extend them to Wolcott. As well as expanding sidewalks on Gallows Lane. Discussion regarding extending the sidewalks to Wells Run Rd. Mentioned made to extend the sidewalk from Holly House to the entrance of the Cemetery. Two big design issues were also presented- 1 issue being on North St, that the issue is the number of trees. A total of 8 trees are located in that area of where the sidewalk is currently located. If the sidewalk is moved over slightly from its current location the overall longevity of the sidewalks will last longer and shortening the width of the sidewalks to 4 feet wide across. Decision made to stay at around 5 feet wide for the sidewalks unless there is a tree in which case the width will go down to 4 feet wide and move away from trees to help protect the longevity of the sidewalks. Mention of the types of materials used for sidewalks and suggestion made to stick with concrete over asphalt as the material due to their longevity of life and will last around 50 years. In places around trees if using concrete, joints will be placed around the tree to allow for movement. Areas around trees are also tricky due to the roots of the trees. Cardinal would like to consult with an Arborist as to how they should design the sidewalks around the trees or what avenue should they take when treating the roots. Once final proposal package is completed it will include information for an arborist, additional stretches of sidewalks, and pertinent detail. Whole project as is currently is proposed around \$2 million and would be a 5 to 10 year project. Suggestion to check into a grant called Safe Streets and Safe Streets and Roads for all. Where sidewalks cross driveways they will go several feet into the driveway either way to repair them to ensure the lifespan of the sidewalks. Driveways will be cut 2 or 3 feet on either side and repair

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the driveways for seamlessness. Discussion with homeowners will need to take place beforehand as easements will be needed for extension of the sidewalks over their driveway or moving of shrubbery or trees.

7:15pm Peter Vermilyea was excused from the meeting due to a prior engagement.

B. Outdoor dining:

Motion made by Lara Hillman to not allow outdoor dining in the Borough of Litchfield with the exception as previously permitted on private property seconded by Stephan Krucker. Board briefly discussed. 3 in favor, 1 opposed. Motion carried

IV. Acting Warden's Report & Requests

Nothing to report at this time

V. Adjournment: Ms. Carr move adjourn at 7:49pm. Roberta Witty seconded. Motion unanimously carried.

Cassandra Simoncelli, Clerk