

# FINALIZED

BOROUGH OF LITCHFIELD HISTORIC DISTRICT COMMISSION 2187  
Litchfield, Connecticut 06759

The Borough of Litchfield Historic District Commission held **Public Hearings** on **Thursday, May 16, 2024** at the Pilgrim House, First Congregational Church, 21 Torrington Road, Litchfield, Connecticut. The hearings were called to order by Vice-Chairman, Wendy Simoncelli, at 7:00pm.

Present were Commissioners Wendy Simoncelli, Norman Ambrose-Sauer, Glenn Hillman, and Tony Cecchinato.

Also present were Cassie Simoncelli, John Kinnear, Dave Goslin, Cleve Fuessenich, and Nicole Neto.

Mr. Hillman, Clerk, read the legal advertisement of each hearing as published. The Vice Chair explained the procedure for conduct of the hearings and described each application.

1. The public hearing published May 10, 2024 in the Republican American, Application #2480, Lincoln Moore and Charles Grayauskie, 384 South St., for a new front door, convened at 7:01pm. The Commission reviewed the application.

There being no further members of the public present to speak in regard to the application, the public hearing was adjourned at 7:03pm.

2. The public hearing published May 10, 2024 in the Republican American, Application #2481, Kathy and Francis Jennett, 158 West St., for adding a 24' x 36' garage in back of the house, convened at 7:03pm. The Commission reviewed the application. The application was held over until the next meeting on Thursday June 6, 2024 at 7:00pm, pending receiving additional information.

There being no further members of the public present to speak in regard to the application, the public hearing was adjourned at 7:05pm.

7:03pm Tony Cecchinato joined the meeting.

3. The public hearing published May 10, 2024 in the Republican American, Application #2482, Stacie Farrell Kavle, 134 North St., for new roof on back portion of house and to replace two windows with smaller windows, convened at 7:05pm. The Commission reviewed the application.

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There being no further members of the public present to speak in regard to the application, the public hearing was adjourned at 7:06pm.

4. The public hearing published May 10, 2024 in the Republican American, Application #2483, Zach Rosen and Smith Reynolds, 180 South St., to replace plaster finish with fieldstone veneer on pavilion foundation, replace asphalt driveway with pea stone, line driveway with Belgian block & add Belgian block apron, and install granite hitching post, convened at 7:07pm. The Commission reviewed the application.

There being no further members of the public present to speak in regard to the application, the public hearing was adjourned at 7:08pm.

5. The public hearing published May 10, 2024 in the Republican American, Application #2484, Helen Banner, 150 Prospect St., to install mailbox, convened at 7:08pm. The Commission reviewed the application.

There being no further members of the public present to speak in regard to the application, the public hearing was adjourned at 7:10pm.

7:10pm Wendy Simoncelli recused herself from the next application. Glenn Hillman took over as Acting Chair.

6. The public hearing published May 10, 2024 in the Republican American, Application #2485, Wendy and Jim Simoncelli, 182 East St., to remove shutters, convened at 7:10pm. The Commission reviewed the application with the applicant, Wendy Simoncelli.

There being no further members of the public present to speak in regard to the application, the public hearing was adjourned at 7:11pm.

7:12 Glenn Hillman stepped down as Acting Chair and Wendy Simoncelli reinstated into meeting and continued as Chair.

Respectfully submitted,

Glenn Hillman, Clerk

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## **BOROUGH OF LITCHFIELD HISTORIC DISTRICT COMMISSION 2187 Litchfield, Connecticut 06759**

The **Regular Meeting** of the Borough of Litchfield Historic District Commission was held at the Pilgrim House, First Congregational Church, 21 Torrington Rd, Litchfield, Connecticut on **Thursday, May 16, 2024.**

### I. Call To Order

Vice-Chairman Simoncelli called the meeting to order at 7:13pm.

### II. Recording of Attendance

Present were Commissioners Wendy Simoncelli, Norman Ambrose-Sauer, Glenn Hillman, Tony Cecchinato, and Julia Metcalf (7:15pm)

Also present were Cassie Simoncelli, John Kinnear, Dave Goslin, Cleve Fuessenich, and Nicole Neto.

### III. Business Pertaining To Certificates of Appropriateness

1. Application #2480, Lincoln Moore and Charles Grayauskie, 180 South Street, for new front door. Motion made by Mr. Hillman to approve the application as submitted and seconded by Mr. Ambrose-Sauer. All in favor. Motion carried.

The votes were: Simoncelli – yea, Ambrose-Sauer – yea, Cecchinato – yea, Hillman - yea.

A Certificate of Appropriateness is hereby issued for work described in said application as stipulated and is valid for one year from approval.

7:15pm Julia Metcalf joined the meeting.

2. Application #2481, Kathy and Francis Jennett, 158 West St., for adding a 24' x 36' garage in back of the house. This application has been held over until the next meeting on June 6, 2024 at 7:00pm, pending receiving additional information.

3. Application #2482, Stacie Farrell Kavle, 134 North St., for new roof on back portion of house and to replace two windows with smaller windows. Motion made by Mr. Cecchinato to approve

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the application as submitted and seconded by Ms. Simoncelli. All in favor. Motion carried.

The votes were: Simoncelli – yea, Ambrose-Sauer – yea, Cecchinato – yea, Hillman - yea.

A Certificate of Appropriateness is hereby issued for work described in said application as stipulated and is valid for one year from approval.

4. Application #2483, Zach Rosen and Smith Reynolds, 180 South St., to replace plaster finish with fieldstone veneer on pavilion foundation, replace asphalt driveway with pea stone, line driveway with Belgian block & add Belgian block apron, and install granite hitching post. Motion made by Mr. Ambrose-Sauer to approve the application as submitted and seconded by Ms. Simoncelli. All in favor. Motion carried.

The votes were: Simoncelli – yea, Ambrose-Sauer – yea, Cecchinato – yea, Hillman - yea.

A Certificate of Appropriateness is hereby issued for work described in said application as stipulated and is valid for one year from approval.

5. Application #2484, Helen Danner, 150 Prospect St., to install mailbox. Motion made by Mr. Cecchinato to approve the application as submitted and seconded by Mr. Ambrose-Sauer. All in favor. Motion carried.

The votes were: Simoncelli – yea, Ambrose-Sauer – yea, Cecchinato – yea, Hillman - yea.

A Certificate of Appropriateness is hereby issued for work described in said application as stipulated and is valid for one year from approval.

7:20pm Wendy recused from the next application.

6. Application #2485, Wendy and Jim Simoncelli, 182 East St., to remove shutters. Motion made by Mr. Ambrose-Sauer to approve the application as submitted and seconded by Mr. Hillman. All in favor. Motion carried.

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The votes were: Ambrose-Sauer – yea, Cecchinato – yea, Hillman - yea.

7:21pm Ms. Simoncelli reinstated into the meeting.

## IV. Other Business Public Participation

### A. Applications

1. Application #2486, Anthony Champalimaud, 115 North Street, to reconstruct a porch on the south side of the house. The Commission reviewed the application with John Kinnear, Architect.

2. Application #2487, Belden House Holdings L.P., 31 North St., for final design of fencing around the property. The Commission reviewed the application with John Kinnear, Architect.

3. Application #2488, First Congregational Church of Litchfield, 21 Torrington Rd., to replace cedar roof with cedar on church, parsonage and garage, install (6) pole mounted light fixtures in parking lot, and install a generator and propane tank. The Commission reviewed the application with Dave Goslin, Architect.

4. Application #2489, Russell Barton, 73 North Street, to install a sign for the new business, NKYV Rituals Skincare Hair. The Commission reviewed the application with the applicant, Nicole Neto.

5. Application #2490, Lisa Cowell, 73 North Street, to remove window and replace with French doors, and remove a door and replace with moved window. The Commission reviewed the application with Cleve Fuessenich, Real Estate Agent and homeowner representative.

6. Application #2491, William and Christine Neary, 273 South St., to replace roof. The Commission reviewed the application.

7. Application #2492, Joan Bernstein, 118 South St., to install solar panels on roof. The Commission reviewed the application and will request the solar rep attend the next meeting to answer questions about the mechanicals.

7:53pm Norman Ambrose-Sauer recused himself for the next application.

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8. Waiver, Norman Ambrose-Sauer, 39 Beecher Lane, to add gravel to driveway. The Commission reviewed the application with Norman Ambrose-Sauer.

B. Other business

## V. Correspondence

Discussion re Letters of Violations prepared by HDC Attorney Steve Byrne and updates provided on previous letters that have been sent out.

1. First Letter of Violation (HDC to Property Owner):
2. Second Letter of Violation (HDC Attorney to Property Owner):
3. Third Letter of Violation (HDC to Land Use Department as record of non-compliance):

## VI. Approval of Minutes

Motion made to approve the Minutes from May 2, 2024 with minor changes by Ms. Simoncelli and seconded by Mr. Ambrose-Sauer. All in favor. Motion carried.

## VII. Adjournment

There being no further business, the meeting was adjourned at 8:28pm on a motion by Ms. Simoncelli, seconded by Mr. Ambrose-Sauer, and unanimously carried.

Respectfully submitted,  
Glenn Hillman, Clerk