

# FINALIZED

BOROUGH OF LITCHFIELD HISTORIC DISTRICT COMMISSION 2187  
Litchfield, Connecticut 06759

The Borough of Litchfield Historic District Commission held **Public Hearings** on **Thursday, July 20, 2023** at the First Congregational Church, Pilgrim House, 21 Torrington Road, Litchfield, Connecticut. The hearings were called to order by Chairman, Julia Metcalf, at 7:00pm.

Present were Commissioners Wendy Simoncelli, Glenn Hillman, Tony Cecchinato, and Norman Ambrose-Sauer.

Also present were Cassie Simoncelli.

Mr. Hillman read the legal advertisement of each hearing as published. The Chair explained the procedure for conduct of the hearings and described each application.

1. The public hearing, posted at the Town Hall, Pilgrim House, and HDC website on July 18, 2023, Application #2414, Vanessa Brennan, 93 East St., for the installation solar panels on the roof, convened at 7:02pm. The Commission reviewed the application.

There being no further members of the public present to speak in regard to the application, the public hearing was adjourned at 7:04pm.

2. The public hearing, posted at the Town Hall, Pilgrim House, and HDC website on July 18, 2023, Application #2417, Laura Mashburn Revocable Trust, 144 South St., for building a new granite retaining wall and a new brick terrace, convened at 7:05pm. The Commission reviewed the application.

There being no further members of the public present to speak in regard to the application, the public hearing was adjourned at 7:06pm.

3. The public hearing, posted at the Town Hall, Pilgrim House, and HDC website on July 18, 2023, Application #2418, Paul and Donatella Casali, 122 Old South Rd., for addition to expand bedroom/extension of time to complete work approved in Application #2254, convened at 7:07pm. The Commission reviewed the application.

There being no further members of the public present to speak in regard to the application, the public hearing was adjourned at 7:09pm.

7:10pm Ms. Simoncelli recused herself from the next application.

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4. The public hearing, posted at the Town Hall, Pilgrim House, and HDC website on July 11, Application #2419, Barbara Protzmann, 46 East St., for the demolition of a garden wall and moving the stones to create an edging along the east side of yard, convened at 7:10pm. The Commission reviewed the application.

There being no further members of the public present to speak in regard to the application, the public hearing was adjourned at 7:11pm.

7:11pm Ms. Simoncelli reinstated into the meeting.

Respectfully submitted,  
Glenn Hillman, Clerk

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## **BOROUGH OF LITCHFIELD HISTORIC DISTRICT COMMISSION 2187 Litchfield, Connecticut 06759**

The **Special Meeting** of the Borough of Litchfield Historic District Commission was held at the First Congregational Church, Pilgrim House, 21 Torrington Rd, Litchfield, Connecticut on **Thursday, July 20, 2023**.

### I. Call To Order

Chairman Metcalf called the meeting to order at 7:11pm.

### II. Recording of Attendance

Present were Commissioners Wendy Simoncelli, Glenn Hillman, Tony Cecchinato and Norman Ambrose-Sauer.

Also present were Cassie Simoncelli.

### III. Business Pertaining To Certificates of Appropriateness

1. Application #2414, Vanessa Brennan, 93 East St., for the installation of solar panels on the roof. Motion to approve as submitted made by Ms. Simoncelli and seconded by Mr. Hillman. Motion carried.

The roll call vote was: Metcalf - yea, Simoncelli – yea, Hillman - yea, Cecchinato – yea, Ambrose-Sauer -- yea. The Certificate of Appropriateness is hereby issued for work described in said application as stipulated and is valid for one year from approval.

2. Application #2417, Laura Mashburn Revocable Trust, 144 South St., for building a new granite retaining wall and a new brick terrace. Motion to approve as submitted by Mr. Ambrose-Sauer and seconded by Mr. Cecchinato. Motion carried.

The roll call vote was: Metcalf - yea, Simoncelli – yea, Hillman - yea, Cecchinato – yea, Ambrose-Sauer -- yea. The Certificate of Appropriateness is hereby issued for work described in said application as stipulated and is valid for one year from approval.

3. Application #2418, Paul and Donatella Casali, 122 Old South St., for addition to expand bedroom/extension of time to complete the work approved in Application #2254. Motion made by Mr. Cecchinato to

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approve the application as submitted. Seconded Ms. Simoncelli. Motion carried.

The roll call vote was: Metcalf – yea, Simoncelli - yea, Hillman - yea, Cecchinato – yea, Ambrose-Sauer – yea. The Certificate of Appropriateness is hereby issued for work described in said application as stipulated and is valid for one year from approval.

7:14pm Ms. Simoncelli recused from the next application.

4. Application #2419, Barbara Protzmann, 46 East St., for the demolition of a garden wall and moving the stones to create an edging along the east side of yard. Motion made by Mr. Hillman to approve the application as submitted and seconded by Mr. Ambrose-Sauer. Motion carried.

The roll call vote was: Metcalf – yea, Hillman - yea, Cecchinato – yea, Ambrose-Sauer – yea. The Certificate of Appropriateness is hereby issued for work described in said application as stipulated and is valid for one year from approval.

7:15pm Ms. Simoncelli reinstated into the meeting.

## IV. Other Business Public Participation

### A. Applications

7:18pm Ms. Metcalf recused herself from next application and Ms. Simoncelli continued as Chair.

1. Application #2420, Julia Metcalf and Jeffrey Wacker, 73 East St., for replacement of deck and extension of time to complete the work approved in Application #2130. The Commission reviewed the application with the applicant.

7:20pm Ms. Metcalf reinstated as Chair.

2. Application #2421, Town of Litchfield, 101 Russell St., for replacement of roof on grader garage bay. The Commission reviewed the application.
3. Application #2422, Louis Pellegrino, 53 Sedgwick, for replacement of roof. The Commission reviewed the application.

### B. Other business

Annual meeting will be on August 3, 2023.

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Question regarding 39 Beecher Lane, regarding previously approved Application #690 from August 19, 1999 for replacement of a fence and the design of the fence being a stepped fence versus a sloped fence. Due to the stepped grade of the land, a stepped fence was acknowledged as appropriate for this property.

## V. Correspondence

Letter needed for 62 North St. for new fence on property.

## VI. Approval of Minutes

Motion to approve the Minutes from July 13, 2023 with minor changes made by Mr. Hillman and seconded by Ms. Simoncelli. Motion carried.

## VII. Adjournment

There being no further business, the meeting was adjourned at 7:46pm on a motion by Mr. Cecchinato, seconded by Mr. Hillman and unanimously carried.

Respectfully submitted,  
Glenn Hillman, Clerk