

# FINALIZED

BOROUGH OF LITCHFIELD HISTORIC DISTRICT COMMISSION 2187  
Litchfield, Connecticut 06759

The Borough of Litchfield Historic District Commission held **Public Hearings** on **Thursday, April 4, 2024** at the First Congregational Church, Pilgrim House, 21 Torrington Road, Litchfield, Connecticut. The hearings were called to order by Chairman, Julia Metcalf, at 7:00pm.

Present were Commissioners Julia Metcalf, Wendy Simoncelli, Norman Ambrose-Sauer, and Glenn Hillman.

Also present were Cassie Simoncelli, Rich Nelson, Trevor Keller, Alice Ridgeway, Jim Pescatore, and James Kelly.

1. The public hearing published March 29, 2024 in the Republican American, Application # 2466, Percy Steinhart, 158 North Street, to replace roof by changing shingles to standing seam metal roof, replace wooden ridge roof with Boral with same trim profile, remove gutters, and add widow's walk, convened at 7:00pm. The Commission reviewed the application with the contractor, Rich Nelson.

There being no further members of the public present to speak in regard to the application, the public hearing was adjourned at 7:03pm.

2. The public hearing published March 29, 2024 in the Republican American, Application #2467, Belden House Holdings L.P., 31 North Street, to change basement level doors from wood to fiberglass on prior application, convened at 7:03pm. The Commission reviewed the application.

There being no further members of the public present to speak in regard to the application, the public hearing was adjourned at 7:04pm.

3. The public hearing published March 29, 2024 in the Republican American, Application #2468, Anthony Champalimaud, 115 North Street, to add dormer on north roof, convened at 7:04pm. The Commission reviewed the application.

There being no further members of the public present to speak in regard to the application, the public hearing was adjourned at 7:05pm.

4. The public hearing published March 29, 2024 in the Republican American, Application #2469, Taymil Woodruff Court LLC, 33 Woodruff Lane, to replace roof, convened at 7:05pm. The Commission reviewed the application with the contractor, Jim Pescatore.

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There being no further members of the public present to speak in regard to the application, the public hearing was adjourned at 7:07pm.

5. The public hearing published March 29, 2024 in the Republican American, Application #2470, Madison Avenue 3 LLC, 109 Prospect Street, to install a generator and a fence, convened at 7:07pm. The Commission reviewed the application with the Property Manager, James Kelly. The application was modified by the owner to delete the fence, as the generator will be shielded from public view by evergreens instead of the fence.

There being no further members of the public present to speak in regard to the application, the public hearing was adjourned at 7:15pm.

6. The public hearing published March 29, 2024 in the Republican American, Application #2471, Trevor and Jennifer Keller, 166 Meadow Street, to demo south side porch, convened at 7:15pm. The Commission reviewed the application with the applicant Trevor Keller.

There being no further members of the public present to speak in regard to the application, the public hearing was adjourned at 7:16pm.

7:16pm Mr. Ambrose-Sauer recused himself from the next application

7. The public hearing published March 29, 2024 in the Republican American, Application #2472, Norman Ambrose-Sauer and Stephan Krucker, 39 Beecher Lane, to install generator, convened at 7:16pm. The Commission reviewed the application with the applicant Norman Ambrose-Sauer.

There being no further members of the public present to speak in regard to the application, the public hearing was adjourned at 7:16pm.

Mr. Ambrose-Sauer was reinstated.

Respectfully submitted,  
Glenn Hillman, Clerk

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## **BOROUGH OF LITCHFIELD HISTORIC DISTRICT COMMISSION 2187 Litchfield, Connecticut 06759**

The **Regular Meeting** of the Borough of Litchfield Historic District Commission was held at the First Congregational Church, Pilgrim House, 21 Torrington Rd, Litchfield, Connecticut on **Thursday, April 4, 2024.**

### I. Call To Order

Chairman Metcalf called the meeting to order at 7:16pm.

### II. Recording of Attendance

Present were Commissioners Wendy Simoncelli, Norman Ambrose-Sauer, Glenn Hillman, and Julia Metcalf.

Also present were Cassie Simoncelli, Rich Nelson, James Kelly, Trevor Keller, Jim Pescatore, Alice Ridgeway and Tiana Farina.

### III. Business Pertaining To Certificates of Appropriateness

1. Application #2466, Percy Steinhart, 151 Meadow St., to replace roof by changing shingles to standing seam metal roof, replace wooden ridge roof with Boral with same trim profile, remove gutters, and add widow's walk. Motion made by Ms. Simoncelli to approve the application as submitted and seconded by Mr. Ambrose-Sauer. All in favor. Motion carried.

The votes were: Simoncelli – yea, Hillman – yea, Ambrose-Sauer – yea.

A Certificate of Appropriateness is hereby issued for work described in said application as stipulated and is valid for one year from approval.

2. Application #2467, Belden House Holdings L.P., 31 North Street, to change basement level doors from wood to fiberglass on prior application. Motion made by Mr. Ambrose-Sauer to approve the application as submitted and seconded by Mr. Hillman. All in favor. Motion carried.

The votes were: Simoncelli – yea, Hillman – yea, Ambrose-Sauer – yea.

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A Certificate of Appropriateness is hereby issued for work described in said application as stipulated and is valid for one year from approval.

3. Application #2468, Anthony Champalimaud, 115 North Street, to add dormer on north roof. Motion made by Ms. Simoncelli to approve the application as submitted and seconded by Mr. Ambrose-Sauer. All in favor. Motion carried.

The votes were: Simoncelli – yea, Hillman – yea, Ambrose-Sauer – yea.

A Certificate of Appropriateness is hereby issued for work described in said application as stipulated and is valid for one year from approval.

4. Application #2469, Taymil Woodruff Court LLC, 33 Woodruff Lane, to replace roof. Motion made by Mr. Ambrose-Sauer to approve the application as submitted and seconded by Ms. Simoncelli. All in favor. Motion carried.

The votes were: Simoncelli – yea, Hillman – yea, Ambrose-Sauer – yea.

A Certificate of Appropriateness is hereby issued for work described in said application as stipulated and is valid for one year from approval.

5. Application #2470, Madison Avenue 3 LLC, 109 Prospect Street, to install a generator and a fence. Motion made by Mr. Ambrose-Sauer to approve the application as submitted with the change that there will be no fence and seconded by Ms. Simoncelli. All in favor. Motion carried.

The votes were: Simoncelli – yea, Hillman – yea, Ambrose-Sauer – yea.

A Certificate of Appropriateness is hereby issued for work described in said application as stipulated and is valid for one year from approval.

6. Application #2471, Trevor and Jennifer Keller, 166 Meadow Street., to demo south side porch. Motion made by Ms. Simoncelli to approve the application as submitted and seconded by Mr. Ambrose-Sauer. All in favor. Motion carried.

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The votes were: Simoncelli – yea, Hillman – yea, Ambrose-Sauer – yea.

7:24pm Norman Ambrose-Sauer recused himself from the next application.

7. Application #2472, Norman Ambrose-Sauer and Stephan Krucker, 39 Beecher Lane, to install generator. Motion made by Mr. Hillman to approve the application as submitted and seconded by Ms. Simoncelli. All in favor. Motion carried.

The votes were: Metcalf – yea, Simoncelli – yea, Hillman – yea.

A Certificate of Appropriateness is hereby issued for work described in said application as stipulated and is valid for one year from approval.

7:25pm Mr. Ambrose Sauer was reinstated back into the meeting.

## IV. Other Business Public Participation

### A. Applications

1. Application #2473, Barry and Jean Marcus, 74 North Street, to replace windows. The Commission reviewed the application with Tiana Farina, from Renewal by Anderson.
2. Application #2474, Bruce Schnitzer, 89 South Street, to install a sign to commemorate the melting of the King George statue in 1776 to mold musket balls for ammunition. The Commission reviewed the application with Alice Ridgeway from the Daughters of the American Revolution organization.
3. Application #2475, Francis and Kathy Jennett, 156 West Street, for the addition of circular driveway in front. The Commission reviewed the application.
4. Application #2476, Litchfield Land Trust, 28 Russell Street, to install an Electric Vehicle charging station. The Commission reviewed the application.

### B. Other business

Discussion re non-compliance letters sent or to be sent. Guidance will be sought from council re the process.

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Discussion regarding multiple Legislative bills that are with the State Senate that if passed would affect the Historic District Commission, the Borough, as well as other small towns throughout Connecticut.

## V. Correspondence

## VI. Approval of Minutes

The approval of the Minutes from March 21, 2024 is deferred to the next meeting on April 18, 2024.

## VII. Adjournment

There being no further business, the meeting was adjourned at 8:15pm on a motion by Ms. Simoncelli, seconded by Mr. Ambrose-Sauer, and unanimously carried.

Respectfully submitted,  
Glenn Hillman, Clerk