

# FINALIZED

BOROUGH OF LITCHFIELD HISTORIC DISTRICT COMMISSION 2187  
Litchfield, Connecticut 06759

The Borough of Litchfield Historic District Commission held **Public Hearings** on **Thursday, December 7, 2023** at the First Congregational Church, Pilgrim House, 21 Torrington Road, Litchfield, Connecticut. The hearings were called to order by Chairman, Julia Metcalf, at 7:00pm.

Present were Commissioners Julia Metcalf, Wendy Simoncelli, Glenn Hillman, Norman Ambrose-Sauer, Tony Cecchinato.

Also present were Cassie Simoncelli, Jill Musselman, Lee Losee, Sean Fogarty, Jeremy Schaller, and John Kinnear.

Mr. Hillman, Clerk, read the legal advertisement of each hearing as published. The Chair explained the procedure for conduct of the hearings and described each application.

1. The public hearing, published November 30, 2023 in the Republican American, Application #2442, Leslie Cowell, 73 North St., for adding additional set of stairs to the back porch convened at 7:00pm. The Commission reviewed the application.

There being no further members of the public present to speak in regard to the application, the public hearing was adjourned at 7:02pm.

Respectfully submitted,  
Glenn Hillman, Clerk

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## **BOROUGH OF LITCHFIELD HISTORIC DISTRICT COMMISSION 2187 Litchfield, Connecticut 06759**

The **Regular Meeting** of the Borough of Litchfield Historic District Commission was held at the First Congregational Church, Pilgrim House, 21 Torrington Rd, Litchfield, Connecticut on **Thursday, December 7, 2023**.

### I. Call To Order

Chairman Metcalf called the meeting to order at 7:02pm.

### II. Recording of Attendance

Present were Commissioners Julia Metcalf, Wendy Simoncelli, Glenn Hillman, and Norman Ambrose-Sauer, Tony Cecchinato.

Also present were Cassie Simoncelli, Jill Musselman, Lee Losee, Sean Fogarty, Jeremy Schaller, and John Kinnear.

### III. Business Pertaining To Certificates of Appropriateness

1. Application #2442, Leslie Cowell, 73 North St., for adding an additional set of stairs to the back porch. Ms. Simoncelli made a motion to approve as submitted and seconded by Mr. Ambrose-Sauer. Motion carried.

The roll call was: Metcalf – yea, Simoncelli – yea, Hillman – yea, Ambrose-Sauer – yea, Cecchinato - yea. The Certificate of Appropriateness is hereby issued for work described in said application as stipulated and is valid for one year from approval.

### IV. Other Business Public Participation

#### A. Applications

1. Application #2448, Litchfield Housing Trust, 48 Torrington Rd, to extend the timeframe on Application 2157 to repair the front porch, to remove the back porch and replace with stairs for second floor access, to repair drainage at cellar door and extend parking area, and to add stone wall of native stone. The Commission reviewed the application with the applicant Jill Musselman.

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2. Question about procedure regarding the movement of a monument on the East Green discussed with the Litchfield Patriots Group, as represented by Lee Losee and Sean Fogarty.
3. Art Schmidt, on behalf of tenant at Oppenheimer at 27-29 West Street, asked a question regarding procedure to change a sign.
4. Application #2449, Rabbi Joseph Eisenbach, 69 West St., to add a sign for the synagogue and remove the old sign. The Commission reviewed the application with Jeremy Schaller, President, Write Way Signs & Design. A maximum height of 78" will be allowed for the sign to comply with previous signage that has been approved in past applications.
5. Application #2450, Anthony Champalimaud, 115 North Street, to expand footprint of cedar fence around HVAC and propane tanks. The Commission reviewed the application with John Kinnear, Architect.
6. Application #2451, John Lamb, 42 Tannery Brook Rd., to add solar panels to the roof. The Commission reviewed the application.

## B. Other business

## V. Correspondence

None.

## VI. Approval of Minutes

Motion to approve the Minutes from November 16, 2023 with noted changes made by Ms. Simoncelli and seconded by Mr. Hillman. Motion carried unanimously with one abstention – Tony Cecchinato, since he was not present.

## VII. Adjournment

There being no further business, the meeting was adjourned at 7:43pm on a motion by Mr. Cecchinato, seconded by Mr. Ambrose-Sauer, and unanimously carried.

Respectfully submitted,  
Glenn Hillman, Clerk