

# FINALIZED

BOROUGH OF LITCHFIELD HISTORIC DISTRICT COMMISSION 2187  
Litchfield, Connecticut 06759

The Borough of Litchfield Historic District Commission held **Public Hearings** on **Thursday, July 13, 2023** at the First Congregational Church, Pilgrim House, 21 Torrington Road, Litchfield, Connecticut. The hearings were called to order by Chairman, Julia Metcalf, at 7:00pm.

Present were Commissioners Julia Metcalf, Wendy Simoncelli, Glenn Hillman, and Tony Cecchinato.

Also present were Cassie Simoncelli, Berta Andrulis Mette, and Burt Mashburn.

Mr. Hillman read the legal advertisement of each hearing as published. The Chair explained the procedure for conduct of the hearings and described each application.

1. The public hearing, posted at the Town Hall, Pilgrim House, and HDC website on July 11, 2023, Application #2413, Litchfield Land Trust, 28 Russell St., for the installation of an old wood caboose on rail ties and a gravel bed, south of the building, convened at 7:00pm. The Commission reviewed the application with Berta Andrulis Mette.

There being no further members of the public present to speak in regard to the application, the public hearing was adjourned at 7:07pm.

2. The public hearing, posted at the Town Hall, Pilgrim House, and HDC website on July 11, 2023, Application #2414, Vanessa Brennan, 93 East St., for the installation of solar panels on roof, convened at 7:07pm. The Commission reviewed the application. The Commission would like additional information about the mechanicals and their location. This public hearing is held over to the next meeting.

There being no further members of the public present to speak in regard to the application, the public hearing was adjourned at 7:09pm.

3. The public hearing, posted at the Town Hall, Pilgrim House, and HDC website on July 11, 2023, Application #2415, Zach Rosen and Thomas Smith Reynolds, 180 South St., to replace light fixtures in the Treillage Pavilion and on the south facade, convened at 7:09pm. The Commission reviewed the application.

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There being no further members of the public present to speak in regard to the application, the public hearing was adjourned at 7:10pm.

4. The public hearing, posted at the Town Hall, Pilgrim House, and HDC website on July 11, Application #2416, Nick Priola, 118 West St., for a new roof, convened at 7:10pm. The Commission reviewed the application.

There being no further members of the public present to speak in regard to the application, the public hearing was adjourned at 7:11pm.

Respectfully submitted,  
Glenn Hillman, Clerk

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## **BOROUGH OF LITCHFIELD HISTORIC DISTRICT COMMISSION 2187 Litchfield, Connecticut 06759**

The **Special Meeting** of the Borough of Litchfield Historic District Commission was held at the First Congregational Church, Pilgrim House, 21 Torrington Rd, Litchfield, Connecticut on **Thursday, July 13, 2023**.

### I. Call To Order

Chairman Metcalf called the meeting to order at 7:11pm.

### II. Recording of Attendance

Present were Commissioners Julia Metcalf, Wendy Simoncelli, Glenn Hillman, and Tony Cecchinato.

Also present were Cassie Simoncelli, Berta Andrulis Mette, and Burt Mashburn.

### III. Business Pertaining To Certificates of Appropriateness

1. Application #2413, Litchfield Land Trust, 28 Russell St., for the installation of an old wood caboose on rail ties and a gravel bed, south of the building. Motion to approve the application with discussion made by Mr. Hillman and seconded by Mr. Cecchinato. Discussion about historical significance of the caboose. Motion carried.

The roll call vote was: Metcalf - yea, Simoncelli – yea, Hillman - yea, Cecchinato – yea. The Certificate of Appropriateness is hereby issued for work described in said application as stipulated and is valid for one year from approval.

2. Application #2414, Vanessa Brennan, 93 East St., for the installation of solar panels on the roof. Application held over until the next meeting on Thursday, July 20, 2023, pending additional information.
3. Application #2415, Zach Rosen and Thomas Smith Reynolds, 180 South St., to replace light fixtures in the Treillage Pavilion and on the south facade. Motion made by Mr. Cecchinato to approve the application as submitted. Seconded Mr. Hillman. Motion carried.

The roll call vote was: Metcalf – yea, Simoncelli - yea, Hillman - yea, Cecchinato – yea. The Certificate of Appropriateness is hereby issued for

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work described in said application as stipulated and is valid for one year from approval.

4. Application #2416, Nick Priola, 118 West St., for a new roof. Motion made by Mr. Hillman to approve the application as submitted and seconded by Ms. Simoncelli. Motion carried.

The roll call vote was: Metcalf – yea, Simoncelli - yea, Hillman - yea, Cecchinato – yea. The Certificate of Appropriateness is hereby issued for work described in said application as stipulated and is valid for one year from approval.

## IV. Other Business Public Participation

### A. Applications

1. Application #2417, Laura Mashburn Revocable Trust, 144 South St., to install a new retaining wall and new brick terrace.
2. Application #2418, Paul and Donatella Casali, 122 Old South Rd., for addition to expand bedroom and time extension to Application #2254.

7:25pm Ms. Simoncelli recused herself from the next application.

3. Application #2419, Barbara Protzmann, 46 East St., for removal of garden stonewall and moving the stones to create an edging on the east side of the yard.

7:27pm Ms. Simoncelli re-instated.

### B. Other business

## V. Correspondence

Motion to review letters from the HDC and Attorney Stephen Byrne to the Town Consolidation Committee made by Mr. Hillman and seconded by Ms. Simoncelli. The HDC letter was originally drafted in multiple parts and compiled together by the Chair.

Motion to amend the previous motion to continue to individually review and edit the HDC letter with completion before the next meeting on Thursday, July 20, 2023 made by Mr. Hillman and seconded by Ms. Simoncelli. Motion carried unanimously.

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Letters to be written to follow up with property owners about changes made without HDC approval: Holly House for re-tarring of road and parking lot; and 90 East St. for re-tarring of driveway.

## VI. Approval of Minutes

Motion to approve the Minutes from June 22, 2023 with minor changes made by Ms. Simoncelli and seconded by Mr. Cecchinato. Motion carried.

## VII. Adjournment

There being no further business, the meeting was adjourned at 8:13pm on a motion by Mr. Cecchinato, seconded by Mr. Hillman and unanimously carried.

Respectfully submitted,  
Glenn Hillman, Clerk