

FINALIZED

Borough of Litchfield
Board of Warden & Burgesses
Special Meeting Minutes
Thursday, January 12, 2023

Present: Gayle Carr, Senior Burgess and Acting Warden; Roberta Witty, Burgess; Lara Hillman, Burgess; Peter Vermilyea, Burgess; Stephan Krucker, Burgess; Cassandra Simoncelli, Borough Clerk

Also Present:

I. Call to order: The meeting was called to order at 7:07 p.m. by G. Carr.

II. Public Participation:

- a. Applications- Alexander Harris, Content Pictures, Looking to produce a commercial for Hartford Health Care with permission to use the Center of Town. The Board discussed the logistics of the application along with noted requests that were made. The Board stipulated that if the Application is accepted, the following guidelines would need to be followed. Obtain permission from owners of alleyway to utilize alley. Notify business owners of intention to film. Permission to reserve parking spaces. Public restrooms are available. Motion from Peter subject to conditions discussed. Seconded by Roberta. All in favor. Motion carried.

III. Consideration of Bids for Sidewalk Engineering/Requirements of Grants and Related Matters

Cardinal Engineering Associates and Hrica & Associates LLC both submitted bids pertinent to the Sidewalk engineering study. Roberta reached out to both Firms for their input on what the project would entail and how they would proceed with the process should their Firm be chosen to complete the necessary work. The Board discussed both proposals and the pros and cons of them.

7:42pm Gayle called a short recess

7:45pm Gayle called the meeting to order

After further deliberation a Motion was made by Stephan Krucker to go with Cardinal with the amendment to extend the Torrington Road portion of the roadway, and that the Borough is included in all decisions. Seconded by Roberta Witty. All in favor. Motion carried.

IV. Adjournment: Ms. Carr move adjourn at 7:47pm. Roberta Witty seconded. Motion unanimously carried.

Cassandra Simoncelli, Clerk