

FINALIZED

BOROUGH OF LITCHFIELD HISTORIC DISTRICT COMMISSION 2187
Litchfield, Connecticut 06759

The Borough of Litchfield Historic District Commission held **Public Hearings** on **Thursday, November 16, 2023** at the First Congregational Church, Pilgrim House, 21 Torrington Road, Litchfield, Connecticut. The hearings were called to order by Chairman, Julia Metcalf, at 7:00pm.

Present were Commissioners Julia Metcalf, Wendy Simoncelli, Glenn Hillman, Norman Ambrose-Sauer.

Also present were Cassie Simoncelli, Karen Cowperthswaite, Jim Casey, Kevin Ferrucci, and Charles Grayauskie.

Mr. Hillman, Clerk, read the legal advertisement of each hearing as published. The Chair explained the procedure for conduct of the hearings and described each application.

1. The public hearing, published November 10, 2023 in the Republican American, Application #2438, Brian and Rina McNamara, 173 South St., for circular driveway with oil and stone and cobble edging, expand bluestone, walkway, and install granite post with house number, convened at 7:00pm. The Commission discussed the application with Karen Cowperthswaite, homeowner representative. The application was amended to remove the circular driveway from the original scope of work and only applying for the installation of the granite post with house number.

There being no further members of the public present to speak in regard to the application, the public hearing was adjourned at 7:04pm.

2. The public hearing, published November 10, 2023 in the Republican American, Application #2442, Leslie Cowell, 73 North St., for adding additional set of stairs to the back porch convened at 7:04pm. The Commission reviewed the application. Application has been held over until the next meeting on December 7, 2023, pending receipt of a letter of agency for the contractor.

There being no further members of the public present to speak in regard to the application, the public hearing was adjourned at 7:05pm.

3. The public hearing, published November 10, 2023 in the Republican American, Application #2243, Charles Grayauskie and Lincoln Morre, 384 South St., to install hand railings on front steps and side steps convened at 7:05pm. The Commission reviewed the application with Charles Grayauskie.

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There being no further members of the public present to speak in regard to the application, the public hearing was adjourned at 7:07pm.

4. The public hearing, published November 10, 2023 in the Republican American, Application #2444, Seton O'Reilly, 199 Meadow St., to replace roof convened at 7:07pm. The Commission reviewed the application.

There being no further members of the public present to speak in regard to the application, the public hearing was adjourned at 7:08pm.

5. Application #2445, Jim and Donna Casey, 54 Woodruff Lane, to replace roof, replace flashing, and replace gutters convened at 7:08pm. The Commission reviewed the application with the applicant Jim Casey.

There being no further members of the public present to speak in regard to the application, the public hearing was adjourned at 7:10pm.

6. Application #2446, Kevin and Tracie Ferrucci, 29 Spencer St., to extend stockade fence convened at 7:10pm. The Commission reviewed the application with Kevin Ferrucci.

There being no further members of the public present to speak in regard to the application, the public hearing was adjourned at 7:11pm.

7. Application #2447, Thomas and Judith Bertolone, 212 Old South Rd., to replace window convened at 7:12pm. The Commission reviewed the application.

There being no further members of the public present to speak in regard to the application, the public hearing was adjourned at 7:12pm.

Respectfully submitted,
Glenn Hillman, Clerk

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The **Regular Meeting** of the Borough of Litchfield Historic District Commission was held at the First Congregational Church, Pilgrim House, 21 Torrington Rd, Litchfield, Connecticut on **Thursday, November 16, 2023.**

I. Call To Order

Chairman Metcalf called the meeting to order at 7:13pm.

II. Recording of Attendance

Present were Commissioners Julia Metcalf, Wendy Simoncelli, Glenn Hillman, and Norman Ambrose-Sauer.

Also present were Cassie Simoncelli and Charles Grayauskie, and Karen Cowperthswaite, Kevin Ferrucci, Jim Casey, and Dirk Patterson.

III. Business Pertaining To Certificates of Appropriateness

1. Application #2438, Brian and Rina McNamara, 173 South St., for circular driveway with oil and stone cobble edging, expand bluestone walkway, and install granite post with house number. Motion made by Mr. Hillman to approve the application as amended with only the installation of the house number sign post. Seconded by Mr. Ambrose-Sauer. All in favor. The motion carried.

The roll call was: Metcalf – yea, Simoncelli – yea, Hillman – yea, Ambrose-Sauer – yea. The Certificate of Appropriateness is hereby issued for work described in said application as stipulated and is valid for one year from approval.

2. Application #2442, Leslie Cowell, 73 North St., for adding an additional set of stairs to the back porch. Application held over until the next meeting on December 7, 2023, pending receipt of letter of agency.
3. Application #2443, Charles Grayauskie and Lincoln Moore, 384 South St., to install hand railings on front steps and side steps. Motion made by Ms. Simoncelli to approve the application as submitted. Seconded by Mr. Hillman. All in favor. Motion carried.

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The roll call was: Metcalf – yea, Simoncelli – yea, Hillman – yea, Ambrose-Sauer – yea. The Certificate of Appropriateness is hereby issued for work described in said application as stipulated and is valid for one year from approval.

4. Application #2444, Seton O'Reilly, 199 Meadow St., to replace roof. Motion made by Ms. Simoncelli to approve the application as submitted and seconded by Mr. Ambrose-Sauer. All in favor. Motion carried.

The roll call was: Metcalf – yea, Simoncelli – yea, Hillman – yea, Ambrose-Sauer – yea. The Certificate of Appropriateness is hereby issued for work described in said application as stipulated and is valid for one year from approval.

5. Application #2445, Jim and Donna Casey, 54 Woodruff Lane, to replace roof, replace flashing, and replace gutters. Motion made by Ms. Simoncelli to approve the application as submitted and seconded by Mr. Ambrose-Sauer. All in favor. Motion carried.

The roll call was: Metcalf – yea, Simoncelli – yea, Hillman – yea, Ambrose-Sauer – yea. The Certificate of Appropriateness is hereby issued for work described in said application as stipulated and is valid for one year from approval.

6. Application #2446, Kevin and Tracie Ferrucci, 29 Spencer St., to extend stockade fence. Motion made to approve the application as submitted made by Mr. Ambrose-Sauer and seconded by Mr. Hillman. All in favor. Motion carried.

The roll call was: Metcalf – yea, Simoncelli – yea, Hillman – yea, Ambrose-Sauer – yea. The Certificate of Appropriateness is hereby issued for work described in said application as stipulated and is valid for one year from approval.

7. Application #2447, Thomas and Judith Bertolone, 212 Old South Rd., to replace window. Motion made by Mr. Ambrose-Sauer to approve the application as submitted and seconded by Ms. Simoncelli. All in favor. Motion carried.

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The roll call was: Metcalf – yea, Simoncelli – yea, Hillman – yea, Ambrose-Sauer – yea. The Certificate of Appropriateness is hereby issued for work described in said application as stipulated and is valid for one year from approval.

IV. Other Business Public Participation

A. Applications

No new applications at this time.

B. Other business

Approval of the 2024 schedule: Motion to approve the 2024 meeting schedule with three date changes made by Ms. Simoncelli and seconded by Mr. Hillman. All in favor. Motion carried unanimously.

V. Correspondence

Attorney Steven Bryne wrote a letter to Litchfield Housing Trust, Jill Musselman re work completed at 48 Torrington Rd that was not applied for. Ms. Musselman reached out to Ms. Simoncelli and committed to applying for Certificates of Appropriateness as required and plans to attend the December 7, 2023 meeting.

The Commission discussed the changes needing applications: extension for time to complete front porch repairs, back porch repairs, and cement blocks in drainage area.

Public Participation:

Dirk Patterson- Provided a brief summary regarding the history of the Green and the Borough and also various town committee updates.

VI. Approval of Minutes

Motion to approve the Minutes from November 2, 2023 with minor changes made by Ms. Simoncelli and seconded by Mr. Hillman. Motion carried unanimously with one abstention – Norman Ambrose-Sauer, since he was not in attendance at the November 2 meeting.

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VII. Adjournment

There being no further business, the meeting was adjourned at 7:57pm on a motion by Mr. Ambrose-Sauer, seconded by Mr. Hillman, and unanimously carried.

Respectfully submitted,
Glenn Hillman, Clerk