

BOROUGH OF LITCHFIELD, CT
NOTICE of Annual Meeting
Proposed 2024-2025 Borough Budget

Notice is hereby given to the electors of the Borough of Litchfield, CT and those taxpayers lawfully qualified to vote in a Borough of Litchfield, CT Annual Meeting (pursuant to Section 7-6 of the Connecticut General Statutes) that the Annual Meeting shall take place on Tuesday, June 4, 2024 at 6:00 p.m. at the Borough Hall, 21 Torrington Road (Route 202), Litchfield, CT 06579 (Pilgrim House) to consider and act upon the 2024-2025 Fiscal Year Budget as recommended by the Borough's Board of Warden & Burgesses acting as the Borough's Board of Finance. This is an in person meeting. It is expected that this budget will result in a mill rate of 1.8.

| BOROUGH OF LITCHFIELD | 2021-2022 ACTUAL | 2022-2023 ACTUAL | 2023-2024 APPROVED | 2024-2025 PROPOSED |
|---|-----------------------------|-----------------------------|-------------------------------|-------------------------------|
| INCOME | | | | |
| TAX COLLECTION - CURRENT YEAR | \$ 439,295.00 | \$ 444,523.94 | \$ 413,886.00 | \$ 416,761.00 |
| FEES | \$ 6.00 | \$ 26.00 | \$ - | \$ - |
| INTEREST & LIENS | \$ 12,689.00 | \$ 8,927.06 | \$ 3,500.00 | \$ 3,500.00 |
| TAX COLLECTION - PRIOR YEAR | \$ 22,473.00 | \$ 11,500.77 | \$ 6,000.00 | \$ 6,000.00 |
| STATE GRANTS | \$ 288.00 | \$ 288.00 | \$ - | \$ 288.00 |
| GENERAL FUNDS - TRANSFER IN | \$ - | \$ - | \$ 235,000.00 | \$ 143,304.00 |
| HEALTH DISTRICT - TOWN OF LITCHFIELD | \$ 6,603.00 | \$ 6,490.92 | \$ 6,565.00 | \$ 6,565.00 |
| MISCELLANEOUS | \$ 1,047.00 | \$ 1,814.76 | \$ 1,000.00 | \$ 6,000.00 |
| TOTAL INCOME | \$ 482,401.00 | \$ 473,571.45 | \$ 665,951.00 | \$ 582,418.00 |
| EXPENDITURES | | | | |
| STREETS & PARKS | | | | |
| STREET LIGHTS | \$ 21,548.00 | \$ 23,555.80 | \$ 27,000.00 | \$ 29,700.00 |
| PARK MAINTENANCE | \$ 14,306.00 | \$ 30,846.05 | \$ 28,379.00 | \$ 33,000.00 |
| SNOW & SANDING | \$ 7,950.00 | \$ 4,700.00 | \$ 12,000.00 | \$ 12,000.00 |
| WALKS / REPAIRS | \$ 2,975.00 | \$ 100,000.00 | \$ 225,000.00 | \$ 132,400.00 |
| TRASH REMOVAL | \$ 2,755.00 | \$ 3,518.64 | \$ 4,860.00 | \$ 3,600.00 |
| EQUIPMENT- LIGHT POLES, BENCH | \$ 239.00 | \$ - | \$ - | \$ - |
| TREES & GREEN IMPROVEMENT | \$ 14,000.00 | \$ 14,000.00 | \$ 14,000.00 | \$ 14,000.00 |
| POLICE | \$ - | \$ - | \$ - | \$ 7,500.00 |
| TOTAL STREETS & PARKS | \$ 63,773.00 | \$ 176,620.49 | \$ 311,239.00 | \$ 232,200.00 |
| HISTORIC DISTRICT COMMISSION | | | | |
| CONTRACTED SERVICES | \$ 5,000.00 | \$ 4,896.00 | \$ 5,160.00 | \$ 5,846.00 |
| OFFICE SUPPLIES | \$ 500.00 | \$ 402.89 | \$ 750.00 | \$ 750.00 |
| LEGAL NOTICES | \$ 1,469.00 | \$ 1,997.52 | \$ 2,000.00 | \$ 2,000.00 |
| CONSULTING & ENFORCEMENT | \$ - | \$ - | \$ 1,000.00 | \$ 1,000.00 |
| TOTAL HISTORIC DISTRICT COMM | \$ 6,969.00 | \$ 7,296.41 | \$ 8,910.00 | \$ 9,596.00 |
| ADMINISTRATION | | | | |
| CONTRACTED SERVICES | \$ 6,488.00 | \$ 8,304.00 | \$ 9,120.00 | \$ 10,340.00 |
| TELEPHONE & INTERNET | \$ 2,150.00 | \$ 2,176.31 | \$ 2,400.00 | \$ 2,100.00 |
| OFFICE SUPPLIES | \$ 2,015.00 | \$ 1,114.88 | \$ 2,000.00 | \$ 3,000.00 |
| NEW WEB SITE DEVELOPMENT | \$ - | \$ 328.51 | \$ 1,500.00 | \$ 2,000.00 |
| OFFICE RENT & UTILITIES | \$ 9,600.00 | \$ 11,932.18 | \$ 10,800.00 | \$ 10,800.00 |
| LEGAL NOTICES | \$ 967.00 | \$ 157.76 | \$ 1,000.00 | \$ 1,000.00 |
| AUDITOR | \$ 9,700.00 | \$ 9,700.00 | \$ 10,000.00 | \$ 9,700.00 |
| LEGAL, CODE & CONSULTING | \$ 17,299.00 | \$ 28,557.97 | \$ 36,000.00 | \$ 34,000.00 |
| TOTAL ADMINISTRATION | \$ 48,219.00 | \$ 62,271.61 | \$ 72,820.00 | \$ 72,940.00 |
| TAX COLLECTION | | | | |
| CONTRACTED SERVICES | \$ 7,116.00 | \$ 7,824.00 | \$ 8,220.00 | \$ 9,317.00 |
| DATA PROCESSING | \$ 2,425.00 | \$ 3,016.25 | \$ 4,697.00 | \$ 5,500.00 |
| SUPPLIES & MISC | \$ 2,248.00 | \$ 2,901.95 | \$ 3,600.00 | \$ 3,600.00 |
| TAX REFUNDS | \$ 36.00 | \$ 243.95 | \$ 2,300.00 | \$ 2,300.00 |
| TOTAL TAX COLLECTION | \$ 11,825.00 | \$ 13,986.15 | \$ 18,817.00 | \$ 20,717.00 |
| OTHER | | | | |
| FIRE HYDRANTS | \$ 81,935.00 | \$ 86,640.15 | \$ 94,000.00 | \$ 90,000.00 |
| INSURANCE | \$ 14,781.00 | \$ 16,734.00 | \$ 16,000.00 | \$ 11,000.00 |
| HEALTH DISTRICT | \$ 6,603.00 | \$ 6,460.92 | \$ 6,565.00 | \$ 6,565.00 |
| ELECTION | \$ - | \$ 754.52 | \$ - | \$ 1,400.00 |
| CONTINGENCY | \$ 3,291.00 | \$ 4,861.75 | \$ 6,000.00 | \$ 6,000.00 |
| LITCHFIELD FIRE DEPARTMENT | \$ - | \$ - | \$ 1,600.00 | \$ 2,000.00 |
| TOTAL OTHER | \$ 106,610.00 | \$ 115,451.34 | \$ 124,165.00 | \$ 116,965.00 |
| SUB TOTAL EXPENDITURES | \$ 237,396.00 | \$ 375,626.00 | \$ 535,951.00 | \$ 452,418.00 |
| March 2021 Forbearance Agreement (4 of 5 annual payments of \$130,000) | | | | |
| | \$ 130,000.00 | \$ 130,000.00 | \$ 130,000.00 | \$ 130,000.00 |
| TOTAL EXPENDITURES | \$ 367,396.00 | \$ 505,626.00 | \$ 665,951.00 | \$ 582,418.00 |