

# DRAFT

BOROUGH OF LITCHFIELD HISTORIC DISTRICT COMMISSION 2187  
Litchfield, Connecticut 06759

The Borough of Litchfield Historic District Commission held **Public Hearings** on **Thursday, April 18, 2024** at the Pilgrim House, First Congregational Church, 21 Torrington Road, Litchfield, Connecticut. The hearings were called to order by Chairman, Julia Metcalf, at 7:00pm.

Present were Commissioners Julia Metcalf, Wendy Simoncelli, and Glenn Hillman.

Also present were Cassie Simoncelli, Alice Ridgeway, Brett Seamens, Jonathan von Oy, Karen Cowperthswaite, Rosie Furniss, and Kathy Donahue.

Mr. Hillman, read the legal advertisement of each hearing as published. The Chair explained the procedure for conduct of the hearings and described each application.

1. The public hearing published April 12, 2024 in the Republican American, Application #2473, Barry and Jean Marcus, 74 North St., to replace windows, convened at 7:01pm. The Commission reviewed the application.

There being no further members of the public present to speak in regard to the application, the public hearing was adjourned at 7:01pm.

2. The public hearing published April 12, 2024 in the Republican American, Application #2474, Bruce Schnitzer, 89 South St., to install a sign to commemorate the melting of the King George statue in 1776 to use the lead to mold musket balls, convened at 7:02pm. The Commission reviewed the application with the Alice Ridgeway, representative from the Daughters of the American Revolution.

There being no further members of the public present to speak in regard to the application, the public hearing was adjourned at 7:04pm.

3. The public hearing published April 12, 2024 in the Republican American, Application #2475, Francis and Kathy Jennett, 156 West St., to add a circular driveway in front, convened at 7:05pm. The Commission reviewed the application. The application was placed on hold until the next meeting on Thursday, May 2, 2024, pending receiving additional information.

There being no further members of the public present to speak in regard to the application, the public hearing was adjourned at 7:06pm.

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4. The public hearing published April 12, 2024 in the Republican American, Application #2476, Litchfield Land Trust, 28 Russell St., to install an Electric Vehicle charging station, convened at 7:07pm. The Commission reviewed the application with the applicant Brett Seamens, Assistant Director, Litchfield Public Works.

There being no further members of the public present to speak in regard to the application, the public hearing was adjourned at 7:08pm.

Respectfully submitted,  
Glenn Hillman, Clerk

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## **BOROUGH OF LITCHFIELD HISTORIC DISTRICT COMMISSION 2187 Litchfield, Connecticut 06759**

The **Regular Meeting** of the Borough of Litchfield Historic District Commission was held at the Pilgrim House, First Congregational Church, 21 Torrington Rd, Litchfield, Connecticut on **Thursday, April 18, 2024.**

### I. Call To Order

Chairman Metcalf called the meeting to order at 7:08pm.

### II. Recording of Attendance

Present were Commissioners Wendy Simoncelli, Glenn Hillman, and Julia Metcalf.

Also present were Cassie Simoncelli, Brett Seamens, Alice Ridgeway, Jonathan von Oy, Karen Cowperthswaite, Rosie Furniss, and Kathy Donahue.

### III. Business Pertaining To Certificates of Appropriateness

1. Application #2473, Barry and Jean Marcus, 74 North St., to replace windows. Motion made by Ms. Simoncelli to approve the application as submitted and seconded by Mr. Hillman. All in favor. Motion carried.

The votes were: Simoncelli – yea, Hillman – yea, Metcalf – yea.

A Certificate of Appropriateness is hereby issued for work described in said application as stipulated and is valid for one year from approval.

2. Application #2474, Bruce Schnitzer, 89 South St., to install a sign to commemorate the melting of the King George statue in 1776 to use the lead to mold musket balls. Motion made by Mr. Hillman to approve the application as submitted and seconded by Ms. Simoncelli. All in favor. Motion carried.

The votes were: Simoncelil – yea, Hillman – yea, Metcalf – yea.

A Certificate of Appropriateness is hereby issued for work described in said application as stipulated and is valid for one year from approval.

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3. Application #2475, Francis and Kathy Jennett, 156 West St., to add a circular driveway in front. Application has been held over until the meeting on Thursday May 2, 2024, pending receiving additional information.

4. Application #2476, Litchfield Land Trust, 28 Russell St., to install an Electric Vehicle charging station. Motion made by Ms. Simoncelli to approve the application as submitted and seconded by Mr. Hillman. All in favor. Motion carried.

The votes were: Simoncelli – yea, Hillman – yea, Metcalf – yea.

A Certificate of Appropriateness is hereby issued for work described in said application as stipulated and is valid for one year from approval.

## IV. Other Business Public Participation

### A. Applications

1. Application #2477, Rechov Tzafon LLC, 258 North Street, to replace roof. The Commission reviewed the application with the contractor, Jonathan von Oy.

2. Application #2478, Brian and Rina McNamara, 173 South Street, for the addition of circular driveway in front and reuse bluestone from walkway to create a semi-circular area at driveway. The Commission reviewed the application with the Landscape Architect, Karen Cowperthswaite.

3. Application #2479, Litchfield Cemetery Association, East Cemetery, for replacement of three wooden gates in stone wall and addition of a new gate. The Commission reviewed the application with Rosie Furniss, representative of Litchfield Cemetery Association.

4. Application #2480, Lincoln Moore and Charles Grayauskie, 384 South Street, for replacement of front door. The Commission reviewed the application.

### B. Other business

Questions regarding the application process for demolition of a shed asked by Kathy Donahue.

Discussion of letters that will need to be drafted for compliance violations.

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## V. Correspondence

None at this time.

## VI. Approval of Minutes

Motion made to approve the Minutes from March 18, 2024 with minor changes made by Ms. Simoncelli and seconded by Mr. Hillman. All in Favor. Motion carried.

Motion made to approve the Minutes from April 4, 2024 with minor changes made by Ms. Simoncelli and seconded by Mr. Hillman. All in favor. Motion carried.

## VII. Adjournment

There being no further business, the meeting was adjourned at 8:03pm on a motion by Ms. Simoncelli, seconded by Mr. Hillman, and unanimously carried.

Respectfully submitted,  
Glenn Hillman, Clerk