

DRAFT

Borough of Litchfield
Board of Warden & Burgesses
Regular Meeting Minutes
Tuesday, August 13, 2024

Present: Gayle Carr, Warden; Wolf Boehme, Burgess; Stephan Krucker, Burgess; Peter Vermilyea, Burgess; Elisa Bauer, Burgess; Kim Griffen; Borough Clerk

Absent:(Lara Hillman, Rebecca Parilla, Stephan Krucker)

Also Present: Nancy Southard, Treasurer,.

Public: Dirk Patterson

I. Call to order: The meeting was called to order at 6:08 p.m. by G. Carr.

II. Approval of Minutes:

a. Motion to approve the Regular Minutes from July 16, 2024 made by Wolf Boehme with noted changes. Seconded by E. Bauer. All in favor. Motion carried.

Under Present- Peter Vermilyea was present not Stephan Krucker. Public Participation-take out extra a for Add, Under New Business- was sworn in by the Borough Clerk not recording Clerk. Old Business- c spelling of Matt with two t's, d.- add to appoint Kim Griffen as the new Borough Clerk. And the spelling of Parilla. Under Committee Updates-d- small b for bank.

II. Communications: Received a thank you letter from The Litchfield Fire company, Inc. to acknowledge the Borough of Litchfield's donation of \$4,000.00 to use towards the purchase of a Thermal Imaging Camera.

IV. Public Participation:

- a. Applicants- Ollie's Pizza 19 West Street, Litchfield, CT 06759 restaurant owner; Edison Curillo for outdoor dining annual permit.
- b. Public Comment-

V. New Business:

- a. Board discussed Ollie's Pizza application and that Ollie's will have to supply drawings and proof of insurance.
- b. Garbage contract: A discussion about renewing contract with USA Hauling and Recycling, Inc. or a new contract with Rocco Carting. A motion made by Wolf Boehme to approve USA Hauling two year contract for \$53.17 monthly and 2nd by Elisa Bauer. All in favor. Motion carried.

VI. Old Business:

- a. Lisa Lamontage- Parades, Processions & Events Application was discussed and motion to approve the application if no power is used but if they need to use power that it is denied. Representative: CT LIVE on NBC Connecticut would do a 30 minute live television broadcast on August 8, 2024 11:30 a.m. to 12:00 p.m.
- b. ARPA Funds – no report at this time.
- c. East Green Water Remediation – Waiting to hear Harritage company to come back to board to discuss more.
- d. Code Book Review-Saturday Special Meeting scheduled for August 17, 2024 at 10:00 a.m.

VII. Committee Updates

- a. Budget – nothing to report at this time.

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- b. Sidewalks and Monument – Jim Harris Excavation Co. needs to show plans. October to replace and relocate monument. Crosswalks for handicapped to make it a priority and remind residents to keep clean.
- c. Trees - Need to replace another tree on the Eastside of the green. The Christmas lights also need replacing possibly get quotes to be replaced with new and update the wiring.
- d. Beautification – Nothing at this time.
- e. Website – The terms needs to be looked over. HDC committee needs alternates undated.
- f. Use of Green Fee – Stephan and Lisa will meet again to discuss.

VIII. Wardens Report & Requests

Nothing to report at this time.

X. Tax Collector's refund requests/recommendation:

None at this time.

X. Treasurer's Report

- a. Monthly Financial Statements, Payments of Bills, and Treasurer's request, if any.
- b. Motion made by Pete Vermilyea and 2nd made by Wolf Boehme, to have bill paid by Mitchell 15,000 to LLC to refund information. All in favor. Motion carried.
- c. Motion to approve the monthly bills in the amount of \$151,127.38 made by Wolf Boehm and seconded by Pete Vermilyea. All in favor. Motion carried.

XI. Adjournment.

Motion to adjourn made by Wolf Boehm and 2nd made by Pete Vermilyea at 8:40pm. All in favor, motion approved.

Kim Griffen, Clerk