

FINALIZED

BOROUGH OF LITCHFIELD HISTORIC DISTRICT COMMISSION 2187
Litchfield, Connecticut 06759

The Borough of Litchfield Historic District Commission held **Public Hearings** on **Thursday, August 3, 2023** at the First Congregational Church, Pilgrim House, 21 Torrington Road, Litchfield, Connecticut. The hearings were called to order by Chairman, Julia Metcalf, at 7:00pm.

Present were Commissioners Julia Metcalf, Wendy Simoncelli, Glenn Hillman, and Norman Ambrose-Sauer.

Also present were Cassie Simoncelli and Louis Pellegrino.

Mr. Hillman read the legal advertisement of each hearing as published. The Chair explained the procedure for conduct of the hearings and described each application.

7:01pm Ms. Metcalf recused herself from the next public hearing and Ms. Simoncelli instated as Acting Chair.

1. The public hearing, posted in the Republican American on July 28, 2023, Application #2420, Julia Metcalf and Jeffrey Wacker, 73 East St., for re-approval of Application #2130 for replacing a deck, convened at 7:01pm. The Commission reviewed the application.

There being no further members of the public present to speak in regard to the application, the public hearing was adjourned at 7:02pm.

7:02pm Ms. Metcalf reinstated as Chair.

2. The public hearing, posted in the Republican American on July 28, 2023, Application #2421, Town of Litchfield, 101 Russell St., for replacing the roof on the grader bay in the DPW building, convened at 7:02pm. The Commission reviewed the application.

There being no further members of the public present to speak in regard to the application, the public hearing was adjourned at 7:03pm.

3. The public hearing, posted in the Republican American on July 28, 2023, Application #2422, Louis Pellegrino, 53 Sedgwick Lane, for replacement of roof convened at 7:03pm. The Commission reviewed the application with Louis Pellegrino.

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There being no further members of the public present to speak in regard to the application, the public hearing was adjourned at 7:04pm.

Respectfully submitted,
Glenn Hillman, Clerk

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The **Regular Meeting** of the Borough of Litchfield Historic District Commission was held at the First Congregational Church, Pilgrim House, 21 Torrington Rd, Litchfield, Connecticut on **Thursday, August 3, 2023.**

I. Call To Order

Chairman Metcalf called the meeting to order at 7:04pm.

II. Recording of Attendance

Present were Commissioners Julia Metcalf, Wendy Simoncelli, Glenn Hillman, and Norman Ambrose-Sauer.

Also present were Cassie Simoncelli and Louis Pellegrino.

III. Business Pertaining To Certificates of Appropriateness

7:05pm Ms. Metcalf recused herself from the next application, and Ms. Simoncelli continued as Acting Chair.

1. Application #2420, Julia Metcalf and Jeffrey Wacker, 73 East St., for the re-approval of Application #2130. Motion to approve the application as submitted made by Mr. Ambrose-Sauer and seconded by Mr. Hillman. Motion carried.

The roll call vote was: Simoncelli – yea, Hillman - yea, Ambrose-Sauer – yea. The Certificate of Appropriateness is hereby issued for work described in said application as stipulated and is valid for one year from approval.

7:50pm Ms. Metcalf reinstated into meeting.

2. Application #2421, Town of Litchfield, 101 Russell St., for replacing the roof on the grader bay in the DPW building. Motion to approve the application as submitted by Mr. Ambrose-Sauer and seconded by Ms. Simoncelli. Motion carried.

The roll call vote was: Metcalf - yea, Simoncelli – yea, Hillman - yea, Ambrose-Sauer – yea. The Certificate of Appropriateness is hereby issued

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for work described in said application as stipulated and is valid for one year from approval.

3. Application #2422, Louis Pellegrino, 53 Sedgewick Lane, to replace the roof. Motion made by Ms. Simoncelli to approve the application as submitted. Seconded Mr. Hillman. Motion carried.

The roll call vote was: Metcalf - yea, Simoncelli – yea, Hillman - yea, Ambrose-Sauer – yea. The Certificate of Appropriateness is hereby issued for work described in said application as stipulated and is valid for one year from approval.

IV. Other Business Public Participation

A. Applications

1. Application #2423, Robert and Kim D'Andrea, 71 Tallmadge Lane, for addition of shed on west side of property. The Commission reviewed the application.
2. Application #2424, Marion Rich, 94 North St., for repairing stone work, repairing/adding a stone path, installing a bluestone terrace and stone steps, and installing a fountain. The Commission reviewed the application.
3. Application #2425, Madison 3 LLC, 109 Prospect St., to enclose part of the side porch. The Commission reviewed the application.
4. Application #2426, Madison 3 LLC, 109 Prospect St., for replacement of roof railing. The Commission reviewed the application.
5. Application #2427, Madison 3 LLC, 109 Prospect St., to enclose the open front door area and add new doors and a window. The Commission reviewed the application.

7:29pm Mr. Ambrose-Sauer recused himself from the next application.

6. Application #2428, Norman Ambrose-Sauer and Stephan Andreas Krucker, 39 Beecher Lane, for the installation of field stone patio. The Commission reviewed the application with the applicant.

7:31pm Mr. Ambrose-Sauer reinstated into the meeting.

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B. Other business

Annual Meeting

Mr. Hillman moved to nominate Julia Metcalf as Chairperson for another one year term and the motion was seconded by Ms. Simoncelli. Motion carried with one abstention – Ms. Metcalf.

Mr. Hillman moved to nominate Wendy Simoncelli as Vice Chairperson for another one year term and the motion was seconded by Ms. Metcalf.

Motion carried with one abstention – Ms. Simoncelli.

Ms. Metcalf nominated Glenn Hillman as Clerk for another one year term and the motion was seconded by Ms. Simoncelli. Motion carried with one abstention – Mr. Hillman.

The Commission reviewed the Annual Report of Applications Processed. The report requires some edits which will be completed by Ms. Cassie Simoncelli. The Annual Meeting will be extended and continued at the next meeting on Aug 17, at which time the Commission will review the revised Annual Report of Applications Processed and vote on approving it.

V. Correspondence

None

VI. Approval of Minutes

Motion to approve the Minutes from July 27, 2023 with minor changes made by Ms. Metcalf and seconded by Mr. Hillman. Motion carried. All in favor.

VII. Adjournment

There being no further business, the meeting was adjourned at 7:51pm on a motion by Mr. Ambrose-Sauer, seconded by Mr. Hillman and unanimously carried.

Respectfully submitted,
Glenn Hillman, Clerk